

1980-81 ANNUAL BUDGET



**CITY OF
NAPLES**





City of Naples

735 EIGHTH STREET, SOUTH - STATE OF FLORIDA 33940

OFFICE OF THE CITY MANAGER

August 13, 1980

Honorable Mayor and Members of City Council
City of Naples
City Hall
735 Eighth Street South
Naples, Florida 33940

Gentlemen:

Presented for your review is a balanced budget in the sum of \$15,811,818. This is broken down into the following categories: General Fund Operating Budget - \$6,533,206; Water and Sewer Enterprise Funds - \$7,795,725 of which \$2,172,524 is for capital improvements; and capital improvements other than water and sewer - \$1,794,310.

This budget was formulated from the outset with the goal of holding the line on any unnecessary expenditures without in any way decreasing service levels. In many departments we will be instituting new programs and projects. These are detailed on the cover sheet of the department and division budgets.

GENERAL FUND BUDGET

The General Fund Budget in the amount of \$6,533,206 represents an increase in expenditures of only 6.5%. It also provides for a contingency fund in the amount of \$340,000. The contingency fund covers unknown costs and price increases beyond those we can anticipate, salary increases and programs and projects not anticipated at the time of budget adoption.

During the course of the budget review, requests received from the various city departments were reduced by \$485,000. Reductions made consisted of corrections in calculations, costs which were considered unnecessary, and adjustments due to more recent expenditure histories than were available at the time the budgets were formulated by the departments. The budgets as submitted by

the departments in large part indicated an attitude of attempting to hold the line. In some cases, recommendations were increased when they appeared to reflect too conservative an attitude in view of the anticipated cost. Our major increases for the coming year involve salary increases granted following negotiations and our energy costs for the coming year which are estimated at slightly under \$800,000. In addition, we anticipate fuel price increases throughout the coming year.

The major single factor in allowing us to make substantial reductions in our expenditures for the coming year is the elimination of our workers' compensation funding due to the success of our safety program. For over three years now, we have been placing increased emphasis on new efforts in our overall safety program to increase its effectiveness. A most important factor of this program is the safety of our city employees. An additional advantageous result is the savings effected by reduction in workers' compensation costs. With the umbrella policy that we carry for catastrophic type problems, we have now accumulated in our workers' compensation fund the maximum dollar cost of the worst circumstances that we could incur over a two-year period. The success of the safety program has not only reduced our workers' compensation funding formula from last year's total of \$344,000 to only \$245,000 this year, but we are now, as a result of our fund accumulation, able to eliminate that as a cost item.

As part of a continuing effort to improve our service to the citizens, we will be undertaking a number of new programs. These include implementation of the microfilming program; a housing code enforcement program; a complete review of the garbage and trash operations; a study of asphalt recycling; plans for implementing the results of the beach erosion study and city-wide drainage study; initiation of new computer programs; a public education effort on fire prevention utilizing smoke detectors; finalizing a study on possible boat dock expansion; operation of the new Fleischmann Community Center; and undertaking the task of lethal yellowing injections of the city's 4,000 street trees.

WATER AND SEWER BUDGETS

The water and sewer budgets are up substantially this year by \$1,757,000. The principal reason for this is that we have scheduled an additional \$1,050,000 in water and sewer capital improvement programs over the amount for the past year. Two other factors which contribute to this are the anticipated increase of \$158,000 in chemicals to be utilized in water and sewer and \$63,000 in additional energy costs.

Mayor and Council
August 13, 1980
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Some of the major water capital improvement projects this year include five new wells at a cost of \$800,000; water line relocation in conjunction with Goodlette Road four-laning at a cost of \$300,000; a new transmission main on Gulf Shore Boulevard at a cost of \$125,000; and additional funds for our proposed public works operations center.

CAPITAL IMPROVEMENT BUDGET

The capital improvement budget is recommended for funding in the amount of \$1,482,000 which is an increase of \$248,000 over the current year. This consists of numerous types of improvements throughout the city. Included in the total are 19 street projects totalling \$643,000; an asphalt paving recycling tool; six new traffic signals; thermoplastic pavement marking in ten school crossing locations; four new bike paths totalling \$80,000; a new generator for Fire Station #2 which will be either the primary or secondary emergency operating center; various improvements in parks and recreation totalling nearly \$60,000; miscellaneous improvements in the police operation amounting to nearly \$34,000; four new landscaping projects totalling \$28,000; and various major pieces of equipment to attempt to improve our level of service in certain functions.

The capital improvement projects budget this year will provide significant benefit to our citizens.

REVENUES

The city continues to be in a very sound financial position in adopting the balanced budget as proposed. In estimating our revenues for the coming fiscal year, our most significant increases involve \$36,000 in electrical franchise fees, \$15,000 in fines and forfeitures and \$50,000 in interest over the past year's estimate. We also anticipate some reductions in revenue amounting to \$34,000 in road and bridge tax, \$34,000 in cable television franchise fees and \$36,000 in state revenue sharing. There are numerous small increases in miscellaneous revenues that will generate sufficient funds to assist in adopting a balanced budget.

PERSONNEL

There are several changes in personnel recommended in the budget. Recommendations were received for 17 new positions. Eight new positions are included in the budget. However, offsetting this are reductions in seven positions bringing the net addition down to one employee.

Mayor and Council
August 13, 1980
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New positions included are one in Equipment Maintenance, three in the Police Department, one in Parks & Recreation, one to establish a labor pool and two in Water Production due to the plant expansion.

Reductions that will be effected are three employees in Residential Sanitation, two in Parkways & Services, one in the Parking Authority and one in Water Distribution. These changes result in a net addition of one new employee but still places us six below the 1976-77 fiscal year. Since that time we have had a net reduction of 14 positions in the general fund, but offsetting that are eight additional positions in the water and sewer enterprise funds.

CITY MILLAGE RATE

Due to new legislation, the "trim bill" passed by the state this year, it is impossible to advise at this time what our millage rate will be. A new law mandated all property assessments to be 100%. Consequently, all property appraisers who had been assessing at less than full value of property are now in the position of bringing that assessment up to the full 100%. Therefore, we will not receive our new assessment roll until approximately September 1. The "trim bill" also requires that each property owner will receive a statement from the county indicating the exact dollars that were paid last year to each one of the taxing jurisdictions such as the city, county, school system, water management district and mosquito control district. Once each governing body has determined their proposed millage for the coming year, the statement previously referred to will be mailed out showing what the new tax payment to each of the taxing jurisdictions would be if the proposed millage rates were adopted. This is good as it gives definitive information to all of the taxpayers as to where their tax dollars are going and what change will be involved. The state has provided that governmental agencies can continue to operate under this present year's budget until they are able to set a new millage rate.

Complicating this further is the fact that on October 7, the people of the State of Florida will have an opportunity to vote on increasing the homestead exemption. As a result, the Council will not be able to formally adopt the new budget or set the new millage rate until after that election takes place.

As a part of the budget, I am recommending, excluding only new construction, ad valorem tax revenue in exactly the same amount that we received last year. This will result in a decrease in our millage rate (depending upon our new assessed value) sufficient only to bring in the same revenue as we are receiving this year.

Mayor and Council
August 13, 1980
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I believe it is appropriate for the Council to begin review at your pleasure and approve a tentative budget, finalizing it after the October 7, vote and receipt of our new assessed values.

I feel the budget as recommended will allow us to continue a full level of service and provide many major improvements for the citizens and, in addition, effect a reduction in our millage rate.

I would like to thank my staff, the Finance Director and all of the department and division heads who assisted in the preparation and review of this budget presented for your consideration.

Sincerely,

George M. Patterson

George M. Patterson
City Manager

GMP/tan

| | |
|---|----------|
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CITY OF NAPLES

AUTHORIZED POSITIONS
(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

| <u>DEPARTMENT AND DIVISION</u> | <u>(Proposed)</u> <u>FISCAL YEAR</u> <u>1980-81</u> | <u>(Budgeted)</u> <u>FISCAL YEAR</u> <u>1979-80</u> |
|---------------------------------|---|---|
| <u>Mayor & City Council</u> | | |
| Regular | 1 | 1 |
| <u>City Attorney</u> | | |
| Regular | 1 | 1 |
| <u>City Clerk</u> | | |
| Regular | 2 | 2 |
| Part-time | 1 | 1 |
| <u>City Manager</u> | | |
| Regular | 3 | 3 |
| <u>Community Development</u> | | |
| <u>Building Division</u> | | |
| Regular | 7.5 | 7.5 |
| <u>Planning Division</u> | | |
| Regular | 3.5 | 3.5 |
| <u>Total Regular Positions</u> | <u>11</u> | <u>11</u> |
| <u>Engineering</u> | | |
| Design/Administration | | |
| Regular | 6.5 | 6 |
| Streets & Drainage | | |
| Regular | 22 | 22 |
| Traffic Control | | |
| Regular | 4.5 | 5 |
| <u>Total Regular Positions</u> | <u>33</u> | <u>33</u> |
| <u>Equipment Management*</u> | | |
| Regular | 12 | 10 |
| <u>Finance</u> | | |
| Accounting | | |
| Regular | 7 | 6 |
| Customer Services | | |
| Regular | 3 | 4 |
| Data Processing | | |
| Regular | 3 | 3 |
| Purchasing | | |
| Regular | 2 | 3 |
| <u>Total Regular Positions</u> | <u>15</u> | <u>16</u> |
| <u>Fire</u> | | |
| Administration | | |
| Regular | 3 | 3 |
| Operations | | |
| Regular | 25 | 24 |
| Fire Prevention | | |
| Regular | 3 | 4 |
| Part-time | 1 | 1 |
| <u>Total Regular Positions</u> | <u>31</u> | <u>31</u> |

| | (Proposed) FISCAL YEAR 1980-81 | (Budgeted) FISCAL YEAR 1979-80 |
|-------------------------------------|--------------------------------------|--------------------------------------|
| <u>Parks & Recreation</u> | | |
| <u>Administration</u> | | |
| Regular | 2 | 2 |
| Parks | | |
| Regular | 20 | 21 |
| Part-time | 4 | 2 |
| Recreation | | |
| Regular | 6 | 5 |
| Retail Sales | | |
| Regular | 9 | 9 |
| <u>Total Regular Positions</u> | <u>37</u> | <u>37</u> |
| <u>Personnel</u> | | |
| Regular | 3 | 3 |
| <u>Police</u> | | |
| <u>Administration</u> | | |
| Regular | 3 | 3 |
| Operations | | |
| Regular | 56 | 54 |
| Part-time | 4 | 4 |
| Support Services | | |
| Regular | 5 | 4 |
| Parking Authority | | |
| Regular | 2 | 3 |
| <u>Total Regular Positions</u> | <u>66</u> | <u>64</u> |
| <u>Public Works</u> | | |
| <u>Administration</u> | | |
| Regular | 4 | 4 |
| Part-time | 1 | 1 |
| Parkways & Services | | |
| Regular | 35 | 37 |
| Sanitation | | |
| Regular | 38 | 39 |
| Water & Wastewater Plants | | |
| Regular | 45 | 44 |
| Water Dist. & Wastewater Collection | | |
| Regular | 44 | 45 |
| <u>Total Regular Positions</u> | <u>166</u> | <u>169</u> |
| <u>Non-Departmental</u> | | |
| Regular | 1 | 0 |
| Part-time | 1 | 1 |

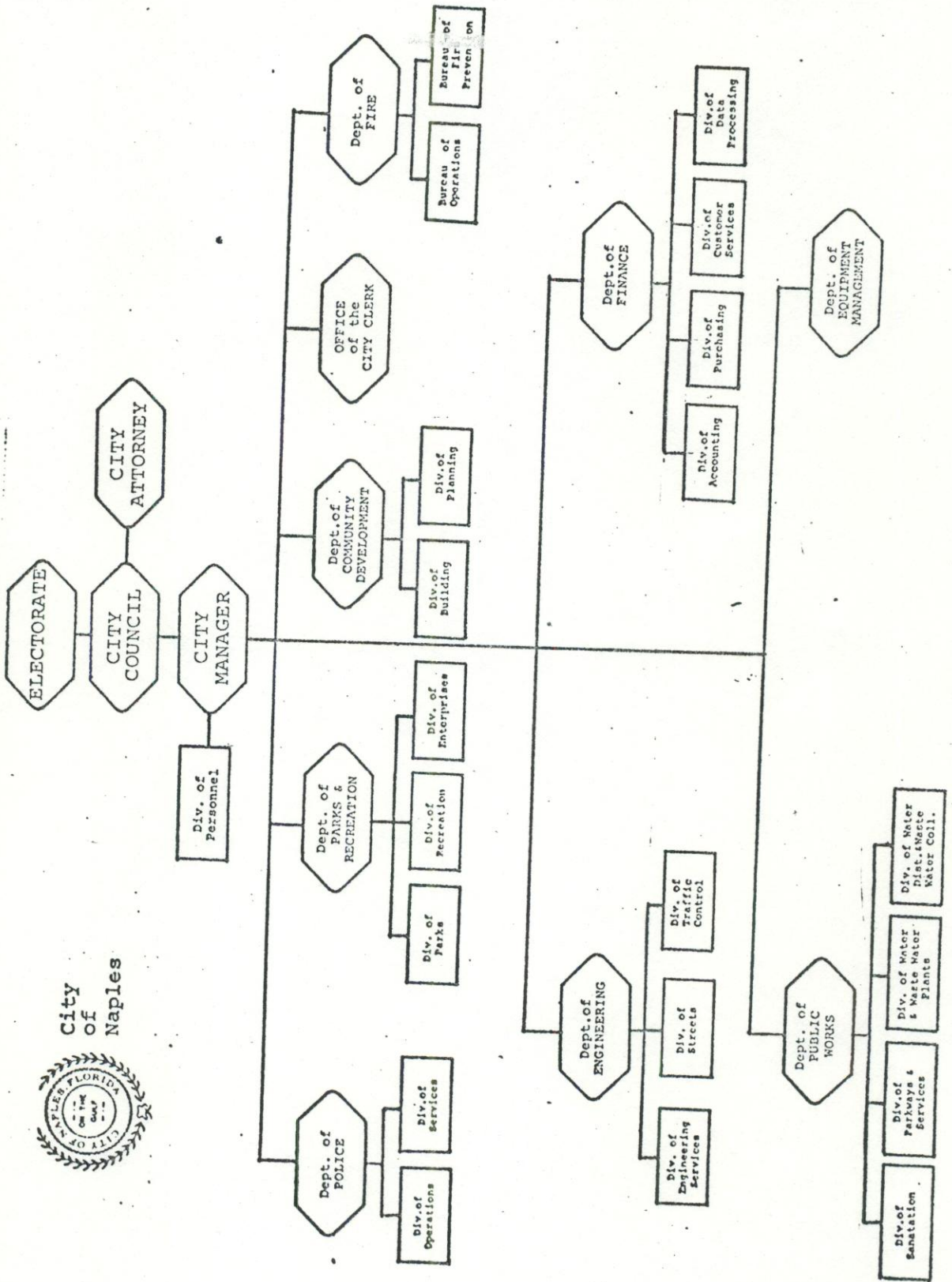
| | Grand Totals by Fiscal Year | | | | |
|-------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| | 1976-77 | 1977-78 | 1978-79 | 1979-80 | 1980-81 |
| <u>AUTHORIZED</u> | <u>Fiscal Yr.</u> | <u>Fiscal Yr.</u> | <u>Fiscal Yr.</u> | <u>Fiscal Yr.</u> | <u>Fiscal Yr.</u> |
| Regular | 388 | 374 | 380 | 381 | 382 |
| Part-time | 9 | 8 | 12 | 9 | 11 |

*Certain departments are shown in fiscal years prior to their creation for comparison purposes.



City
of
Naples

--- ORGANIZATIONAL CHART ---



CITY OF NAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1980-81

DEPARTMENT: General Fund

| Classification | ACTUAL | ACTUAL | ACTUAL | ESTIMATED | ESTIMATED | BUDGETED | RECOMMENDED |
|----------------------------|-----------|-----------|-----------|-----------------|-----------|-----------|-------------|
| | 1977-78 | 1978-79 | 3-31-80 | 3-31 to 9-30-80 | 1979-80 | 1979-80 | 1980-81 |
| <u>Classifications</u> | | | | | | | |
| Ad Valorem Tax | 2,289,697 | 2,184,506 | 1,873,877 | 435,233 | 2,309,110 | 2,309,110 | 2,371,110 |
| Tax Penalties | 1,632 | 1,315 | 1,072 | 228 | 1,300 | 1,500 | 1,500 |
| Road & Bridge Tax | 10,000 | 42,717 | 32,730 | 11,270 | 44,000 | 44,000 | 10,000 |
| Mobile Home Tax | 48 | -0- | 267 | 372 | 639 | 750 | 700 |
| Addit. Homestead Exe. | 31,658 | 46,522 | -0- | 46,517 | 46,517 | 44,350 | 47,000 |
| Fuel Tax Refund | 9,976 | 8,847 | 5,144 | 4,656 | 9,800 | 10,000 | 10,000 |
| Subtotals | 2,343,011 | 2,283,907 | 1,913,090 | 498,276 | 2,411,366 | 2,409,710 | 2,440,310 |
| <u>Fees & Licenses</u> | | | | | | | |
| Occupational License | 88,629 | 90,963 | 95,100 | 2,900 | 98,000 | 92,000 | 100,000 |
| Building Permits | 128,988 | 146,185 | 48,405 | 59,595 | 108,000 | 138,800 | 110,000 |
| Engineering Permits | -0- | -0- | 200 | 1,300 | 1,500 | 4,625 | 4,500 |
| Liquor & Beer License | 13,318 | 12,159 | 11,308 | 931 | 12,239 | 13,300 | 17,000 |
| Competency Cards | 7,883 | 9,011 | 6,205 | 2,295 | 8,500 | 8,500 | 12,720 |
| Zoning Fees | 4,393 | 5,281 | 2,230 | 3,360 | 5,590 | 4,000 | 7,275 |
| Subtotals | 243,211 | 263,599 | 163,448 | 70,381 | 233,829 | 261,225 | 251,495 |
| <u>Franchises</u> | | | | | | | |
| Florida Power & Light | 594,899 | 655,348 | 318,799 | 435,201 | 754,000 | 660,000 | 790,730 |
| Telephone | 23,747 | 25,566 | 28,437 | -0- | 28,437 | 28,000 | 31,200 |
| Gulf Coast TV | 67,746 | 73,937 | 77,665 | -0- | 77,665 | 38,000 | 43,500 |
| Subtotals | 686,392 | 754,851 | 424,901 | 435,201 | 860,102 | 726,000 | 865,430 |

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1980-81

DEPARTMENT: General Fund

| Classification | ACTUAL | ACTUAL | ACTUAL | ESTIMATED | ESTIMATED | BUDGETED | RECOMMENDED |
|--------------------------------|-----------|-----------|---------|-----------------|-----------|-----------|-------------|
| | 1977-78 | 1978-79 | 3-31-80 | 3-31 to 9-30-80 | 1979-80 | 1979-80 | 1980-81 |
| <u>Services</u> | | | | | | | |
| Xerox Copies | -0- | 898 | 960 | 840 | 1,800 | 1,000 | 5,500 |
| Maps & Codes | 4,070 | 3,620 | 2,239 | 1,361 | 3,600 | 4,800 | 4,100 |
| Election Fees | 863 | 106 | 200 | -0- | 200 | 650 | -0- |
| Fingerprinting | -0- | -0- | 351 | 349 | 700 | -0- | 1,400 |
| Garbage & Trash | 666,591 | 702,749 | 367,539 | 380,461 | 748,000 | 721,000 | 750,000 |
| Administrative Services | 332,584 | 334,134 | 99,102 | 295,587 | 394,689 | 394,689 | 432,133 |
| Subtotals | 1,004,108 | 1,041,507 | 470,391 | 678,598 | 1,148,989 | 1,122,139 | 1,193,133 |
| <u>Fines & Forfeitures</u> | | | | | | | |
| City Fines | -0- | 4,279 | 13,737 | 26,263 | 40,000 | 10,000 | 40,000 |
| Police Training Fund | -0- | 3,663 | 1,220 | 2,380 | 3,600 | 3,500 | 4,500 |
| County Fines | 48,079 | 78,910 | 26,568 | 43,432 | 70,000 | 70,000 | 80,000 |
| Subtotals | 48,079 | 86,852 | 41,525 | 72,075 | 113,600 | 83,500 | 124,500 |
| <u>Recreation</u> | | | | | | | |
| Tennis Court | 29,794 | 31,255 | 29,533 | 6,467 | 36,000 | 38,000 | 37,800 |
| Tennis Court Lights | -0- | 1,531 | 1,192 | 1,108 | 2,300 | -0- | 2,500 |
| Miscellaneous Revenue | -0- | 12,060 | 16,873 | 10,627 | 27,500 | 12,800 | 30,500 |
| Racquetball | 1,694 | 1,528 | 1,988 | 512 | 2,500 | 1,440 | 2,500 |
| Fishing Pier | 67,669 | 74,080 | 43,197 | 42,803 | 86,000 | 77,000 | 87,000 |
| Vending | 38,675 | 44,411 | 22,526 | 28,474 | 51,000 | 46,000 | 60,000 |
| Dock Rent | 24,741 | 26,506 | 14,553 | 14,697 | 29,250 | 33,690 | 29,250 |
| Dock Fuel | 64,881 | 86,555 | 61,854 | 61,146 | 123,000 | 79,539 | 123,000 |
| Dock Bait | -0- | 6,738 | 5,262 | 3,738 | 9,000 | -0- | 10,500 |
| Misc. Dock | 1,566 | 1,606 | 1,282 | 1,218 | 2,500 | -0- | 2,000 |
| Subtotals | 229,020 | 286,270 | 198,260 | 170,790 | 369,050 | 288,469 | 385,050 |

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1980-81

DEPARTMENT: General Fund

| <u>Classification</u> | <u>ACTUAL</u> <u>1977-78</u> | <u>ACTUAL</u> <u>1978-79</u> | <u>ACTUAL</u> <u>3-31-80</u> | <u>ESTIMATED</u> <u>3-31 to</u> <u>9-30-80</u> | <u>ESTIMATED</u> <u>1979-80</u> | <u>BUDGETED</u> <u>1979-80</u> | <u>RECOMMENDED</u> <u>1980-81</u> |
|----------------------------|---------------------------------|---------------------------------|---------------------------------|--|------------------------------------|-----------------------------------|--------------------------------------|
| <u>State & Federal</u> | | | | | | | |
| <u>Shared Revenue</u> | | | | | | | |
| Federal Revenue Sharing | 196,134 | 180,005 | 93,008 | 105,755 | 198,763 | 198,763 | 198,763 |
| Traffic Grant | -0- | 18,750 | 11,500 | 5,410 | 16,910 | 18,000 | 18,000 |
| Cigarette Tax | 227,077 | 251,628 | 103,660 | 156,340 | 260,000 | 248,000 | 273,000 |
| State Revenue Sharing | 472,585 | 449,778 | 235,012 | 234,988 | 470,000 | 470,000 | 434,394 |
| Subtotals | 895,796 | 900,161 | 443,180 | 502,493 | 945,673 | 934,763 | 924,157 |
| <u>Miscellaneous</u> | | | | | | | |
| Interest | 49,287 | 96,507 | 75,812 | 104,188 | 180,000 | 80,000 | 130,000 |
| Other Income | 26,966 | 41,261 | 18,611 | 21,389 | 40,000 | 20,000 | 20,000 |
| Beginning Cash Balance | 76,253 | 137,768 | 94,423 | 125,577 | 220,000 | 207,351 | 199,131 |
| Subtotals | 76,253 | 137,768 | 94,423 | 125,577 | 220,000 | 307,351 | 349,131 |
| GRAND TOTALS | 5,525,870 | 5,754,915 | 3,749,218 | 2,553,391 | 6,302,609 | 6,133,157 | 6,533,206 |

BUDGET TOTALS

| <u>GENERAL FUND</u> | <u>RECOMMENDED</u> | <u>APPROVED</u> |
|---------------------------|--------------------|-----------------|
| Mayor and City Council | 63,705 | |
| City Attorney | 96,084 | |
| City Clerk | 59,858 | |
| City Manager | 116,534 | |
| Community Development: | | |
| Building & Zoning | 157,979 | |
| Planning | 80,736 | |
| Engineering: | | |
| Design/Administration | 74,602 | |
| Streets & Drainage | 154,695 | |
| Traffic Control | 298,761 | |
| Equipment Management | (572,635) | |
| Finance | | |
| Administration/Accounting | 138,145 | |
| Customer Service | 63,789 | |
| Data Processing | 66,562 | |
| Purchasing | 38,297 | |
| Fire | 559,713 | |
| Parks & Recreation: | | |
| Administration | 550,930 | |
| Bay Dock | 154,125 | |
| Fishing Pier | 94,408 | |
| Tennis Program | 43,904 | |
| Vending Supplies | 46,000 | |
| Personnel | 64,750 | |
| Police | 1,372,949 | |
| Public Works: | | |
| Administration | 112,345 | |
| Parkways & Services | 581,971 | |
| Sanitation | 889,280 | |
| Non-Departmental | 193,861 | |
| Debt Service | 119,223 | |
| Contingency | 340,000 | |
| Total | 6,533,206 | |



City Council

R. B. Anderson
Mayor

Randolph I. Thornton
Vice Mayor

C. C. Holland
Harry Rothchild
Wade H. Schroeder
Edward A. Twerdahl
Kenneth A. Wood

CITY OF NAPLES
Departmental Budget 1980-81

MAYOR & CITY COUNCIL

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 50,310 | 57,687 | 59,551 | 59,370 | _____ |
| Maintenance & Operation | 3,770 | 4,625 | 4,535 | 4,335 | _____ |
| Capital Outlay | _____ | _____ | _____ | _____ | _____ |
| TOTAL | <u>54,080</u> | <u>62,312</u> | <u>64,086</u> | <u>63,705</u> | _____ |

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms. The Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts all ordinances and resolutions, determines policies, adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled each preceding Tuesday at 9:30 a.m., and such special meetings and additional study sessions are held as necessary. Individual Council members also provide liaison with citizen groups and federal, state and county officials.

MAYOR &
CITY COUNCIL

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| EMPLOYEE SERVICES | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 45,312 | 12,151 | 13,062 | 13,062 | |
| 12 Temp. & Part Time | --- | 40,000 | 40,000 | 40,000 | |
| 13 Other | 253 | --- | --- | --- | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 45,565 | 52,151 | 53,062 | 53,062 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 4,745 | 5,536 | 6,489 | 6,308 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 50,310 | 57,687 | 59,551 | 59,370 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | 62 | 100 | 70 | 70 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 847 | 1,200 | 1,200 | 1,000 | |
| 23 Office Supplies | 170 | 175 | 140 | 140 | |
| 24 Travel & Meetings | 2,144 | 2,500 | 2,500 | 2,500 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 335 | 250 | 250 | 250 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 85 | 75 | 75 | 75 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 74 | 75 | 50 | 50 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 53 | 250 | 250 | 250 | |
| | | | | | |
| | | | | | |
| TOTAL MAINT. & OPERATION | 3,770 | 4,625 | 4,535 | 4,335 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | -0- | -0- | -0- | |

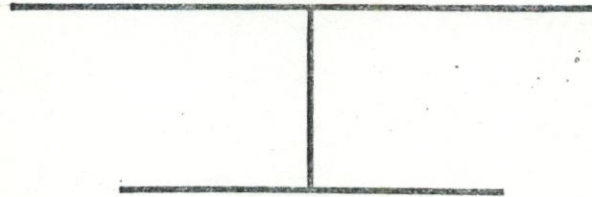
Departmental Budget 1980-81

MAYOR & CITY COUNCIL

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees 1 Secretary to the Mayor | 13,062 | 13,062 |
| 12 Temporary & Part Time Employees Mayor & City Council Members | <u>40,000</u> | <u>40,000</u> |
| Total Employee Salaries & Wages | 53,062 | 53,062 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 3,459 | 3,459 |
| Retirement | 914 | 914 |
| Health Insurance | 1,645 | 1,645 |
| Life Insurance | 346 | 290 |
| Workers' Compensation | <u>125</u> | <u>---</u> |
| Total Employee Overhead | 6,489 | 6,308 |
| TOTAL EMPLOYEE SERVICES | <u><u>59,551</u></u> | <u><u>59,370</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 70 | 70 |
| 22 Telephone & Telegraph | 1,200 | 1,000 |
| 23 Office Supplies | 140 | 140 |
| 24 Travel & Meetings | 2,500 | 2,500 |
| -Florida League of Cities Annual Conference | | |
| -Additional travel/city business | | |
| 25 Duplicating Charges | 250 | 250 |
| 30 Maintenance of Equipment | 75 | 75 |
| 33 Dues & Subscriptions | 50 | 50 |
| 39 Other Expense | 250 | 250 |
| TOTAL MAINTENANCE & OPERATION | <u><u>4,535</u></u> | <u><u>4,335</u></u> |

**CITY
ATTORNEY**

ATTORNEY



1 Legal Assistant

CITY OF NAPLES
 Departmental Budget 1980-81

CITY ATTORNEY

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|----------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>67,436</u> | <u>70,819</u> | <u>77,421</u> | <u>77,264</u> | <u> </u> |
| Maintenance & Operation | <u>17,862</u> | <u>14,730</u> | <u>20,240</u> | <u>18,820</u> | <u> </u> |
| Capital Outlay | <u>---</u> | <u>---</u> | <u>---</u> | <u>---</u> | <u> </u> |
| TOTAL | <u><u>85,298</u></u> | <u><u>85,549</u></u> | <u><u>97,661</u></u> | <u><u>96,084</u></u> | <u><u> </u></u> |

CITY ATTORNEY

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 59,958 | 63,035 | 68,263 | 68,263 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 59,958 | 63,035 | 68,263 | 68,263 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 7,478 | 7,784 | 9,158 | 9,001 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 67,436 | 70,819 | 77,421 | 77,264 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,136 | 900 | 1,100 | 1,100 | |
| 23 Office Supplies | 221 | 150 | 180 | 280 | |
| 24 Travel & Meetings | 1,631 | 1,700 | 2,500 | 2,000 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 420 | 420 | 400 | 400 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 3,784 | 2,500 | 2,500 | 2,500 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 41 | 60 | 60 | 40 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | 3,496 | 2,000 | 3,000 | 2,000 | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | 6,266 | 6,000 | 6,500 | 6,500 | |
| 39 Other Expense | 867 | 1,000 | 4,000 | 4,000 | |
| TOTAL MAINT. & OPERATION | 17,862 | 14,730 | 20,240 | 18,820 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | --- | --- | --- | --- | |

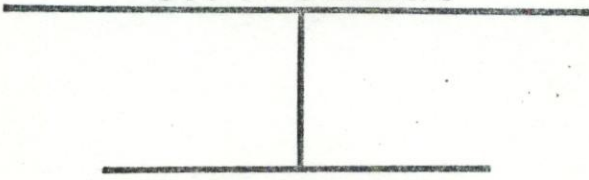
Departmental Budget 1980-81

CITY ATTORNEY

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 City Attorney | 49,665 | 49,665 |
| 1 Legal Assistant | 18,598 | 18,598 |
| Total Employee Salaries & Wages | 68,263 | 68,263 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 4,778 | 4,778 |
| Social Security | 3,187 | 3,187 |
| Workers' Compensation | 157 | --- |
| Health Insurance | 920 | 920 |
| Life Insurance | 116 | 116 |
| Total Employee Overhead | 9,158 | 9,001 |
| TOTAL EMPLOYEE SERVICES | <u>77,421</u> | <u>77,264</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 22 Telephone & Telegraph | 1,100 | 1,100 |
| 23 Office Supplies | 180 | 280 |
| 24 Travel & Meetings | 2,500 | 2,000 |
| 26 Duplicating Charges | 400 | 400 |
| 28 Special Supplies & Services | 2,500 | 2,500 |
| Law Books | | |
| 30 Maintenance of Equipment | 60 | 40 |
| Typewriter | | |
| 34 Professional Services | 3,000 | 2,000 |
| Labor Attorneys | | |
| 38 Outside Contracts | 6,500 | 6,500 |
| Assistant State Attorney | | |
| 39 Other Expense | 4,000 | 4,000 |
| Court costs, witness fees, expert witnesses, etc. | | |
| TOTAL MAINTENANCE & OPERATION | <u>20,240</u> | <u>18,320</u> |

**CITY
CLERK**

CITY CLERK



1 Deputy City Clerk
1 Clerk Typist (Part Time)

CITY OF NAPLES
Departmental Budget 1980-81

CITY CLERK

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|-------------------------|--|--------------------------------------|---|--|---|
| Employee Services | 36,988 | 37,876 | 44,611 | 43,738 | |
| Maintenance & Operation | 15,183 | 15,620 | 17,620 | 16,120 | |
| Capital Outlay | 894 | --- | --- | --- | |
| TOTAL | <u>53,065</u> | <u>53,496</u> | <u>62,231</u> | <u>59,858</u> | |

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents are filed in this office. The City Council minutes are prepared and indexed, necessary correspondence is composed and related material indexed and filed. The City Clerk is charged with the responsibility for records retention. This office is responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths, notarize documents, keep the municipal code up to date, sell city codes, charters and ordinances and have other duties.

New Programs & Projects:

Initiate new microfiliming programs.

CITY CLERK

Departmental Budget 1980-81

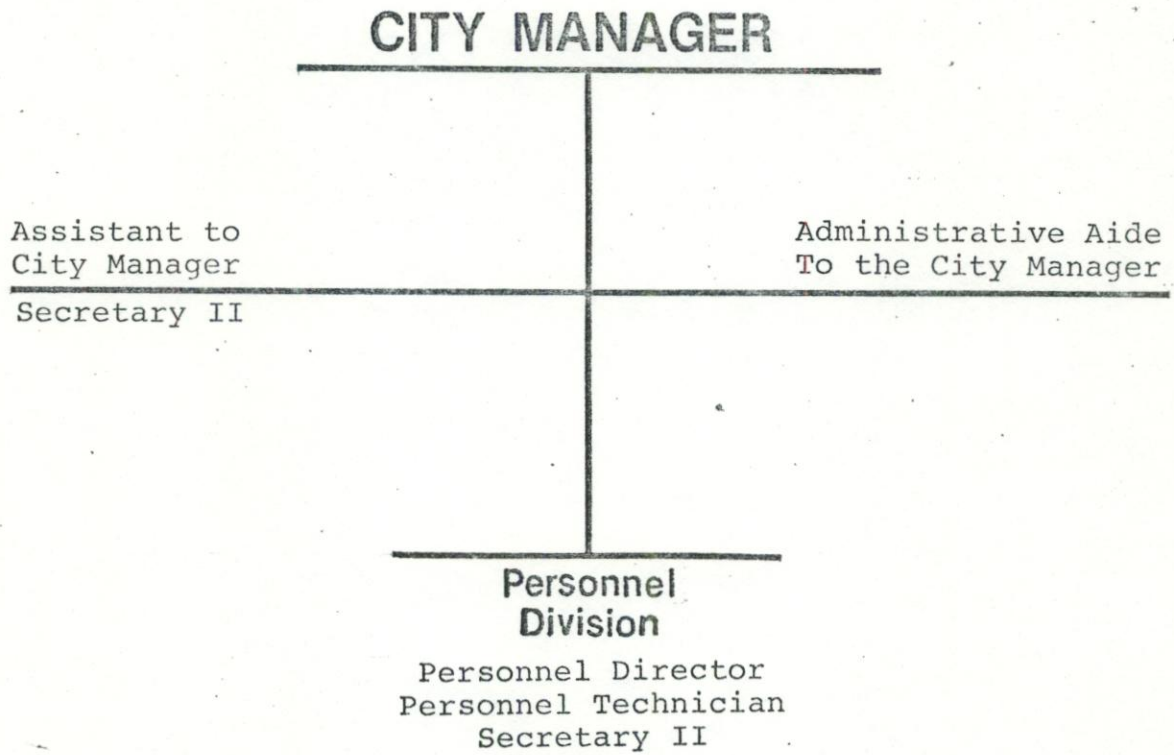
| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 28,732 | 30,313 | 32,594 | 32,594 | |
| 12 Temp. & Part Time | 3,076 | 2,051 | 5,270 | 5,017 | |
| 13 Other | 158 | 345 | 150 | 150 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 31,966 | 32,709 | 38,014 | 37,761 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 5,022 | 5,167 | 6,597 | 5,977 | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | 36,988 | 37,876 | 44,611 | 43,738 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 2,673 | 3,300 | 3,000 | 2,000 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 607 | 850 | 625 | 625 | |
| 23 Office Supplies | 738 | 1,000 | 6,100 | 5,900 | |
| 24 Travel & Meetings | 679 | 350 | 250 | 250 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 2,873 | 2,200 | 1,800 | 1,500 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 211 | 500 | 1,000 | 1,000 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 50 | 50 | 45 | 45 | |
| 34 Professional Services | 6,527 | 6,250 | 4,000 | 4,000 | |
| 35 School & Training Expense | --- | 220 | 300 | 300 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| 40 Recording Fees | 825 | 900 | 500 | 500 | |
| | | | | | |
| TOTAL MAINT. & OPERATION | 15,183 | 15,620 | 17,620 | 16,120 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 894 | --- | --- | --- | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| | | | | | |
| TOTAL CAPITAL OUTLAY | 894 | -0- | -0- | -0- | |

Departmental Budget 1980-81

CITY CLERK

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 City Clerk | 19,696 | 19,696 |
| 1 Deputy City Clerk | 12,898 | 12,898 |
| 12 Temporary & Part Time | | |
| 1 Clerk Typist (Part Time 7 mos.) | 5,270 | 5,017 |
| 13 Other | | |
| Overtime | 150 | 150 |
| | <hr/> | <hr/> |
| Total Employee Salaries & Wages | 38,014 | 37,761 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 2,661 | 2,292 |
| Social Security | 2,478 | 2,462 |
| Health Insurance | 1,190 | 1,074 |
| Life Insurance | 174 | 149 |
| Workers' Compensation | 94 | --- |
| | <hr/> | <hr/> |
| Total Employee Overhead | 6,597 | 5,977 |
| TOTAL EMPLOYEE SERVICES | <hr/> <u>44,611</u> | <hr/> <u>43,738</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 3,000 | 2,000 |
| 22 Telephone & Telegraph | 625 | 625 |
| 23 Office Supplies (Includes \$5,000 in microfilming supplies) | 6,100 | 5,900 |
| 24 Travel & Meetings Florida Association of City Clerks - state conference | 250 | 250 |
| 26 Duplicating Charges | 1,800 | 1,500 |
| 30 Maintenance of Equipment | 1,000 | 1,000 |
| 33 Dues & Subscriptions -International Institute of Municipal Clerks -Florida Association of City Clerks | 45 | 45 |
| 34 Professional Services Codification of ordinances | 4,000 | 4,000 |
| 35 School & Training Expense Florida Atlantic University - Institute for City Clerks | 300 | 300 |
| 40 Recording Fees | 500 | 500 |
| TOTAL MAINTENANCE & OPERATION | <hr/> <u>17,620</u> | <hr/> <u>16,120</u> |

CITY MANAGER



CITY OF NAPLES
Departmental Budget 1980-81

CITY MANAGER

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 84,951 | 95,058 | _____ | 106,364 | _____ |
| Maintenance & Operation | 9,274 | 10,313 | _____ | 10,170 | _____ |
| Capital Outlay | 255 | --- | _____ | --- | _____ |
| TOTAL | <u>94,480</u> | <u>105,371</u> | <u>_____</u> | <u>116,534</u> | <u>_____</u> |

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of city government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all city ordinances. The City Manager's staff assists him in carrying out these duties.

New Programs & Projects:

- Initiate training in areas of productivity, work planning and work scheduling.
- Complete public works yard master plan.
- Complete review of City garbage/trash operation.

Departmental Budget 1980-81

| <u>CITY MANAGER</u> | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 74,376 | 82,834 | | 92,716 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 48 | 100 | | --- | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 74,424 | 82,934 | | 92,716 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 10,527 | 12,124 | | 13,648 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 84,951 | 95,058 | | 106,364 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 100 | 400 | | 400 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,969 | 2,232 | | 1,950 | |
| 23 Office Supplies | 600 | 750 | | 750 | |
| 24 Travel & Meetings | 1,230 | 2,200 | | 2,200 | |
| 25 Vehicle Expense | 2,166 | 1,300 | | 1,600 | |
| 26 Duplicating Charges | 2,249 | 2,500 | | 2,400 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 41 | 181 | | 120 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 919 | 750 | | 750 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | 9,274 | 10,313 | | 10,170 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 255 | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 255 | -0- | | -0- | |

Departmental Budget 1980-81

CITY MANAGER

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 City Manager | | 45,000 |
| 1 Assistant to City Manager | | 23,252 |
| 1 Administrative Aide | | 14,206 |
| 1 Secretary II | | <u>10,258</u> |
| Total Employee Salaries & Wages | | 92,716 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | | 5,086 |
| Retirement | | 6,490 |
| Health Insurance | | 1,840 |
| Life Insurance | | 232 |
| Workers' Compensation | | <u>-0-</u> |
| Total Employee Overhead | | 13,648 |
| TOTAL EMPLOYEE SERVICES | | <u>106,364</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | 400 |
| 22 Telephone & Telegraph | | 1,950 |
| 23 Office Supplies | | 750 |
| 24 Travel & Meetings | | 2,200 |
| -Florida League of Cities (1) | | |
| -International City Management Association (1) | | |
| -Florida City & County Managers Association (2) | | |
| -Unscheduled | | |
| 25 Vehicle Expense | | 1,600 |
| 26 Duplicating Charges | | 2,400 |
| 30 Maintenance of Equipment | | 120 |
| 33 Dues & Subscriptions | | 750 |
| TOTAL MAINTENANCE & OPERATION | | <u>10,170</u> |

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR

BUILDING & ZONING

- 1 Building & Zoning Supervisor
- 1 Building Inspector
- 1 Electrical Inspector
- 1 Plumbing & HARV Inspector
- 1 Zoning Enforcement Inspector
- 1 Secretary II
- 1 Permit Clerk

PLANNING

- 1 Chief Planner
- 1 Planner I
- 1 Secretary II

CITY OF NAPLES
Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
BUILDING & ZONING DIVISION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>110,809</u> | <u>128,694</u> | <u>144,388</u> | <u>139,374</u> | <u> </u> |
| Maintenance & Operation | <u>15,815</u> | <u>15,807</u> | <u>18,575</u> | <u>18,605</u> | <u> </u> |
| Capital Outlay | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| TOTAL | <u><u>126,624</u></u> | <u><u>144,501</u></u> | <u><u>162,963</u></u> | <u><u>157,979</u></u> | <u> </u> |

The Building & Zoning Division is responsible for the plan check, permit issuance and inspection of all construction in the City; the enforcement of the City's zoning ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors' Examining Board; and for the preparation of various construction-related data and reports.

The Division's overall goal is to provide the highest level of plan check, inspection and enforcement services at the lowest possible cost.

New Programs & Projects:

- Continued review and revision of various policies and procedures in an effort to simplify and clarify requirements and regulations.
- Initiation of a city-wide housing code enforcement effort.

COMMUNITY DEVELOPMENT
BUILDING & ZONING
DIVISION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 90,892 | 105,520 | 120,563 | 120,563 | |
| 12 Temp. & Part Time | 15 | 1,700 | 500 | --- | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 90,907 | 107,220 | 121,063 | 120,563 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 19,902 | 21,474 | 23,325 | 18,811 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 110,809 | 128,694 | 144,388 | 139,374 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 212 | 250 | 180 | 180 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 920 | 900 | 1,100 | 950 | |
| 23 Office Supplies | 368 | 650 | 550 | 550 | |
| 24 Travel & Meetings | 905 | 820 | 870 | 870 | |
| 25 Vehicle Expense | 7,314 | 6,000 | 9,000 | 9,180 | |
| 26 Duplicating Charges | 650 | 400 | 600 | 600 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 2,817 | 5,585 | 5,090 | 5,090 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 793 | 900 | 835 | 835 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 1,836 | 302 | 350 | 350 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | 15,815 | 15,807 | 18,575 | 18,605 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | -0- | -0- | -0- | |

Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
BUILDING & ZONING DIVISION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Director (½) | 17,913 | 17,913 |
| 1 Building Official | 20,368 | 20,368 |
| 1 Building Inspector | 16,129 | 16,129 |
| 1 Electrical Inspector | 15,737 | 15,737 |
| 1 Plumbing & H.A.R.V. Inspector | 15,067 | 15,067 |
| 1 Zoning Enforcement Officer | 14,164 | 14,164 |
| 1 Permit Clerk | 10,927 | 10,927 |
| 1 Secretary II | 10,258 | 10,258 |
| | <u>120,563</u> | <u>120,563</u> |
| 12 Temporary & Part Time | 500 | --- |
| Total Employee Salaries & Wages | 121,063 | 120,563 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 8,397 | 8,397 |
| Social Security | 7,648 | 7,615 |
| Health Insurance | 2,335 | 2,335 |
| Life Insurance | 464 | 464 |
| Workers' Compensation | 4,481 | --- |
| Total Employee Overhead | 23,325 | 18,811 |
| TOTAL EMPLOYEE SERVICES | <u>144,388</u> | <u>139,374</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 180 | 180 |
| 22 Telephone & Telegraph | 1,100 | 950 |
| 23 Office Supplies | 550 | 550 |
| 24 Travel & Meetings | | |
| -Building Officials Association of Florida - St. Petersburg - 3 days | 250 | 250 |
| -International Association of Electrical Inspectors - Florida - 3 days | 250 | 250 |
| -Florida Association of Plumbing, Gas & Mechanical Inspectors - Florida - 3 days | 250 | 250 |
| -Monthly building official meetings | 120 | 120 |
| | <u>870</u> | <u>870</u> |
| 25 Vehicle Expense | 9,000 | 9,180 |
| 26 Duplicating Charges | 600 | 600 |
| Zoning ordinance and miscellaneous | | |
| 28 Special Supplies & Services | 5,090 | 5,090 |
| Zoning atlas, codes and amendments, inspection cards and decals, building permits | | |
| 30 Maintenance of Equipment | 835 | 835 |

Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
BUILDING & ZONING DIVISION
(Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 33 Dues & Subscriptions | 350 | 350 |
| TOTAL MAINTENANCE & OPERATION | <u>18,575</u> | <u>18,605</u> |

CITY OF NAPLES
Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
PLANNING DIVISION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 75,632 | 67,901 | 73,902 | 73,398 | |
| Maintenance & Operation | 8,698 | 8,032 | 8,376 | 7,338 | |
| Capital Outlay | --- | 1,210 | --- | --- | |
| TOTAL | <u>84,330</u> | <u>77,143</u> | <u>82,278</u> | <u>80,736</u> | |

The Planning Division is responsible for the preparation, implementation and annual review of the City's comprehensive plan. It also maintains the zoning atlas and makes recommendations regarding amendment of the zoning ordinance consistent with the comprehensive plan and City Council policy.

The Division processes and makes recommendations concerning a variety of zoning ordinance related petitions including special exceptions, rezonings and variances, and is responsible for the annual review and revision of the zoning ordinance. In addition, the Division is responsible for processing subdivision plats, vacations of rights-of-way and easements, and administration of the City's rental assistance program.

The Division provides land use, population and economic data to the public, news media and other governmental agencies as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar concerns. The Planning Division is responsible for coordinating land use development and planning activities of other governmental agencies with those of the City.

The goal of the Planning Division is to provide professional planning services and expertise to aid the Planning Advisory Board and City Council in their decision making and policy setting activities.

New Programs & Projects:

- Monitor the construction of replacement housing on the Carver Site.
- Continue implementation of the City's comprehensive plan.
- Annual review of the zoning ordinance.
- Continue efforts to obtain grants for bikeways, beach improvements and recreational facilities.
- Compile studies and reports as requested by the City Manager and Community Development Director.

COMMUNITY DEVELOPMENT
PLANNING DIVISION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 64,830 | 57,457 | 63,579 | 63,579 | |
| 12 Temp. & Part Time | 870 | 1,600 | 345 | --- | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 65,700 | 59,057 | 63,924 | 63,579 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 9,932 | 8,844 | 9,978 | 9,819 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 75,632 | 67,901 | 73,902 | 73,398 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 1,348 | 1,620 | 1,340 | 940 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,233 | 1,416 | 1,250 | 1,100 | |
| 23 Office Supplies | 432 | 550 | 525 | 525 | |
| 24 Travel & Meetings | 1,558 | 1,160 | 1,500 | 1,300 | |
| 25 Vehicle Expense | 330 | 350 | 850 | 867 | |
| 26 Duplicating Charges | 1,185 | 1,300 | 1,360 | 1,160 | |
| 27 Auto Mileage | --- | 50 | 60 | 60 | |
| 28 Spec. Supplies & Serv. | 2,137 | 550 | 605 | 500 | |
| 29 Small Tools & Equipment | 2 | 150 | --- | --- | |
| 30 Maintenance of Equipment | 41 | 41 | 40 | 40 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 509 | 845 | 846 | 846 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | (77) | | | | |
| TOTAL MAINT. & OPERATION | 8,698 | 8,032 | 8,376 | 7,338 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | --- | 810 | --- | --- | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | --- | 400 | --- | --- | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | 1,210 | -0- | -0- | |

Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
PLANNING DIVISION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Director (½) | 17,913 | 17,913 |
| 1 Chief Planner | 21,568 | 21,568 |
| 1 Planner I | 13,840 | 13,840 |
| 1 Secretary II | 10,258 | 10,258 |
| | <u>63,579</u> | <u>63,579</u> |
| 12 Temporary & Part Time Typist | 345 | --- |
| Total Employee Salaries & Wages | 63,924 | 63,579 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 4,450 | 4,450 |
| Social Security | 3,946 | 3,946 |
| Workers' Compensation | 159 | --- |
| Health Insurance | 1,220 | 1,220 |
| Life Insurance | 203 | 203 |
| Total Employee Overhead | 9,978 | 9,819 |
| TOTAL EMPLOYEE SERVICES | <u>73,902</u> | <u>73,398</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | |
| Legal advertisements | 490 | 490 |
| Map printing | 450 | 450 |
| "REDI Map" lease | 400 | --- |
| | <u>1,340</u> | <u>940</u> |
| 22 Telephone & Telegraph | 1,250 | 1,100 |
| 23 Office Supplies | 525 | 525 |
| 24 Travel & Meetings | | |
| -American Planning Association - spring conference - Boston - 5 days - Director | 750 | 750 |
| -American Planning Association - state conference - 3 days - Director or Chief Planner | 250 | 250 |
| -Florida Planning & Zoning Association - November - 2 days - Director or Chief Planner | 250 | 250 |
| -City retreat - 2 days - Director | 50 | 50 |
| -Unscheduled City business and seminars - Director or Chief Planner | 200 | --- |
| | <u>1,500</u> | <u>1,300</u> |
| 25 Vehicle Expense | 850 | 867 |
| 26 Duplicating Charges | 1,360 | 1,160 |
| 27 Auto Mileage | 60 | 60 |
| 28 Special Supplies & Services | 605 | 500 |
| 30 Maintenance of Equipment | 40 | 40 |

Departmental Budget 1980-81

COMMUNITY DEVELOPMENT
PLANNING DIVISION

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 33 Dues & Subscriptions | | |
| Newspapers | 161 | 161 |
| Federal Register | 55 | 55 |
| Catalogue of Federal Domestic Asst. | 30 | 30 |
| Statistical publications | 135 | 135 |
| Miscellaneous books & subscriptions | 100 | 100 |
| American Planning Association (3) | 330 | 330 |
| Florida Planning & Zoning Assoc. (1) | 10 | 10 |
| Florida Assoc. of Housing & Redevelopment Officials (1) | 25 | 25 |
| | <u>846</u> | <u>846</u> |
| TOTAL MAINTENANCE & OPERATION | <u>8,376</u> | <u>7,338</u> |

ENGINEERING DEPARTMENT

CITY ENGINEER

Design-Administration

- 3 Senior Engineering Technicians
- 1 Engineering Technician
- 1 Secretary II

Traffic Control

- 1 Associate Engineer - Traffic*
- 1 Traffic Control Supervisor
- 1 Signal Technician
- 2 Traffic Control Technicians

Streets & Drainage

- 1 Division Superintendent
- 1 Street Construction Supervisor
 - 3 Crew Leader III
 - 1 Equipment Operator V
 - 2 Equipment Operator IV
- 1 Equipment Operator III
 - 6 Service Worker III
 - 5 Service Worker II
 - 2 Service Worker I

*Serves both Traffic Control and Design-Administration Divisions

CITY OF NAPLES
Departmental Budget 1980-81

ENGINEERING
DESIGN/ADMINISTRATION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 63,466 | 62,307 | 75,069 | 68,177 | |
| Maintenance & Operation | 8,103 | 8,162 | 6,320 | 5,900 | |
| Capital Outlay | 523 | --- | 525 | 525 | |
| TOTAL | <u>72,092</u> | <u>70,469</u> | <u>81,914</u> | <u>74,602</u> | |

This section of the Engineering Department provides administrative and technical support to the City Engineer. These support functions allow the department head to maintain management and cost controls/productivity within the Streets/Drainage Division and Traffic Control Section and, at the same time, as City Engineer, maintain responsible charge for all in-house roadway and utility design work. In addition, this section approves for permit and inspects all work within the City owned rights-of-way; provides engineering services for other departments within the City administration as authorized by the City Manager; prepares plans, cost estimates and recommends priorities for the capital improvement programs involving streets, bike paths and drainage projects; reviews/approves engineering aspects of water/sewer main extensions; investigates and offers remedies to citizen complaints within its area of responsibility; administers the City's energy conservation programs; provides traffic engineering in evaluating improvements to the City street system.

New Programs & Projects:

- Continue evaluation of most cost effective construction methods in street pavement restoration such as those utilizing asphalt recycling.
- Implementations and improvements recommended by our Phase I traffic operations study.
- Initiate planning and budget studies on recommendations resulting from citywide drainage study.

ENGINEERING
DESIGN/ADMINISTRATION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| EMPLOYEE SERVICES | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 100,759 | 102,938 | 123,310 | 123,310 | |
| 12 Temp. & Part Time | --- | --- | --- | --- | |
| 13 Other | | | | | |
| Less Abatements | | (52,300) | | | |
| Total Salaries & Wages | 100,759 | 50,638 | 123,310 | 123,310 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 18,426 | 23,069 | 26,405 | 19,513 | |
| Less Abatements | (55,719) | (11,400) | (74,646) | (74,646) | |
| TOTAL EMPLOYEE SERVICES | 63,466 | 62,307 | 75,069 | 68,177 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | 70 | 100 | 100 | 100 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,445 | 1,320 | 1,680 | 1,680 | |
| 23 Office Supplies | 505 | 450 | 400 | 400 | |
| 24 Travel & Meetings | 1,360 | 940 | 1,320 | 1,320 | |
| 25 Vehicle Expense | 1,500 | 1,600 | 2,880 | 2,938 | |
| 26 Duplicating Charges | 316 | 312 | 510 | 510 | |
| 27 Auto Mileage | --- | --- | 100 | 100 | |
| 28 Spec. Supplies & Serv. | 1,724 | 2,190 | 2,940 | 2,340 | |
| 29 Small Tools & Equipment | 203 | 250 | 250 | 150 | |
| 30 Maintenance of Equipment | 245 | 200 | 350 | 250 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 320 | 400 | 400 | 400 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 171 | 300 | 440 | 440 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 244 | 100 | 100 | 100 | |
| 40 Less Abatements | --- | --- | (5,150) | (4,828) | |
| TOTAL MAINT. & OPERATION | 8,103 | 8,162 | 6,320 | 5,900 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 523 | --- | 525 | 525 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 523 | -0- | 525 | 525 | |

Departmental Budget 1980-81

ENGINEERING
DESIGN/ADMINISTRATION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---------------------------------------|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 City Engineer | 32,960 | 32,960 |
| ½ Associate Engineer-Traffic | 10,806 | 10,806 |
| 3 Senior Engineering Technicians | 54,100 | 54,100 |
| 1 Engineering Technician | 14,674 | 14,674 |
| 1 Secretary II | 10,770 | 10,770 |
| | <hr/> | <hr/> |
| Total Employee Salaries & Wages | 123,310 | 123,310 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 8,631 | 8,631 |
| Social Security | 7,827 | 7,827 |
| Workers' Compensation | 6,892 | --- |
| Health Insurance | 2,678 | 2,678 |
| Life Insurance | 377 | 377 |
| | <hr/> | <hr/> |
| Total Employee Overhead | 26,405 | 19,513 |
| Less Abatements | (74,646) | (74,646) |
| TOTAL EMPLOYEE SERVICES | <hr/> <hr/> | <hr/> <hr/> |
| | 75,069 | 68,177 |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 100 | 100 |
| 22 Telephone & Telegraph | 1,680 | 1,680 |
| 23 Office Supplies | 400 | 400 |
| 24 Travel & Meetings | 1,320 | 1,320 |
| -Institute of Traffic | | |
| Engineers Assoc. - Engineer-Traffic - | | |
| 3 days | | |
| -American Public Works Assoc. - | | |
| City Engineer - 3 days | | |
| -Florida Beaches & Shores Assoc. - | | |
| City Engineer - 3 days | | |
| -American Society of Civil | | |
| Engineers - City Engineer - 3 days | | |
| 25 Vehicle Expense | 2,880 | 2,938 |
| 26 Duplicating Charges | 510 | 510 |
| 27 Auto Mileage | 100 | 100 |
| 28 Special Supplies & Services | 2,940 | 2,340 |
| Uniforms, survey expendables, | | |
| drafting supplies, safety shoes, | | |
| reference books, miscellaneous | | |
| 29 Small Tools & Equipment | 250 | 150 |
| 30 Maintenance of Equipment | 350 | 250 |
| Primary survey instruments | | |
| 33 Dues & Subscriptions | 400 | 400 |
| Professional societies, professional | | |
| registration, periodicals | | |

Departmental Budget 1980-81

ENGINEERING
DESIGN/ADMINISTRATION
 (Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 35 School & Training Expense Florida Tech. Inst. - Senior Technicians - 4 days | 440 | 440 |
| 39 Other Expense | 100 | 100 |
| Less Abatements | (5,150) | (4,828) |
| TOTAL MAINTENANCE & OPERATION | <u>6,320</u> | <u>5,900</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment HeliFlux Magnetic Locator (Model GA-52) | 525 | 525 |
| TOTAL CAPITAL OUTLAY | <u>525</u> | <u>525</u> |

CITY OF NAPLES
Departmental Budget 1980-81

ENGINEERING
STREETS & DRAINAGE

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>141,176</u> | <u>138,046</u> | <u>98,705</u> | <u>88,388</u> | <u> </u> |
| Maintenance & Operation | <u>94,931</u> | <u>63,186</u> | <u>68,617</u> | <u>65,857</u> | <u> </u> |
| Capital Outlay | <u>450</u> | <u>2,600</u> | <u>450</u> | <u>450</u> | <u> </u> |
| TOTAL | <u><u>236,557</u></u> | <u><u>203,832</u></u> | <u><u>167,772</u></u> | <u><u>154,695</u></u> | <u><u> </u></u> |

This division of the Engineering Department maintains the 103 miles of local streets within the City as well as the associated drainage systems. In addition to these functions, the division executes street reconstruction and repaving projects funded under the capital improvement program valued at approximately \$400,000 annually. Recent direct cost comparisons between this division's cost to complete and that of outside contractor costs on similar projects indicates a taxpayer saving of at least 30% which well justifies its involvement in these capital improvements. In general, approximately five miles of City streets are resurfaced and/or rebuilt each year.

New Programs & Projects:

- Citywide grassed swale renovations.
- Better use of project scheduling techniques to allow better cost control and on-time project completions.

**ENGINEERING
STREETS & DRAINAGE**

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| EMPLOYEE SERVICES | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 174,576 | 228,438 | 263,088 | 263,088 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 13,623 | 10,300 | 5,300 | 5,800 | |
| Less Abatements | --- | (127,000) | --- | --- | |
| Total Salaries & Wages | 188,199 | 111,738 | 268,388 | 268,888 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 53,694 | 67,123 | 68,459 | 45,741 | |
| Less Abatements | (100,717) | (35,159) | --- | --- | |
| 17 Salary Savings | --- | (5,656) | (2,000) | (6,000) | |
| | | | (236,142) | (220,241) | |
| TOTAL EMPLOYEE SERVICES | 141,176 | 138,046 | 98,705 | 88,388 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | --- | 270 | 264 | 160 | |
| 23 Office Supplies | --- | 50 | 50 | 50 | |
| 24 Travel & Meetings | --- | 150 | 280 | 280 | |
| 25 Vehicle Expense | 27,540 | 27,200 | 42,180 | 43,024 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | --- | 100 | --- | --- | |
| 28 Spec. Supplies & Serv. | 45,160 | 49,976 | 61,950 | 58,450 | |
| 29 Small Tools & Equipment | 803 | 2,540 | 1,800 | 1,800 | |
| 30 Maintenance of Equipment | --- | --- | 200 | 200 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | 293 | 400 | 400 | 400 | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| | 76,858 | --- | --- | --- | |
| 38 Outside Contracts | | | | | |
| | 2,782 | 500 | 500 | 500 | |
| 39 Other Expense | | | | | |
| 40 Less Abatements | (58,505) | (18,000) | (39,007) | (39,007) | |
| TOTAL MAINT. & OPERATION | 94,931 | 63,186 | 68,617 | 65,857 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 450 | 2,600 | 450 | 450 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 450 | 2,600 | 450 | 450 | |

Departmental Budget 1980-81

ENGINEERING
STREETS & DRAINAGE

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Division Superintendent | 22,144 | 22,144 |
| 1 Street Construction Supervisor | 15,622 | 15,622 |
| 3 Crew Leader III | 40,931 | 40,931 |
| 1 Equipment Operator V | 15,438 | 15,438 |
| 2 Equipment Operator IV | 25,734 | 25,734 |
| 1 Equipment Operator III | 12,228 | 12,228 |
| 6 Service Worker III | 64,856 | 64,856 |
| 5 Service Worker II | 49,078 | 49,078 |
| 2 Service Worker I | 17,057 | 17,057 |
| | <u>263,088</u> | <u>263,088</u> |
| 13 Other | 5,300 | 5,800 |
| Overtime & standby | | |
| | <u>5,300</u> | <u>5,800</u> |
| Total Employee Salaries & Wages | 268,388 | 268,888 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 18,787 | 18,822 |
| Social Security | 17,499 | 17,531 |
| Workers' Compensation | 22,142 | --- |
| Health Insurance | 8,755 | 8,112 |
| Life Insurance | 1,276 | 1,276 |
| | <u>68,459</u> | <u>45,741</u> |
| Less Salary Savings | (2,000) | (6,000) |
| Less Abatements | (236,142) | (220,241) |
| | <u>98,705</u> | <u>88,388</u> |
| <u>TOTAL EMPLOYEE SERVICES</u> | | |
| | <u>98,705</u> | <u>88,388</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 22 Telephone & Telegraph | 264 | 160 |
| 23 Office Supplies | 50 | 50 |
| 24 Travel & Meetings | 280 | 280 |
| Florida Roadway Equipment Exposition - Division Superintendent - 3 days | | |
| 25 Vehicle Expense | 42,180 | 43,024 |
| 28 Special Supplies & Services | 61,950 | 58,450 |
| -Uniforms | | |
| -Safety shoes | | |
| -Rubber boots, rain and safety apparel | | |
| -Street and alley patching material (hotmix) | | |
| -Miscellaneous drainage improvement materials | | |
| -Pavement sealer | | |
| -Minor alley repair materials | | |
| -Concrete for curb and sidewalk repairs | | |
| -Miscellaneous expendables | | |
| 29 Small Tools & Equipment | 1,800 | 1,800 |

Departmental Budget 1980-81

ENGINEERING
STREETS & DRAINAGE
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| 30 Maintenance of Equipment | 200 | 200 |
| 32 Rent Equipment | 400 | 400 |
| 39 Other Expense | 500 | 500 |
| Less Abatements | (39,007) | (39,007) |
| TOTAL MAINTENANCE & OPERATION | <u>68,617</u> | <u>65,857</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | 450 | 450 |
| -Mortar mixer replacement | | |
| -Diaphragm pump replacement | | |
| TOTAL CAPITAL OUTLAY | <u>450</u> | <u>450</u> |

CITY OF NAPLES
Departmental Budget 1980-81

ENGINEERING
TRAFFIC CONTROL

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>51,322</u> | <u>85,708</u> | <u>77,711</u> | <u>74,146</u> | <u> </u> |
| Maintenance & Operation | <u>190,681</u> | <u>189,171</u> | <u>227,076</u> | <u>222,115</u> | <u> </u> |
| Capital Outlay | <u>3,707</u> | <u>800</u> | <u>2,500</u> | <u>2,500</u> | <u> </u> |
| TOTAL | <u><u>245,710</u></u> | <u><u>275,679</u></u> | <u><u>307,287</u></u> | <u><u>298,761</u></u> | <u><u> </u></u> |

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major ones requiring capital expenditures while other small projects will only require minor sign, signal and pavement marking changes and will come from the regular operating budget.

The Section's routine missions include maintaining City-owned street lighting and traffic signals and markings.

New Programs & Projects:

- Update speed limit signing.
- Resigning of beachends.
- Update of street name signing along U.S. 41.

ENGINEERING
TRAFFIC CONTROL

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| EMPLOYEE SERVICES | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 40,393 | 72,861 | 70,843 | 70,843 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 2,065 | 2,100 | 2,300 | 2,000 | |
| Less Abatements | --- | (6,000) | --- | --- | |
| Total Salaries & Wages | 42,458 | 68,961 | 73,143 | 72,843 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 10,872 | 18,747 | 15,168 | 11,903 | |
| Less Abatements | (2,008) | (2,000) | (10,600) | (10,600) | |
| TOTAL EMPLOYEE SERVICES | 51,322 | 85,708 | 77,711 | 74,146 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 170,000 | 170,500 | 196,000 | 196,000 | |
| 22 Telephone & Telegraph | 891 | 475 | 660 | 510 | |
| 23 Office Supplies | --- | 100 | 50 | 50 | |
| 24 Travel & Meetings | 298 | 450 | 280 | 280 | |
| 25 Vehicle Expense | 2,944 | 3,100 | 6,476 | 6,605 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | 178 | 100 | --- | --- | |
| 28 Spec. Supplies & Serv. | 15,694 | 13,350 | 22,440 | 17,500 | |
| 29 Small Tools & Equipment | 245 | 250 | 440 | 440 | |
| 30 Maintenance of Equipment | 275 | 500 | 400 | 400 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | --- | 46 | --- | --- | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 156 | 300 | 330 | 330 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | 190,681 | 189,171 | 227,076 | 222,115 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 3,707 | 800 | 2,500 | 2,500 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 3,707 | 800 | 2,500 | 2,500 | |

Departmental Budget 1980-81

ENGINEERING
TRAFFIC CONTROL

| | Department Request | City Manager Recommends |
|---|-----------------------|----------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| ½ Associate Engineer-Traffic | 10,806 | 10,806 |
| 1 Traffic Control Supervisor | 18,124 | 18,124 |
| 1 Signal Technician | 15,556 | 15,556 |
| 2 Traffic Control Technicians | 26,357 | 26,357 |
| | <u>70,843</u> | <u>70,843</u> |
| 13 Other | 2,300 | 2,000 |
| Overtime & Standby | | |
| Total Employee Salaries & Wages | <u>73,143</u> | <u>72,843</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 5,120 | 5,099 |
| Social Security | 4,769 | 4,749 |
| Workers' Compensation | 3,224 | --- |
| Health Insurance | 1,794 | 1,794 |
| Life Insurance | 261 | 261 |
| | <u>15,168</u> | <u>11,903</u> |
| Total Employee Overhead | 15,168 | 11,903 |
| Less Abatements | (10,600) | (10,600) |
| TOTAL EMPLOYEE SERVICES | <u><u>77,711</u></u> | <u><u>74,146</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | | |
| -Florida Power & Light energy | 191,000 | 191,000 |
| -Florida Power & Light added street lights | 1,000 | 1,000 |
| -Street light damage from lightening | 2,000 | 2,000 |
| -Street light work, maintenance | 2,000 | 2,000 |
| | <u>196,000</u> | <u>196,000</u> |
| 22 Telephone & Telegraph | 660 | 510 |
| 23 Office Supplies | 50 | 50 |
| 24 Travel & Meetings | | |
| -Inter'l. Municipal Sign Association - Supervisor - 3 days | 280 | 280 |
| 25 Vehicle Expense | 6,476 | 6,605 |
| 28 Special Supplies & Services | | |
| -Uniforms | 1,100 | |
| -Safety shoes | 140 | |
| -Sign supplies | 11,000 | |
| -Striping supplies | 6,500 | |
| -Signal maintenance | 3,700 | |
| | <u>22,440</u> | <u>17,500</u> |
| 29 Small Tools & Equipment | 440 | 440 |
| 30 Maintenance of Equipment | 400 | 400 |
| Striping equipment | | |

Departmental Budget 1980-81

ENGINEERING
TRAFFIC CONTROL
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| 35 School & Training Expense Inter'l. Municipal Sign Association - Signal Seminar - 3 days | 330 | 330 |
| TOTAL MAINTENANCE & OPERATION | <u>227,076</u> | <u>222,115</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment Spare controller - U.S. 41 for new signals | 2,500 | 2,500 |
| TOTAL CAPITAL OUTLAY | <u>2,500</u> | <u>2,500</u> |

EQUIPMENT MANAGEMENT DEPARTMENT

DIRECTOR

-
- 1 Equipment Maintenance Supervisor
 - 1 Assistant Equipment Management Supervisor
 - 3 Automotive Mechanic II
 - 3 Automotive Mechanic I
 - 1 Clerk Specialist

CITY OF NAPLES
Departmental Budget 1980-81

| | <u>EQUIPMENT MANAGEMENT</u> (Clearing Account)* | | | | |
|-------------------------|--|-----------------------------|----------------------------------|--|--------------------------------|
| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
| Employee Services | <u>110,882</u> | <u>157,473</u> | <u>214,073</u> | <u>187,901</u> | _____ |
| Maintenance & Operation | <u>311,647</u> | <u>285,650</u> | <u>415,746</u> | <u>383,915</u> | _____ |
| Capital Outlay | <u>2,174</u> | <u>3,430</u> | <u>4,710</u> | <u>819</u> | _____ |
| TOTAL | <u><u>424,703</u></u> | <u><u>446,553</u></u> | <u><u>634,529</u></u> | <u><u>572,635</u></u> | _____ |

The Equipment Management Department is charged with the responsibility of maintenance from the preventive stage through rebuilding of components of wheel vehicles and special equipment. The organization consists of a Production Control Section and a General Maintenance Repair Section. The department goal is to maintain all City vehicles and designated equipment in a serviceable condition with a minimum of downtime and at the most economical rate possible.

New Programs & Projects:

- Implement and improve departmental organizational structure.
- Increase personnel capabilities and efficiency through advanced technical schooling.
- Improve internal record keeping through a new vehicle history card system; job order system; recording system for time required for rebuilding equipment and components for restocking; and increase shelving capacity to further implement inventory control.
- Implement new maintenance schedule techniques and identify items which contribute to increased repair costs and abuse of equipment.
- Continue development and planning of new maintenance facility and parking area.
- Develop communications with department for even work flow to prevent backlog and yard overcrowding.
- Assist in the preparation of specifications for more standardization of basic equipment.

*Charged back to individual departments.

EQUIPMENT
MANAGEMENT

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 87,516 | 129,657 | 171,099 | 160,703 | |
| 12 Temp. & Part Time | --- | --- | 4,524 | --- | |
| 13 Other | 2,577 | 1,000 | 2,652 | 1,200 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 90,095 | 130,657 | 178,275 | 161,903 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 20,787 | 28,816 | 35,798 | 25,998 | |
| Less Abatements | | | | | |
| Less Salary Savings | | (2,000) | | | |
| TOTAL EMPLOYEE SERVICES | 110,882 | 157,473 | 214,073 | 187,901 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 10,185 | 8,100 | 7,604 | 6,615 | |
| 22 Telephone & Telegraph | 876 | 550 | 1,000 | 1,000 | |
| 23 Office Supplies | 589 | 400 | 450 | 450 | |
| 24 Travel & Meetings | --- | --- | 550 | 550 | |
| 25 Vehicle Expense | 1,661 | 2,000 | 2,500 | 2,500 | |
| 26 Duplicating Charges | --- | --- | 150 | 150 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 3,193 | 2,800 | 4,200 | 3,800 | |
| 29 Small Tools & Equipment | 2,065 | 1,700 | 2,200 | 200 | |
| 30 Maintenance of Equipment | --- | --- | 500 | 300 | |
| 31 Building Repairs & Maint. | 3,465 | 3,000 | 1,500 | 1,500 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | --- | --- | 100 | 100 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 91 | 1,000 | 1,000 | 1,000 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 1,220 | 1,100 | 1,200 | 900 | |
| 41 Auto Parts & Supply | 288,302 | 265,000 | 392,792 | 364,850 | |
| TOTAL MAINT. & OPERATION | 311,647 | 285,650 | 415,746 | 383,915 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 2,174 | --- | 1,815 | 819 | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | --- | 3,430 | 2,895 | --- | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 2,174 | 3,430 | 4,710 | 819 | |

Departmental Budget 1980-81

EQUIPMENT MANAGEMENT

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Equipment Management Director | 21,500 | 21,500 |
| 1 Equipment Management Supervisor | 16,100 | 16,100 |
| 1 Assistant Equipment Management Supv. | 14,770 | 14,770 |
| 3 Automotive Mechanic II | 37,908 | 37,908 |
| 3 Automotive Mechanic I | 35,522 | 35,522 |
| 1 Clerk Specialist | 10,643 | 10,643 |
| | <u>136,443</u> | <u>136,443</u> |
| New Employees Requested: | | |
| 1 Production Control Technician | 12,613 | 12,613 |
| 1 Automotive Mechanic | 11,647 | 11,647 |
| 1 Mechanic's Helper | 10,396 | --- |
| | <u>34,656</u> | <u>24,260</u> |
| 12 Temporary & Part Time | | |
| 1 Clerk (Part Time) | 4,524 | (CETA)---- |
| 13 Other | | |
| Overtime & Holidays | 2,652 | 1,200 |
| | <u>178,275</u> | <u>161,903</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 11,623 | 10,556 |
| Social Security | 12,479 | 10,664 |
| Workers' Compensation | 6,774 | --- |
| Health Insurance | 4,226 | 4,082 |
| Life Insurance | 696 | 696 |
| | <u>35,798</u> | <u>25,998</u> |
| TOTAL EMPLOYEE SERVICES | <u><u>214,073</u></u> | <u><u>187,901</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | | |
| Electricity for garage, public works office, street and sewer divisions | 7,604 | 6,615 |
| 22 Telephone & Telegraph | 1,000 | 1,000 |
| 23 Office Supplies | 450 | 450 |
| 24 Travel & Meetings | | |
| -American Public Works Conference - 4 days - Director | 350 | 350 |
| -American Public Works Assoc. Supervision Seminar - 3 days - Equipment Management Supervisor | 200 | 200 |
| | <u>550</u> | <u>550</u> |
| 25 Vehicle Expense | | |
| Fuel, oil | 1,125 | 1,125 |
| Painting of vehicle, repairs, tires | 1,375 | 1,375 |
| | <u>2,500</u> | <u>2,500</u> |
| 26 Duplicating Charges | 150 | 150 |
| 28 Special Supplies & Services | | |
| Uniforms | 1,955 | |
| Safety shoes | 540 | |
| Insect repellent, acetylene, oxygen | 1,705 | |
| | <u>4,200</u> | <u>3,800</u> |

Departmental Budget 1980-81

EQUIPMENT MANAGEMENT
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| 29 Small Tools & Equipment 7 air wrenches, tool & equipment replacement | 2,200 | 200 |
| 30 Maintenance of Equipment | 500 | 300 |
| 31 Building Repairs & Maintenance Cleaning equipment, electrical/misc. repairs, equipment installation | 1,500 | 1,500 |
| 33 Dues & Subscriptions | 100 | 100 |
| 35 School & Training Expense | | |
| -Diesel & gas engine repair 2 employees | 300 | 300 |
| -Air conditioning repair 1 employee | 150 | 150 |
| -Electronic/high energy repair 1 employee | 150 | 150 |
| -Automatic transmission repair 2 employees | 400 | 400 |
| | <u>1,000</u> | <u>1,000</u> |
| 39 Other Expense | | |
| Job orders | 600 | 600 |
| Gas tickets | 250 | 200 |
| Clothing allowance - Director | 245 | --- |
| Miscellaneous | 105 | 100 |
| | <u>1,200</u> | <u>900</u> |
| 41 Auto Parts & Supplies | | |
| Gasoline | 155,698 | 144,546 |
| Other motor fuels | 35,535 | 35,063 |
| Oils, lubricants | 12,656 | 11,338 |
| Automotive repair parts | 128,903 | 128,903 |
| Tires, tubes | 60,000 | 45,000 |
| | <u>392,792</u> | <u>364,850</u> |
| TOTAL MAINTENANCE & OPERATION | <u><u>415,746</u></u> | <u><u>383,915</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 94 Office Equipment | | |
| Typewriter (replacement) | 875 | --- |
| Secretarial desk | 340 | 389 |
| Calculator (digital/tape) | 260 | 90 |
| Time clock | 340 | 340 |
| | <u>1,815</u> | <u>819</u> |
| 96 Other Equipment | | |
| Water cooler with compartment | 445 | |
| Air jack light equipment | 600 | |
| Jack stands (4) - 10 ton | 200 | |
| Heavy duty shop fans (2) | 300 | |
| Tire tool set | 150 | |
| Automatic air powered tire changer | 1,200 | |
| | <u>2,895</u> | <u>-0-</u> |
| TOTAL CAPITAL OUTLAY | <u><u>4,710</u></u> | <u><u>819</u></u> |

FINANCE DEPARTMENT

DIRECTOR

Chief Accountant

Accounting

2 Account Clerk III
1 Account Clerk II
1 Secretary II

**Customer
Services**

1 Customer Service Supervisor
2 Customer Service Reps

**Data
Processing**

1 Data Processing Coordinator
1 Data Entry Operator II
1 Data Entry Operator I

Purchasing

1 Purchasing Agent
1 Clerk Specialist

CITY OF NAPLES
Departmental Budget 1980-81

FINANCE
ADMINISTRATION/ACCOUNTING

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>97,599</u> | <u>102,154</u> | <u>131,414</u> | <u>131,175</u> | <u> </u> |
| Maintenance & Operation | <u>6,188</u> | <u>5,955</u> | <u>7,370</u> | <u>6,770</u> | <u> </u> |
| Capital Outlay | <u>774</u> | <u>200</u> | <u>200</u> | <u>200</u> | <u> </u> |
| TOTAL | <u>104,561</u> | <u>108,309</u> | <u>138,984</u> | <u>138,145</u> | <u> </u> |

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This division also prepares financial reports and administers the City payroll and also is responsible for the administration of the Finance Department.

New Programs & Projects:

- Review and revise financial reporting to accommodate changes in generally accepted accounting principles and local management requirements.
- Review, design and implement cost accounting procedures for capital improvement projects.

FINANCE
ADMINISTRATION/ACCOUNTING

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | 84,743 | 88,298 | 113,613 | 113,613 | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 84,743 | 88,298 | 113,613 | 113,613 | |
| Employee Overhead | 12,856 | 13,856 | 17,801 | 17,562 | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | 97,599 | 102,154 | 131,414 | 131,175 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,505 | 1,700 | 1,800 | 1,600 | |
| 23 Office Supplies | 713 | 600 | 600 | 600 | |
| 24 Travel & Meetings | 1,086 | 1,000 | 1,250 | 1,250 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 1,257 | 425 | 1,000 | 1,000 | |
| 27 Auto Mileage | 550 | 600 | 780 | 780 | |
| 28 Spec. Supplies & Serv. | 176 | 400 | 300 | 300 | |
| 29 Small Tools & Equipment | --- | 300 | 150 | 150 | |
| 30 Maintenance of Equipment | 230 | 200 | 300 | 300 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 327 | 260 | 320 | 320 | |
| 34 Professional Services | --- | 70 | 70 | 70 | |
| 35 School & Training Expense | 344 | 400 | 800 | 400 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| | | | | | |
| TOTAL MAINT. & OPERATION | 6,188 | 5,955 | 7,370 | 6,770 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 774 | 200 | 200 | 200 | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| | | | | | |
| TOTAL CAPITAL OUTLAY | 774 | 200 | 200 | 200 | |

Departmental Budget 1980-81

FINANCE
ADMINISTRATION/ACCOUNTING

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Finance Director | 30,880 | 30,880 |
| 1 Chief Accountant | 20,740 | 20,740 |
| 1 Accountant | 13,719 | 13,719 |
| 1 Account Clerk II | 12,687 | 12,687 |
| 2 Account Clerk III | 25,329 | 25,329 |
| 1 Secretary II | 10,258 | 10,258 |
| | <hr/> | <hr/> |
| Total Employee Salaries & Wages | 113,613 | 113,613 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expense | | |
| Retirement | 7,953 | 7,953 |
| Social Security | 7,331 | 7,331 |
| Workers' Compensation | 239 | --- |
| Health Insurance | 1,872 | 1,872 |
| Life Insurance | 406 | 406 |
| | <hr/> | <hr/> |
| Total Employee Overhead | 17,801 | 17,562 |
| | <hr/> | <hr/> |
| TOTAL EMPLOYEE SERVICES | 131,414 | 131,175 |
| <u>MAINTENANCE & OPERATION</u> | | |
| 22 Telephone & Telegraph | 1,800 | 1,600 |
| 23 Office Supplies | 600 | 600 |
| 24 Travel & Meetings | 1,250 | 1,250 |
| State and national Municipal Finance Officers Association | | |
| 26 Duplicating Charges | 1,000 | 1,000 |
| 27 Auto Mileage | 780 | 780 |
| 28 Special Supplies & Services | 300 | 300 |
| 29 Small Tools & Equipment | 150 | 150 |
| 30 Maintenance of Equipment | 300 | 300 |
| 33 Dues & Subscriptions | 320 | 320 |
| State and national Municipal Finance Officers Association, Wall Street Journal, I.R.S., miscellaneous | | |
| 34 Professional Services | 70 | 70 |
| 35 School & Training Expense | 800 | 400 |
| Municipal Finance Officers training sessions - Director and Chief Accountant | | |
| | <hr/> | <hr/> |
| TOTAL MAINTENANCE & OPERATION | 7,370 | 6,770 |
| <u>CAPITAL OUTLAY</u> | | |
| 94 Office Equipment | 200 | 200 |
| Shelving | | |
| | <hr/> | <hr/> |
| TOTAL CAPITAL OUTLAY | 200 | 200 |

CITY OF NAPLES
Departmental Budget 1980-81.

FINANCE
CUSTOMER SERVICES

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 53,014 | 46,517 | 42,676 | 42,359 | _____ |
| Maintenance & Operation | 21,864 | 21,220 | 21,100 | 21,100 | _____ |
| Capital Outlay | --- | 200 | 330 | 330 | _____ |
| TOTAL | <u>74,878</u> | <u>67,937</u> | <u>64,106</u> | <u>63,789</u> | _____ |

The Customer Services Division of the Finance Department is responsible for the collection of water, sewer and refuse bills as well as the issuance of occupational licenses and lot mowing bills. This division also handles the sale of garbage bags.

New Programs & Projects:

Implementation of new administrative projects for handling of bad debts and customer records.

FINANCE
CUSTOMER SERVICES

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | 44,372 | 38,914 | 35,372 | 35,372 | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | 13 | 500 | 1,000 | 1,000 | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 44,385 | 39,414 | 36,372 | 36,372 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 8,629 | 7,103 | 6,304 | 5,987 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | <u>53,014</u> | <u>46,517</u> | <u>42,676</u> | <u>42,359</u> | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | --- | --- | 500 | 500 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 3,087 | 2,070 | 2,200 | 2,200 | |
| 23 Office Supplies | 1,193 | 1,000 | 400 | 400 | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | (1,152) | 550 | 300 | 300 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 1,851 | --- | --- | --- | |
| 29 Small Tools & Equipment | 11 | --- | 150 | 150 | |
| 30 Maintenance of Equipment | 513 | 600 | 300 | 300 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | --- | --- | 250 | 250 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| <u>42 Postage</u> | <u>16,361</u> | <u>17,000</u> | <u>17,000</u> | <u>17,000</u> | |
| TOTAL MAINT. & OPERATION | <u>21,864</u> | <u>21,220</u> | <u>21,100</u> | <u>21,100</u> | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | --- | 200 | 330 | 330 | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | <u>---</u> | <u>200</u> | <u>330</u> | <u>330</u> | |

Departmental Budget 1980-81

FINANCE
CUSTOMER SERVICES

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Customer Service Office Manager | 14,858 | 14,858 |
| 2 Customer Service Representatives | 20,514 | 20,514 |
| 12 Temporary & Part Time Supportive assistance | 1,000 | 1,000 |
| | <hr/> | <hr/> |
| Total Employee Salaries & Wages | 36,372 | 36,372 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 2,343 | 2,371 |
| Retirement | 2,515 | 2,546 |
| Health Insurance | 1,185 | 896 |
| Life Insurance | 174 | 174 |
| Workers' Compensation | 87 | --- |
| | <hr/> | <hr/> |
| Total Employee Overhead | 6,304 | 5,987 |
| | <hr/> | <hr/> |
| TOTAL EMPLOYEE SERVICES | 42,676 | 42,359 |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 500 | 500 |
| 22 Telephone & Telegraph | 2,200 | 2,200 |
| 23 Office Supplies | 400 | 400 |
| 26 Duplicating Charges | 300 | 300 |
| 29 Small Tools & Equipment Printing calculator | 150 | 150 |
| 30 Maintenance of Equipment | 300 | 300 |
| 35 School & Training Expense | 250 | 250 |
| 42 Postage | 17,000 | 17,000 |
| | <hr/> | <hr/> |
| TOTAL MAINTENANCE & OPERATION | 21,100 | 21,100 |
| <u>CAPITAL OUTLAY</u> | | |
| 94 Office Equipment 3 secretarial chairs | 330 | 330 |
| | <hr/> | <hr/> |
| TOTAL CAPITAL OUTLAY | 330 | 330 |

CITY OF NAPLES
Departmental Budget 1980-81

FINANCE
DATA PROCESSING

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 36,260 | 37,811 | 44,478 | 44,389 | |
| Maintenance & Operation | 26,650 | 17,384 | 22,173 | 22,173 | |
| Capital Outlay | | | | | |
| TOTAL | <u>62,910</u> | <u>55,195</u> | <u>66,651</u> | <u>66,562</u> | |

The Data Processing Division is responsible for providing data processing support to all City departments. This includes analysis, design, programming, testing, implementation and operation.

New Programs & Projects:

Complete Phase II and implement Phase III of data processing plan providing new systems for City planning, building and zoning, vehicle maintenance, purchasing, word processing and record control.

FINANCE
DATA PROCESSING

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 30,014 | 31,832 | 36,782 | 36,782 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 168 | 500 | 1,000 | 1,000 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 30,182 | 32,332 | 37,782 | 37,782 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 6,078 | 5,479 | 6,696 | 6,607 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 36,260 | 37,811 | 44,478 | 44,389 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | 48 | 50 | 50 | 50 | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 107 | 125 | 125 | 125 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 2,681 | 3,363 | 3,748 | 3,748 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | 23,814 | --- | --- | --- | |
| 33 Dues & Subscriptions | --- | 70 | 50 | 50 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | 400 | 200 | 200 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | --- | 13,376 | --- | --- | |
| 39 Other Expense | --- | --- | 18,000 | 18,000 | |
| TOTAL MAINT. & OPERATION | 26,650 | 17,384 | 22,173 | 22,173 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | | | | | |

Departmental Budget 1980-81

FINANCE
DATA PROCESSING

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Data Processing Coordinator | 16,254 | 16,254 |
| 1 Data Entry Operator II | 10,686 | 10,686 |
| 1 Data Entry Operator I | 9,842 | 9,842 |
| | <u>36,782</u> | <u>36,782</u> |
| 13 Other | 1,000 | 1,000 |
| Overtime | | |
| | | |
| Total Employee Salaries & Wages | <u>37,782</u> | <u>37,782</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 2,463 | 2,463 |
| Retirement | 2,644 | 2,644 |
| Health Insurance | 1,326 | 1,326 |
| Life Insurance | 174 | 174 |
| Workers' Compensation | 89 | --- |
| | | |
| Total Employee Overhead | 6,696 | 6,607 |
| | | |
| TOTAL EMPLOYEE SERVICES | <u>44,478</u> | <u>44,389</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 23 Office Supplies | 50 | 50 |
| 26 Duplicating Charges | .125 | 125 |
| 28 Special Supplies & Services | 3,748 | 3,748 |
| Computer forms, ribbons | | |
| 33 Dues & Subscriptions | 50 | 50 |
| 35 School & Training Expense | 200 | 200 |
| Edison Community College course | | |
| 39 Other Expense | 18,000 | 18,000 |
| Collier County computer time sharing costs | | |
| | | |
| TOTAL MAINTENANCE & OPERATION | <u>22,173</u> | <u>22,173</u> |

CITY OF NAPLES
Departmental Budget 1980-81

FINANCE
PURCHASING

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|----------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 21,404 | 36,505 | 31,796 | 31,532 | |
| Maintenance & Operation | 6,849 | 8,820 | 7,355 | 6,765 | |
| Capital Outlay | --- | 810 | --- | --- | |
| TOTAL | <u>28,253</u> | <u>46,135</u> | <u>39,151</u> | <u>38,297</u> | |

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$100 or more and prepares legal bids for purchases of \$1,000 or more. This division also operates the City's central supply warehouse and supervises the motor pool, mail room, reproduction center and City Hall building maintenance and repair.

New Programs & Projects:

Develop and implement City-wide inventory control procedures.

FINANCE
DATA PROCESSING

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------|-----------------------|----------------------------|---------------------------------|--------------------------|
| EMPLOYEE SERVICES | | | | | |
| Employee Salaries & Wages | 18,387 | 30,737 | 26,897 | 26,897 | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 75 | --- | --- | --- | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 18,462 | 30,737 | 26,897 | 26,897 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 2,942 | 5,768 | 4,899 | 4,635 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 21,404 | 36,505 | 31,796 | 31,532 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | 1,706 | 1,100 | 2,000 | 1,800 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,346 | 850 | 950 | 950 | |
| 23 Office Supplies | 294 | 250 | 200 | 200 | |
| 24 Travel & Meetings | 184 | --- | 480 | 425 | |
| 25 Vehicle Expense | 1,520 | 1,665 | 1,700 | 1,700 | |
| 26 Duplicating Charges | 1,448 | 1,100 | 1,100 | 1,100 | |
| 27 Auto Mileage | --- | --- | 360 | 225 | |
| 28 Spec. Supplies & Serv. | 124 | 100 | 100 | 100 | |
| 29 Small Tools & Equipment | --- | 200 | 100 | 100 | |
| 30 Maintenance of Equipment | 71 | 70 | 40 | 40 | |
| 31 Building Repairs & Maint. | --- | 2,800 | --- | --- | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 156 | 125 | 125 | 125 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | --- | 560 | 200 | --- | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | 6,849 | 8,820 | 7,355 | 6,765 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | --- | 810 | --- | --- | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | 810 | -0- | -0- | |

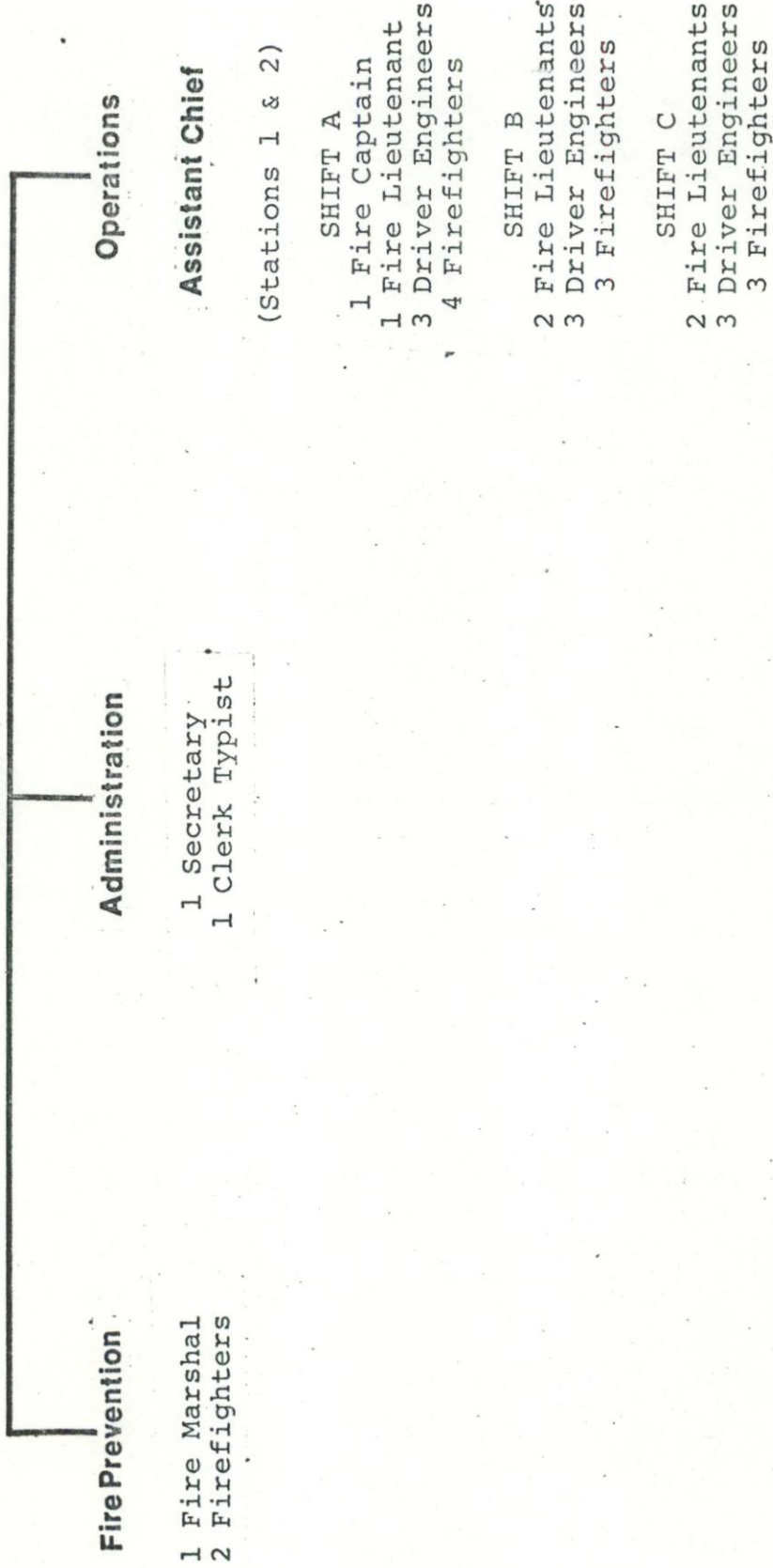
Departmental Budget 1980-81

FINANCE
PURCHASING

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Purchasing Agent | 16,254 | 16,254 |
| 1 Clerk Specialist | 10,643 | 10,643 |
| Total Employee Salaries & Wages | <u>26,897</u> | <u>26,897</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 1,753 | 1,753 |
| Retirement | 1,882 | 1,882 |
| Health Insurance | 884 | 884 |
| Life Insurance | 116 | 116 |
| Workers' Compensation | 264 | --- |
| Total Employee Overhead | <u>4,899</u> | <u>4,635</u> |
| TOTAL EMPLOYEE SERVICES | <u><u>31,796</u></u> | <u><u>31,532</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 2,000 | 1,800 |
| Bid forms, legal ads | | |
| 22 Telephone & Telegraph | 950 | 950 |
| 23 Office Supplies | 200 | 200 |
| 24 Travel & Meetings | 480 | 425 |
| Florida Association of Governmental Purchasing Officers Annual Conference - 4 days | | |
| 25 Vehicle Expense | 1,700 | 1,700 |
| 26 Duplicating Charges | 1,100 | 1,100 |
| 27 Auto Mileage | 360 | 225 |
| 28 Special Supplies & Services | 100 | 100 |
| Credit checks | | |
| 29 Small Tools & Equipment | 100 | 100 |
| 30 Maintenance of Equipment | 40 | 40 |
| IBM typewriter | | |
| 33 Dues & Subscriptions | 125 | 125 |
| Florida Association of Government Purchasing Officers dues, National Institute of Government Purchasing Officers dues, Consumer Reports (annual subscription) | | |
| 35 School & Training Expense | 200 | --- |
| TOTAL MAINTENANCE & OPERATION | <u><u>7,355</u></u> | <u><u>6,765</u></u> |

FIRE DEPARTMENT

CHIEF



CITY OF NAPLES
Departmental Budget 1980-81

FIRE

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 444,404 | 491,531 | 603,027 | 503,165 | _____ |
| Maintenance & Operation | 29,153 | 42,562 | 55,522 | 50,200 | _____ |
| Capital Outlay | 11,846 | 10,856 | 9,308 | 6,348 | _____ |
| TOTAL | <u>485,403</u> | <u>544,949</u> | <u>667,857</u> | <u>559,713</u> | _____ |

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the city government, these objectives involve fire prevention and firefighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid.

New Programs & Projects:

- Public education regarding implementation of smoke detector ordinance.
- Implementation of improved arson investigation techniques and procedures.
- Upgrading of internal record keeping and incident reporting procedures adaptable to eventual computerization, and adoption of the standard state-wide fire reporting system.

FIRE

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 385,134 | 419,370 | 514,626 | 445,824 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 8,565 | 11,500 | 17,516 | 12,500 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 393,699 | 430,870 | 532,142 | 458,324 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 50,705 | 60,661 | 70,885 | 44,841 | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | 444,404 | 491,531 | 603,027 | 503,165 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 550 | 1,150 | 1,250 | 950 | |
| 21 Utilities | 1,260 | 5,229 | 5,179 | 4,837 | |
| 22 Telephone & Telegraph | 2,681 | 3,064 | 4,804 | 3,688 | |
| 23 Office Supplies | 643 | 650 | 1,095 | 1,095 | |
| 24 Travel & Meetings | 772 | 1,050 | 1,602 | 1,602 | |
| 25 Vehicle Expense | 7,227 | 9,705 | 15,879 | 16,200 | |
| 26 Duplicating Charges | 786 | 575 | 600 | 500 | |
| 27 Auto Mileage | 497 | 762 | 1,052 | 900 | |
| 28 Spec. Supplies & Serv. | 6,715 | 9,224 | 6,890 | 6,890 | |
| 29 Small Tools & Equipment | 405 | 1,122 | 1,808 | 1,200 | |
| 30 Maintenance of Equipment | 3,080 | 4,131 | 4,542 | 4,342 | |
| 31 Building Repairs & Maint. | 2,321 | 556 | 3,367 | 3,367 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 376 | 529 | 674 | 674 | |
| 34 Professional Services | --- | --- | 1,465 | --- | |
| 35 School & Training Expense | 1,554 | 3,470 | 3,815 | 3,155 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 251 | 400 | 600 | 100 | |
| 43 Safety Program | 35 | 375 | 700 | 500 | |
| 44 Hydrant Maintenance | --- | 570 | 200 | 200 | |
| TOTAL MAINT. & OPERATION | 29,153 | 42,562 | 55,522 | 50,200 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | 3,132 | 600 | 2,000 | 1,200 | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 3,862 | 558 | 1,054 | 904 | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 4,852 | 9,698 | 6,254 | 4,244 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 11,846 | 10,856 | 9,308 | 6,348 | |

Departmental Budget 1980-81

FIRE

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| Employee Salaries & Wages | | |
| 10 Permanent Employees | | |
| 1 Fire Chief | 27,647 | 27,647 |
| 1 Assistant Fire Chief | 19,545 | 19,545 |
| 1 Fire Marshal | 18,161 | 18,161 |
| 1 Fire Captain | 17,845 | 17,845 |
| 5 Fire Lieutenants | 74,357 | 74,357 |
| 9 Driver Engineers | 129,430 | 129,430 |
| 2 Firefighters (Inspectors) | 10,848 | 10,848 |
| 10 Firefighters | 133,419 | 133,419 |
| 1 Secretary I | 9,886 | 9,886 |
| 1 Clerk Typist (Part Time) | 4,686 | 4,686 |
| | <u>445,824</u> | <u>445,824</u> |
| 13 Other | | |
| Overtime | 4,000 | |
| Holiday - Firefighter | 9,871 | |
| - Captain | 625 | |
| - Lieutenant | 3,020 | |
| | <u>17,516</u> | <u>12,500</u> |
| Additional Employees Requested | | |
| 5 Firefighters | 64,285 | --- |
| 1 Clerk Typist (Part Time) | 4,517 | --- |
| | <u>68,802</u> | <u>-0-</u> |
| Total Employee Salaries & Wages | <u>532,142</u> | <u>458,324</u> |
| Employee Overhead | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 30,209 | 30,209 |
| Retirement | 1,008 | 1,008 |
| Health Insurance | 13,215 | 11,018 |
| Life Insurance | 1,856 | 1,856 |
| Accidental Death | 750 | 750 |
| Workers' Compensation | 14,437 | --- |
| | <u>61,475</u> | <u>44,841</u> |
| Additional Employee Overhead Employees Requested | 9,410 | --- |
| Total Employee Overhead | <u>70,885</u> | <u>44,841</u> |
| TOTAL EMPLOYEE SERVICES | <u>603,027</u> | <u>503,165</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | |
| -Forms (fire reports, purchase orders, inspection reports, etc.) | 600 | 600 |
| -Brochures - Fire Prevention Bureau (Fire Prevention Week & public education) | 350 | 350 |
| -Brochures - Civil Defense | 300 | --- |
| | <u>1,250</u> | <u>950</u> |
| 21 Utilities | | |
| -Station #2 - electricity | 2,911 | 3,433 |
| - water/sewer & refuse | 912 | |
| -Station #1 - (including water/sewer & refuse) | 1,356 | 1,404 |
| | <u>5,179</u> | <u>4,837</u> |

Departmental Budget 1980-81

| | | FIRE (cont) | Department Request | City Manager Recommends |
|--|---|----------------|-----------------------|----------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | | | |
| 22 | Telephone & Telegraph | | | |
| | -Local service - Stations #1 & #2 | | 3,424 | 3,208 |
| | -Toll charges | | 480 | 480 |
| | -Mobile phone | | 900 | --- |
| | | | <u>4,804</u> | <u>3,688</u> |
| 23 | Office Supplies | | | |
| | -General supplies | | 960 | 960 |
| | -Paper cutter | | 35 | 35 |
| | -Roster board - Ass't. Chief | | 100 | 100 |
| | | | <u>1,095</u> | <u>1,095</u> |
| 24 | Travel & Meetings | | | |
| | -Hurricane seminar - 3 days - Orlando - Civil Defense Director | | 281 | 281 |
| | -International Fire Chief's Assoc. - St. Louis - 3 days - Chief | | 521 | 521 |
| | -State fire chief's conference - Orlando - 4 days - Chief | | 300 | 300 |
| | -Fire marshal's conference - Orlando - 4 days - Fire Marshal | | 300 | 300 |
| | -Unscheduled | | 200 | 200 |
| | | | <u>1,602</u> | <u>1,602</u> |
| 25 | Vehicle Expense | | | |
| | -Engine I - tires, body work, wiring check, muffler | | 1,985 | |
| | -Engine II - wiring check | | 300 | |
| | -Ladder II - platform cover, hydraulic system check | | 850 | |
| | -Body work - Chief's and Assistant Chief's cars, Rescue 401 | | 650 | |
| | -P.M.I. and safety inspections - all vehicles | | 4,164 | |
| | -Gasoline & oil | | 6,000 | |
| | -Master steam valve replacement | | 30 | |
| | -Batteries | | 400 | |
| | -Emergency repairs | | 1,500 | |
| | | | <u>15,879</u> | <u>16,200</u> |
| 26 | Duplicating Expense | | 600 | 500 |
| 27 | Auto Mileage | | 1,052 | 900 |
| | Training sessions - Ft. Myers & Ocala | | | |
| 28 | Special Supplies & Services | | | |
| | -Laundry contract | | 500 | 500 |
| | -Film processing - Fire Prevention | | 295 | 295 |
| | -Uniform replacements | | 1,000 | 1,000 |
| | -Household supplies | | 4,230 | 4,230 |
| | -Codes & statutes | | 365 | 365 |
| | -Miscellaneous supplies | | 500 | 500 |
| | | | <u>6,890</u> | <u>6,890</u> |
| 29 | Small Tools & Equipment | | 1,808 | 1,200 |
| 30 | Maintenance of Equipment | | | |
| | -Communications equipment maintenance & conversion of two radios to 2-channel | | 1,758 | |
| | -Typewriters | | 79 | |
| | -Extinguishers & miscellaneous firefighting equipment | | 2,195 | |
| | -Resuscitator repair | | 150 | |
| | -Miscellaneous service | | 360 | |
| | | | <u>4,542</u> | <u>4,342</u> |

Departmental Budget 1980-81

FIRE
(cont)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 31 Building Repairs & Maintenance | | |
| -Administration building | 1,142 | 1,142 |
| -Station #1 | 300 | 300 |
| -Station #2 | 1,525 | 1,525 |
| -Lighting arrestors - Stations #1 and #2, City Hall (civil defense) | 400 | 400 |
| | <u>3,367</u> | <u>3,367</u> |
| 33 Dues & Subscriptions | | |
| -National Fire Protection Assoc. (1) | 45 | 45 |
| -Inter'l. Fire Chief's Assoc. (1) | 50 | 50 |
| -Florida Fire Chief Assoc. (1) | 40 | 40 |
| -Collier County Fire Chief Assoc. (2) | 20 | 20 |
| -Fire Marshal's Assoc. (1) | 20 | 20 |
| -Inter'l. Assoc. of Arson Investigation (1) | 20 | 20 |
| -Florida Advisory Council on Arson Prevention (1) | 5 | 5 |
| -Periodicals | 54 | 54 |
| -Newspapers | 160 | 160 |
| -Notary Seal - fire marshal, secretary | 120 | 120 |
| -City Directory (2) | 140 | 140 |
| | <u>674</u> | <u>674</u> |
| 34 Professional Services | 1,465 | --- |
| Physicals - uniformed personnel | | |
| 35 School & Training Expense | | |
| -Sprinkler school - Ocala - 4 days 2 inspectors | 250 | 250 |
| -Visual aids/public education material (smoke detectors, etc.) | 350 | 250 |
| -College reimbursement | 1,000 | 800 |
| -Training (200 hours) - Fort Myers 6 weeks - 2 firefighters | 550 | 550 |
| -Film usage mailing and insurance | 50 | 50 |
| -28 unit training slide program | 775 | 775 |
| -Management seminar - Ocala - 5 days Assistant Chief | 200 | 200 |
| -Equivalency test - Ocala - 2 days 2 firefighters | 160 | 160 |
| -EMT refresher - 3 days - 3 firefighters | 120 | 120 |
| -EMT training - 15 weeks - 3 firefighters | 360 | --- |
| | <u>3,815</u> | <u>3,155</u> |
| 39 Other Expense | | |
| -Oxygen bottle refills | 400 | |
| -LP gas for generator | 200 | |
| | <u>600</u> | <u>100</u> |
| 43 Safety Program | | |
| -Evacuation decals | 500 | |
| -Internal departmental safety program | 100 | |
| -Defensive driving workbooks | 100 | |
| | <u>700</u> | <u>500</u> |
| 44 Fire Hydrant Maintenance | 200 | 200 |
| TOTAL MAINTENANCE & OPERATION | <u><u>55,522</u></u> | <u><u>50,200</u></u> |

Departmental Budget 1980-81

FIRE
(Cont)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>CAPITAL OUTLAY</u> | | |
| 92 Building Improvements | | |
| -Ceiling - administration building file room | 200 | 200 |
| -Extend watch room wall at Station #2 | 500 | 500 |
| -Window covering (hurricane) Station #1 | 500 | 500 |
| -Apparatus floor - Stations #1, #2 | 800 | --- |
| | <u>2,000</u> | <u>1,200</u> |
| 94 Office Equipment | | |
| -Draperies - administration building | 350 | 350 |
| -Venetian blinds - administration building | 150 | --- |
| -Wood bookcase | 111 | 111 |
| -Secretarial chair | 118 | 118 |
| -Furniture - reception area (replacement) | 225 | 225 |
| -Door enunciator | 100 | 100 |
| | <u>1,054</u> | <u>904</u> |
| 96 Other Equipment | | |
| -Slide projector (new) | 600 | 600 |
| -Vice - Stations #1 and #2 | 110 | 110 |
| -Power saw (replacement) | 610 | 610 |
| -Hose replacement: | | |
| 750' - 3" | 2,010 | --- |
| 500' - 2½" (replacement) | 1,250 | 1,250 |
| 200' - 1½" (replacement) | 360 | 360 |
| -Two-way siamese hose connector | 640 | 640 |
| -Material for hose storage racks - Station #2 | 200 | 200 |
| -Refrigerator - administration building | 222 | 222 |
| -Reusable fracture kit | 252 | 252 |
| | <u>6,254</u> | <u>4,244</u> |
| TOTAL CAPITAL OUTLAY | <u><u>9,308</u></u> | <u><u>6,348</u></u> |

PARKS & RECREATION DEPARTMENT

DIRECTOR

1 Secretary II

Assistant Director

1 Secretary I

Parks

- 1 Park Maintenance Supervisor
- 1 Custodian Crew Leader
- 3 Crew Leader I
- 1 Service Worker II
- 17 Service Worker I
- 2 Lifeguards
- 1 Park Maintenance Mechanic

Recreation

- 1 Recreation Programs Manager
- 2 Recreation Leaders
- 2 Service Worker I
- 14 Summer Program Employees

Retail Sales

1 Business Manager

Bay Dock

2 Dockkeepers

Tennis

1 Tennis Pro
2 Tennis Aides

Pier

4 Concession Workers

CITY OF NAPLES
Departmental Budget 1980-81

PARKS & RECREATION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 314,748 | 377,521 | 427,074 | 408,794 | _____ |
| Maintenance & Operation | 107,476 | 103,415 | 139,028 | 130,089 | _____ |
| Capital Outlay | 17,059 | 21,729 | 12,047 | 12,047 | _____ |
| TOTAL | <u>439,283</u> | <u>502,665</u> | <u>578,149</u> | <u>550,930</u> | <u>_____</u> |

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the Bay Dock, Fishing Pier, tennis program and vending machine operation.

New Programs & Projects:

- Continued study of boat dock expansion, improvement, or enlargement.
- Complete programming of Fleischmann Park Community Center oriented toward youth activities.
- Renovation and programming of Carver School recreation area which will be converted from an existing storage facility.
- Develop an official map showing proposed and existing location of public facilities.
- Initiate beach and beachhead clean-up program.

1980-81 Estimated Revenue: \$33,000

PARKS & RECREATION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 242,478 | 293,427 | 324,509 | 324,509 | |
| 12 Temp. & Part Time | 18,093 | 19,344 | 28,604 | 28,604 | |
| 13 Other | 3,047 | 4,013 | 4,314 | 4,314 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 263,618 | 316,784 | 357,427 | 357,427 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 51,130 | 65,522 | 69,647 | 56,576 | |
| Less Abatements | | | | | |
| Less Salary Savings | | (4,785) | | (5,209) | |
| TOTAL EMPLOYEE SERVICES | <u>314,748</u> | <u>377,521</u> | <u>427,074</u> | <u>408,794</u> | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 460 | 950 | 950 | 950 | |
| 21 Utilities | 26,457 | 27,800 | 31,858 | 31,858 | |
| 22 Telephone & Telegraph | 2,092 | 2,000 | 2,252 | 2,145 | |
| 23 Office Supplies | 594 | 688 | 788 | 650 | |
| 24 Travel & Meetings | 506 | 1,150 | 1,150 | 1,150 | |
| 25 Vehicle Expense | 7,832 | 6,215 | 7,196 | 7,340 | |
| 26 Duplicating Charges | 1,414 | 700 | 766 | 766 | |
| 27 Auto Mileage | 1,420 | 1,440 | 1,800 | 1,800 | |
| 28 Spec. Supplies & Serv. | 23,382 | 28,284 | 31,218 | 29,218 | |
| 29 Small Tools & Equipment | 3,728 | 5,940 | 8,802 | 7,172 | |
| 30 Maintenance of Equipment | 4,195 | 4,388 | 5,388 | 4,500 | |
| 31 Building Repairs & Maint. | 23,169 | 21,000 | 24,000 | 21,000 | |
| 32 Rent | 351 | 1,000 | 3,000 | 2,000 | |
| 33 Dues & Subscriptions | 201 | 440 | 440 | 440 | |
| 34 Professional Services | 929 | 1,000 | 1,000 | 800 | |
| 35 School & Training Expense | 220 | 420 | 420 | 300 | |
| 36 Insurance | --- | --- | 5,000 | 5,000 | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| <u>51 Reimbursable</u> | | | | | |
| Project Expenditures | 10,526 | --- | 13,000 | 13,000 | |
| TOTAL MAINT. & OPERATION | <u>107,476</u> | <u>103,415</u> | <u>139,028</u> | <u>130,089</u> | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | 1,311 | 3,600 | --- | --- | |
| 93 Imprv. Other Than Bldgs. | 4,875 | 8,793 | 3,900 | 3,900 | |
| 94 Office Equipment | 1,083 | 1,184 | 574 | 574 | |
| 95 Mobile Equipment | 4,409 | 4,000 | 2,541 | 2,541 | |
| 96 Other Equipment | 5,381 | 4,152 | 5,032 | 5,032 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | <u>17,059</u> | <u>21,729</u> | <u>12,047</u> | <u>12,047</u> | |

Departmental Budget 1980-81

PARKS & RECREATION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Director | 26,654 | 26,654 |
| 1 Assistant Director | 18,878 | 18,878 |
| 1 Recreation Programs Manager | 14,046 | 14,046 |
| 1 Recreation Leader (Fleischmann) | 10,965 | 10,965 |
| 1 Recreation Leader (River Park) | 12,230 | 12,230 |
| 1 Business Manager | 14,044 | 14,044 |
| 1 Secretary II | 10,908 | 10,908 |
| 1 Secretary I | 9,530 | 9,530 |
| 1 Service Worker I (Cambier) | 8,442 | 8,442 |
| 1 Service Worker I (River Park) | 8,910 | 8,910 |
| 1 Custodian Crew Leader | 11,381 | 11,381 |
| 1 Service Worker I (custodian - all parks) | 8,827 | 8,827 |
| 1 Service Worker I (custodian - Cambier) | 8,736 | 8,736 |
| 1 Parks Maintenance Supervisor | 13,585 | 13,585 |
| 1 Service Worker I (Lowdermilk) | 8,954 | 8,954 |
| 1 Service Worker I (Anthony) | 8,736 | 8,736 |
| 1 Service Worker I (Fleischmann) | 8,736 | 8,736 |
| 3 Crew Leader I | 30,724 | 30,724 |
| 6 Service Worker I (maintenance) | 50,756 | 50,756 |
| 2 Service Worker I (park guards) | 18,138 | 18,138 |
| 1 Park Maintenance Mechanic | 11,913 | 11,913 |
| 1 Service Worker II | 9,416 | 9,416 |
| | <u>324,509</u> | <u>324,509</u> |
| 12 Temporary & Part Time | | |
| 4 Service Worker I | 14,018 | 14,018 |
| 2 Lifeguards | 5,014 | 5,014 |
| 14 Summer Program Employees | 9,572 | 9,572 |
| | <u>28,604</u> | <u>28,604</u> |
| 13 Other | 4,314 | 4,314 |
| Overtime & holidays | | |
| Total Employee Salaries & Wages | <u>357,427</u> | <u>357,427</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 23,017 | 23,017 |
| Social Security | 23,304 | 23,304 |
| Workers' Compensation | 12,955 | --- |
| Health Insurance | 8,515 | 8,515 |
| Life Insurance | 1,856 | 1,740 |
| Total Employee Overhead | <u>69,647</u> | <u>56,576</u> |
| Less Salary Savings | --- | (5,209) |
| TOTAL EMPLOYEE SERVICES | <u><u>427,074</u></u> | <u><u>408,794</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | |
| -Department reservation forms | 150 | 150 |
| -Senior citizens' brochure | 300 | 300 |
| -Department brochure | 500 | 500 |
| | <u>950</u> | <u>950</u> |

Departmental Budget 1980-81

PARKS & RECREATION
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| 21 Utilities | | |
| (Water, electric) | | |
| -Cambier Park | 7,445 | 7,445 |
| -Fleischmann Park (including center) | 11,640 | 11,640 |
| -Lowdermilk Park | 3,375 | 3,375 |
| -Anthony Park | 1,146 | 1,146 |
| -River Park Center & Pool | 5,062 | 5,062 |
| -Maintenance building | 563 | 563 |
| -Naples Landing | 1,000 | 1,000 |
| -Merrihue Mini-park | 750 | 750 |
| -Meniffee Mini-park | 96 | 96 |
| -Rodgers Mini-park | 781 | 781 |
| | <u>31,858</u> | <u>31,858</u> |
| 22 Telephone & Telegraph | 2,252 | 2,145 |
| -Cambier Park (4) | | |
| -Fleischmann Park (3) | | |
| -Maintenance building (2) | | |
| -Lowdermilk Park (1) | | |
| -River Park Center & Pool (3) | | |
| 23 Office Supplies | 788 | 650 |
| 24 Travel & Meetings | | |
| -National Parks & Recreation Convention - 3 days - Director | 450 | 450 |
| -Florida Parks & Recreation Association state conference - Director, Assistant Director, Recreation Programs Manager | 300 | 300 |
| -Various district meetings - Director, Assistant Director, Recreation Programs Manager | 400 | 400 |
| | <u>1,150</u> | <u>1,150</u> |
| 25 Vehicle Expense | 7,196 | 7,340 |
| Gasoline, oil, parts, maintenance | | |
| 26 Duplicating Charges | 766 | 766 |
| 27 Auto Mileage | | |
| -Business Manager | 780 | 780 |
| -Recreation Programs Manager | 420 | 420 |
| -Recreation Leader (Fleischmann) | 300 | 300 |
| -Recreation Leader (River Park) | 300 | 300 |
| | <u>1,800</u> | <u>1,800</u> |
| 28 Special Supplies & Services | | |
| -Various programs, activities | 7,000 | |
| -Summer program | 1,700 | |
| -Expendable supplies (all parks) | 4,500 | |
| -Fertilizer, insecticides, herbicides, plants (all parks) | 7,500 | |
| -Miscellaneous athletic equipment - basketball goal replacements, bases for 5 ball fields | 1,000 | |
| -Ball diamond clay (350 yards - 5 fields) | 4,764 | |
| -Uniforms, miscellaneous, shoes, safety equipment | 4,754 | |
| | <u>31,218</u> | <u>29,218</u> |

Departmental Budget 1980-81

PARKS & RECREATION
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| 29 Small Tools & Equipment | | |
| -Folding tables (12 @ \$40) | 480 | |
| -Card tables (12 @ \$19) | 228 | |
| -Benches (12 @ \$119) | 1,428 | |
| -Picnic tables. (12 @ \$68) | 816 | |
| -Trash cans | 800 | |
| -Small hand tools | 1,000 | |
| -Small engine | 750 | |
| -Sprinkler heads | 1,500 | |
| -Pool chemicals | 1,500 | |
| -Player benches (2) | 300 | |
| | <u>8,802</u> | <u>7,172</u> |
| 30 Maintenance of Equipment | 5,388 | 4,500 |
| Miscellaneous equipment | | |
| 31 Building Maintenance & Repair | 24,000 | 21,000 |
| 32 Rent | 3,000 | 2,000 |
| Special service and charge-backs from Public Works Department | | |
| 33 Dues & Subscriptions | | |
| -National Parks & Recreation Assoc. | 65 | 65 |
| -Florida Parks & Recreation Assoc. | 100 | 100 |
| -Florida Turf Grass Assoc. | 100 | 100 |
| -Miscellaneous newspapers, periodicals | 175 | 175 |
| | <u>440</u> | <u>440</u> |
| 34 Professional Services | | |
| Pest control | 1,000 | 800 |
| 35 School & Training Expense | 420 | 300 |
| 38 Outside Contracts | 5,000 | 5,000 |
| Contractual services - custodial service | | |
| 51 Reimbursable Projects Expenditures | 13,000 | 13,000 |
| TOTAL MAINTENANCE & OPERATION | <u><u>139,028</u></u> | <u><u>130,089</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 93 Improvements Other Than Buildings | | |
| -New tool bins for warehouse | 300 | 300 |
| -Refinish 12 shuffleboard courts | 2,000 | 2,000 |
| -Tot lot equipment replacements | 1,000 | 1,000 |
| -Batting cage net | 600 | 600 |
| | <u>3,900</u> | <u>3,900</u> |
| 94 Office Equipment | | |
| -4 conference chairs | 248 | 248 |
| -1 executive chair | 178 | 178 |
| -1 junior executive chair | 148 | 148 |
| | <u>574</u> | <u>574</u> |
| 95 Mobile Equipment | | |
| -1 riding mower - 40" (replacement) | 1,657 | 1,657 |
| -2 power edgers (replacement) | 426 | 426 |
| -2 walk-behind mowers (replacement) | 458 | 458 |
| | <u>2,541</u> | <u>2,541</u> |
| 96 Other Equipment | | |
| -gas operated trimmer (replacement) | 250 | 250 |
| -power hoist - warehouse | 900 | 900 |
| -bleachers (2 5-row, 3 2-row) | 2,656 | 2,656 |
| -basketball goals, backboards | 600 | 600 |
| -2 water coolers | 626 | 626 |
| | <u>5,032</u> | <u>5,032</u> |
| TOTAL CAPITAL OUTLAY | <u><u>12,047</u></u> | <u><u>12,047</u></u> |

CITY OF NAPLES
Departmental Budget 1980-81

PARKS & RECREATION
BAY DOCK

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>26,106</u> | <u>24,393</u> | <u>27,580</u> | <u>26,220</u> | <u> </u> |
| Maintenance & Operation | <u>87,754</u> | <u>70,318</u> | <u>127,755</u> | <u>126,455</u> | <u> </u> |
| Capital Outlay | <u>---</u> | <u>---</u> | <u>1,450</u> | <u>1,450</u> | <u> </u> |
| TOTAL | <u><u>113,860</u></u> | <u><u>94,711</u></u> | <u><u>156,785</u></u> | <u><u>154,125</u></u> | <u><u> </u></u> |

This division of the Parks & Recreation Department is responsible for merchandise sale and dockage rental at the City-owned dock at Crayton Cove, as well as for the enforcement of City ordinances relative to this facility.

1980-81 Estimated Revenue: \$164,750

Departmental Budget 1980-81

| <u>PARKS & RECREATION</u> <u>BAY DOCK</u> | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 20,974 | 19,322 | 21,551 | 21,551 | |
| 12 Temp. & Part Time | --- | 530 | 1,050 | 500 | |
| 13 Other | 332 | --- | 570 | 570 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 21,306 | 19,852 | 23,171 | 22,621 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 4,800 | 4,541 | 4,409 | 3,599 | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | 26,106 | 24,393 | 27,580 | 26,220 | |
| | | | | | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 70 | 70 | 70 | 70 | |
| 21 Utilities | 2,543 | 2,500 | 2,638 | 2,638 | |
| 22 Telephone & Telegraph | 190 | 125 | 184 | 184 | |
| 23 Office Supplies | 74 | 63 | 63 | 63 | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 83,252 | 62,160 | 117,100 | 117,100 | |
| 29 Small Tools & Equipment | 290 | 400 | 400 | 200 | |
| 30 Maintenance of Equipment | --- | --- | 300 | 200 | |
| 31 Building Repairs & Maint. | 1,335 | 5,000 | 7,000 | 6,000 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| | | | | | |
| TOTAL MAINT. & OPERATION | 87,754 | 70,318 | 127,755 | 126,455 | |
| | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | --- | --- | 1,450 | 1,450 | |
| 98 Less Abatements | | | | | |
| | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | -0- | 1,450 | 1,450 | |

Departmental Budget 1980-81

PARKS & RECREATION
BAY DOCK

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees 2 Dockkeepers | 21,551 | 21,551 |
| 12 Temporary & Part Time | 1,050 | 500 |
| 13 Other Overtime & Holidays | 570 | 570 |
| Total Employee Salaries & Wages | <u>23,171</u> | <u>22,621</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 1,549 | 1,549 |
| Social Security | 1,443 | 1,474 |
| Workers' Compensation | 841 | --- |
| Health Insurance | 460 | 460 |
| Life Insurance | 116 | 116 |
| Total Employer Overhead | <u>4,409</u> | <u>3,599</u> |
| TOTAL EMPLOYEE SERVICES | <u><u>27,580</u></u> | <u><u>26,220</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 70 | 70 |
| 21 Utilities | 2,638 | 2,638 |
| 22 Telephone & Telegraph | 184 | 184 |
| 23 Office Supplies | 63 | 63 |
| 28 Special Supplies & Services | | |
| Gasoline, oil | 108,000 | 108,000 |
| Bait | 8,600 | 8,600 |
| Ice, miscellaneous | 500 | 500 |
| | <u>117,100</u> | <u>117,100</u> |
| 29 Small Tools & Equipment | 400 | 200 |
| 30 Maintenance of Equipment | 300 | 200 |
| 31 Building Repairs & Maintenance Electrical and plumbing repairs, building maintenance and supplies, replace pilings/stringers/planking | 7,000 | 6,000 |
| TOTAL MAINTENANCE & OPERATION | <u><u>127,755</u></u> | <u><u>126,455</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| VHF radio | 800 | 800 |
| Pump replacement | 250 | 250 |
| Freezer replacement | 400 | 400 |
| TOTAL CAPITAL OUTLAY | <u><u>1,450</u></u> | <u><u>1,450</u></u> |

CITY OF NAPLES
Departmental Budget 1980-81

PARKS & RECREATION
FISHING PIER

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 35,329 | 36,412 | 41,411 | 40,122 | |
| Maintenance & Operation | 53,121 | 45,777 | 55,986 | 54,286 | |
| Capital Outlay | 4,935 | 2,100 | --- | --- | |
| TOTAL | <u>93,385</u> | <u>84,289</u> | <u>97,397</u> | <u>94,408</u> | |

This division of the Parks & Recreation Department is responsible for purchasing and selling all items that pertain to a concession operation of this type. It is also responsible for handling City monies as well as reporting needed maintenance projects to the maintenance division of the Department.

1980-81 Estimated Revenue: \$87,000

PARKS & RECREATION
FISHING PIER

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 28,739 | 30,188 | 32,739 | 32,739 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 634 | 1,103 | 1,186 | 1,186 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 29,373 | 31,291 | 33,925 | 33,925 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 5,956 | 5,121 | 7,486 | 6,197 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 35,329 | 36,412 | 41,411 | 40,122 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 2,695 | 2,808 | 2,808 | 2,808 | |
| 22 Telephone & Telegraph | 190 | 125 | 184 | 184 | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 44,412 | 37,900 | 44,150 | 44,150 | |
| 29 Small Tools & Equipment | --- | 300 | 500 | 400 | |
| 30 Maintenance of Equipment | --- | 200 | 300 | 200 | |
| 31 Building Repairs & Maint. | 5,781 | 4,400 | 8,000 | 6,500 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| 40 Personal Property Tax | 24 | 20 | 24 | 24 | |
| 41 Concession License | 19 | 24 | 20 | 20 | |
| TOTAL MAINT. & OPERATION | 53,121 | 45,777 | 55,986 | 54,286 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | --- | 1,000 | --- | --- | |
| 93 Imprv. Other Than Bldgs. | 4,935 | 1,100 | --- | --- | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 4,935 | 2,100 | -0- | -0- | |

Departmental Budget 1980-81

PARKS & RECREATION
FISHING PIER

| | <u>Department</u> <u>Request</u> | <u>City Manager</u> <u>Recommends</u> |
|---|-------------------------------------|--|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees 4 Concession Workers | 32,739 | 32,739 |
| 13 Other Overtime & holiday | 1,186 | 1,186 |
| Total Employee Salaries & Wages | <u>33,925</u> | <u>33,925</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 2,375 | 2,375 |
| Social Security | 2,212 | 2,212 |
| Workers' Compensation | 1,289 | --- |
| Life Insurance | 232 | 232 |
| Health Insurance | <u>1,378</u> | <u>1,378</u> |
| Total Employee Overhead | 7,486 | 6,197 |
| TOTAL EMPLOYEE SERVICES | <u>41,411</u> | <u>40,122</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 2,808 | 2,808 |
| 22 Telephone & Telegraph | 184 | 184 |
| 28 Special Supplies & Services | | |
| Beverages | 11,150 | 11,150 |
| Candy | 6,000 | 6,000 |
| Ice Cream | 1,800 | 1,800 |
| Food | 5,400 | 5,400 |
| Bait | 14,000 | 14,000 |
| Rod rental, tackle | 1,600 | 1,600 |
| Cigarettes, miscellaneous | <u>4,200</u> | <u>4,200</u> |
| | 44,150 | 44,150 |
| 29 Small Tools & Equipment Brooms, hoses, nozzles, brushes, nets | 500 | 400 |
| 30 Maintenance of Equipment Refrigerator, freezer, pump | 300 | 200 |
| 31 Building Repairs & Maintenance Miscellaneous (electrical, pumbing, sign repairs), fixture replacement, painting of planking, rails, etc. | 8,000 | 6,500 |
| 40 Personal Property Tax | 24 | 24 |
| 41 Concession License | 20 | 20 |
| TOTAL MAINTENANCE & OPERATION | <u>55,986</u> | <u>54,286</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PARKS & RECREATION
TENNIS

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>25,630</u> | <u>25,970</u> | <u>29,452</u> | <u>28,804</u> | <u> </u> |
| Maintenance & Operation | <u>6,799</u> | <u>7,085</u> | <u>8,714</u> | <u>8,100</u> | <u> </u> |
| Capital Outlay | <u>5,275</u> | <u>7,900</u> | <u>7,500</u> | <u>7,000</u> | <u> </u> |
| TOTAL | <u><u>37,704</u></u> | <u><u>40,955</u></u> | <u><u>45,666</u></u> | <u><u>43,904</u></u> | <u><u> </u></u> |

This division is responsible for collection of all permit fees and records. It also assigns courts on a day-to-day basis and reservation basis, as well as conducts tournaments, monitors courts for maintenance and repair, etc.

1980-81 Estimated Revenue: \$40,300

PARKS & RECREATION

Departmental Budget 1980-81

TENNIS

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent 20,905 21,772 24,046 24,046
 12 Temp. & Part Time 398 848 912 912
 13 Other 822 757 814 814

Less Abatements

Total Salaries & Wages 22,125 23,377 25,772 25,772

Employee Overhead

15 Employer Payroll Expenses 3,505 2,593 3,680 3,032

Less Abatements

TOTAL EMPLOYEE SERVICES 25,630 25,970 29,452 28,804

MAINTENANCE & OPERATION

20 Advertising & Printing 219 135 200 200

21 Utilities 3,537 4,100 5,014 4,700

22 Telephone & Telegraph 700 700 800 700

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv. 2,251 1,800 2,000 2,000

29 Small Tools & Equipment 92 150 300 200

30 Maintenance of Equipment

31 Building Repairs & Maint. --- 200 400 300

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

TOTAL MAINT. & OPERATION 6,799 7,085 8,714 8,100

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs. 5,275 7,150 6,500 6,000

94 Office Equipment

95 Mobile Equipment

96 Other Equipment --- 750 1,000 1,000

98 Less Abatements

TOTAL CAPITAL OUTLAY 5,275 7,900 7,500 7,000

Departmental Budget 1980-81

PARKS & RECREATION

TENNIS

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Tennis Pro | 7,000 | 7,000 |
| 2 Tennis Aides | 17,046 | 17,046 |
| 12 Temporary & Part Time | | |
| Sundays 8 a.m. - 1 p.m. | 912 | 912 |
| 52 weeks | | |
| 13 Other | | |
| Overtime & holiday | 814 | 814 |
| Total Employee Salaries & Wages | <u>25,772</u> | <u>25,772</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 1,250 | 1,250 |
| Social Security | 1,224 | 1,224 |
| Workers' Compensation | 648 | --- |
| Health Insurance | 442 | 442 |
| Life Insurance | 116 | 116 |
| Total Employee Overhead | <u>3,680</u> | <u>3,032</u> |
| TOTAL EMPLOYEE SERVICES | <u>29,452</u> | <u>28,804</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 200 | 200 |
| 21 Utilities | 5,014 | 4,700 |
| 22 Telephone & Telegraph | 800 | 700 |
| 28 Special Supplies & Services | | |
| -14 tennis nets | 1,400 | 1,400 |
| -Windscreens, bulbs | 600 | 600 |
| | <u>2,000</u> | <u>2,000</u> |
| 29 Small Tools & Equipment | 300 | 200 |
| Squeegees, brooms, rol-dryers | | |
| 31 Building Repairs & Maintenance | 400 | 300 |
| TOTAL MAINTENANCE & OPERATION | <u>8,714</u> | <u>8,100</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 93 Improvements Other Than Buildings | | |
| Resurface 3 tennis courts | 6,000 | |
| Fence repairs | 500 | |
| | <u>6,500</u> | <u>6,000</u> |
| 96 Other Equipment | 1,000 | 1,000 |
| Sod replacement, sprinkler head replacement and additions | | |
| TOTAL CAPITAL OUTLAY | <u>7,500</u> | <u>7,000</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PARKS & RECREATION
VENDING

| | Actual Expenditures <u>1978-79</u> | Annual Budget <u>1979-80</u> | Department Request <u>1980-81</u> | City Manager Recommends <u>1980-81</u> | Council Approval <u>1980-81</u> |
|----------------------------|--|------------------------------------|---|---|---------------------------------------|
| Employee Services | _____ | _____ | _____ | _____ | _____ |
| Maintenance & Operation | <u>22,000</u> | <u>32,000</u> | <u>46,000</u> | <u>46,000</u> | _____ |
| Capital Outlay | _____ | _____ | _____ | _____ | _____ |
| TOTAL | <u><u>22,000</u></u> | <u><u>32,000</u></u> | <u><u>46,000</u></u> | <u><u>46,000</u></u> | _____ |

This division of the Parks & Recreation Department is responsible for purchasing and selling cold drinks, candy, etc., through vending machines. It is also responsible for the collection of monies and the payment of bills. Stocking of machines is assigned to the personnel employed at the various locations where vending machines are placed.

1980-81 Estimated Revenue: \$60,000

Departmental Budget 1980-81

| <u>PARKS & RECREATION</u> | Actual | Annual | Department | City Manager | Council |
|--------------------------------------|--------------|---------|------------|--------------|----------|
| <u>VENDING</u> | Expenditures | Budget | Request | Recommends | Approval |
| | 1978-79 | 1979-80 | 1980-81 | 1980-81 | 1980-81 |
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | | | | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | ===== | ===== | ===== | ===== | ===== |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 22,000 | 32,000 | 46,000 | 46,000 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| | | | | | |
| | | | | | |
| TOTAL MAINT. & OPERATION | 22,000 | 32,000 | 46,000 | 46,000 | ===== |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| | | | | | |
| TOTAL CAPITAL OUTLAY | ===== | ===== | ===== | ===== | ===== |

Departmental Budget 1980-81

PARKS & RECREATION
VENDING

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION</u> | | |
| 28 Special Supplies & Services Vending supplies | 46,000 | 46,000 |
| TOTAL MAINTENANCE & OPERATION | <u>46,000</u> | <u>46,000</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PERSONNEL DIVISION
(City Manager's Office)

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 41,560 | 52,261 | 54,534 | 54,421 | |
| Maintenance & Operation | 12,861 | 8,467 | 10,404 | 10,004 | |
| Capital Outlay | --- | --- | 325 | 325 | |
| TOTAL | <u>54,421</u> | <u>60,728</u> | <u>65,263</u> | <u>64,750</u> | |

The Division of Personnel is responsible for the personnel and employee relations programs of the City. It directs the recruitment, screening, testing and orientation programs for new city employees; administers employee benefit programs; administers the wage and salary plans; directs the workers' compensation self-insurance plan and safety program; and administers the City's labor relations program. The Division has a staff of three full-time employees.

New Programs & Projects:

- Sick leave usage reduction program.
- Cost-benefit study of in-house health para-professional.
- Quarterly labor-management meetings with all bargaining units.

| Departmental Budget 1980-81 | | | | | |
|-------------------------------------|---------------|---------------|---------------|---------------|----------|
| <u>PERSONNEL</u> | Actual | Annual | Department | City Manager | Council |
| <u>DIVISION</u> | Expenditures | Budget | Request | Recommends | Approval |
| | 1978-79 | 1979-80 | 1980-81 | 1980-81 | 1980-81 |
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 35,686 | 44,485 | 46,826 | 46,826 | |
| 12 Temp. & Part Time | --- | 500 | --- | --- | |
| 13 Other | 663 | 250 | 150 | 150 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 36,349 | 45,235 | 46,976 | 46,976 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 5,211 | 7,026 | 7,558 | 7,445 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 41,560 | 52,261 | 54,534 | 54,421 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 3,002 | 1,600 | 1,800 | 1,600 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 900 | 890 | 1,124 | 1,124 | |
| 23 Office Supplies | 323 | 250 | 450 | 450 | |
| 24 Travel & Meetings | 361 | 625 | 750 | 750 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | 1,219 | 1,250 | 2,000 | 1,800 | |
| 27 Auto Mileage | 91 | 50 | 75 | 75 | |
| 28 Spec. Supplies & Serv. | 774 | 665 | 765 | 765 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 106 | 82 | 90 | 90 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 245 | 120 | 100 | 100 | |
| 34 Professional Services | 5,398 | 2,935 | 3,250 | 3,250 | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 442 | --- | --- | --- | |
| TOTAL MAINT. & OPERATION | 12,861 | 8,467 | 10,404 | 10,004 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | --- | --- | 325 | 325 | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | | | 325 | 325 | |

Departmental Budget 1980-81

PERSONNEL DIVISION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Personnel Director | 23,594 | 23,594 |
| 1 Personnel Technician | 13,025 | 13,025 |
| 1 Secretary II | 10,207 | 10,207 |
| 13 Other | | |
| Overtime | 150 | 150 |
| Total Employee Salaries & Wages | <u>46,976</u> | <u>46,976</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 3,288 | 3,288 |
| Social Security | 3,063 | 3,063 |
| Health Insurance | 920 | 920 |
| Life Insurance | 174 | 174 |
| Workers' Compensation | 113 | --- |
| Total Employee Overhead | <u>7,558</u> | <u>7,445</u> |
| TOTAL EMPLOYEE SERVICES | <u>54,534</u> | <u>54,421</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 1,800 | 1,600 |
| Classified ads in newspapers and other publications | | |
| 22 Telephone & Telegraph | 1,124 | 1,124 |
| 23 Office Supplies | 450 | 450 |
| 24 Travel & Meetings | 750 | 750 |
| -Florida Public Employer Labor Relations Assoc., - Orlando - 3 days - Director | | |
| -American Society for Personnel Administration - Miami - 3 days - Director | | |
| -Unscheduled | | |
| 26 Duplicating Charges | 2,000 | 1,800 |
| 27 Auto Mileage | 75 | 75 |
| Local travel | | |
| 28 Special Supplies & Services | 765 | 765 |
| Testing materials, background investigations | | |
| 30 Maintenance of Equipment | 90 | 90 |
| 33 Dues & Subscriptions | 100 | 100 |
| -Southwest Florida Personnel Assoc. | | |
| -Florida Public Labor Relations Assoc. | | |
| -American Society for Personnel Administration | | |
| 34 Professional Services | 3,250 | 3,250 |
| Pre-employment physicals, police psychologicals | | |
| TOTAL MAINTENANCE & OPERATION | <u>10,404</u> | <u>10,004</u> |

Departmental Budget 1980-81

PERSONNEL DIVISION
(Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>CAPITAL OUTLAY</u> | | |
| 93 Improvements Other Than Buildings Counter | 325 | 325 |
| TOTAL CAPITAL OUTLAY | <u>325</u> | <u>325</u> |

POLICE DEPARTMENT

CHIEF

Assistant Police Chief

1 Secretary II

Support Services

- 8 Communication Operators
- 2 Vacation Fill-ins
(Communication Operators)
- 1 Staff Services Coordinator
- 2 Clerk Typists
- 1 Service Worker I

Operations

- 4 Police Lieutenants
- 6 Police Sergeants
- 34 Police Officers
- 4 School Crossing Guards
- 1 Secretary I
- 3 Police Aides

Parking Authority

- 1 Parking Checker
- 1 Parking Authority Clerk

CITY OF NAPLES
Departmental Budget 1980-81

POLICE

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 984,108 | 1,080,684 | 1,307,329 | 1,203,288 | _____ |
| Maintenance & Operation | 117,660 | 131,322 | 168,581 | 161,825 | _____ |
| Capital Outlay | 48,953 | 17,710 | 46,255 | 7,836 | _____ |
| TOTAL | <u>1,150,721</u> | <u>1,229,716</u> | <u>1,522,165</u> | <u>1,372,949</u> | _____ |

The Naples Police Department is responsible for the protection of life and property within the corporate limits of the City. This is accomplished with 65 regular and four part-time employees through the enforcement of City ordinances, state statutes and federal laws.

The Department is divided into two divisions: Operations and Services.

The Operations Division contains the bulk of the organization with the patrol and detective forces. These officers are charged with investigation and prevention of crime, apprehension, traffic regulation and accident investigation.

The Services Division serves as a support group. The administrative services necessary for department operation are preformed by this group.

New Programs & Projects:

- Establishment of special tactical unit to concentrate on problem enforcement areas.
- Improvement of records function in conjunction with criminal justice information computer network.
- Establishment of visitor security information program through hotels/motels.
- Increased emphasis on youth programs through reactivation of Naples Police Explorer Scout Troup and increased efforts in Police Athletic League football and boxing programs.
- Assignment of training coordination officer and public information officer for improved efforts in these areas.
- Departmental reorganization to clarify lines of authority, including clarification and consolidation of various current directives.
- Reorganization of property and evidence function for more efficient processing of current evidence, evidence return and evidence disposal.

Departmental Budget 1980-81

| <u>POLICE</u> | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|--------------------------------------|------------------------------------|------------------------------|-----------------------------------|--|---------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 820,919 | 932,951 | 1,101,712 | 1,077,912 | |
| 12 Temp. & Part Time | 6,414 | 9,284 | 10,457 | 8,892 | |
| 13 Other | 23,702 | 30,000 | 48,000 | 39,425 | |
| Less Abatements | --- | (26,928) | (19,619) | (19,619) | |
| Total Salaries & Wages | 851,035 | 945,307 | 1,140,550 | 1,106,610 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 133,073 | 155,706 | 170,416 | 115,158 | |
| Less Abatements | --- | (6,017) | (3,637) | (3,500) | |
| Less Salary Savings | --- | (14,312) | --- | (14,980) | |
| TOTAL EMPLOYEE SERVICES | 984,108 | 1,080,684 | 1,307,329 | 1,203,288 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 2,061 | 3,300 | 4,500 | 3,600 | |
| 21 Utilities | 19,390 | 19,000 | 22,500 | 20,000 | |
| 22 Telephone & Telegraph | 8,538 | 9,000 | 12,000 | 10,000 | |
| 23 Office Supplies | 1,303 | 1,300 | 1,800 | 1,800 | |
| 24 Travel & Meetings | 1,031 | 2,160 | 2,170 | 2,170 | |
| 25 Vehicle Expense | 55,916 | 60,000 | 80,000 | 81,600 | |
| 26 Duplicating Charges | 3,863 | 2,740 | 3,600 | 4,100 | |
| 27 Auto Mileage | 270 | 1,000 | 500 | 500 | |
| 28 Spec. Supplies & Serv. | 14,475 | 16,950 | 21,255 | 20,000 | |
| 29 Small Tools & Equipment | 372 | 500 | 600 | 600 | |
| 30 Maintenance of Equipment | 5,947 | 7,232 | 7,932 | 7,932 | |
| 31 Building Repairs & Maint. | 1,446 | 2,000 | 3,000 | 2,500 | |
| 32 Rent | 234 | 240 | 300 | 300 | |
| 33 Dues & Subscriptions | 677 | 700 | 1,819 | 1,400 | |
| 34 Professional Services | --- | 200 | 850 | 850 | |
| 35 School & Training Expense | 1,239 | 2,500 | 4,555 | 3,773 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 898 | 2,500 | 1,200 | 700 | |
| TOTAL MAINT. & OPERATION | 117,660 | 131,322 | 168,581 | 161,825 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | --- | 1,370 | 1,400 | 1,400 | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 197 | 2,540 | 1,956 | 972 | |
| 95 Mobile Equipment | 41,933 | 5,200 | 37,435 | --- | |
| 96 Other Equipment | 6,823 | 8,600 | 5,464 | 5,464 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 48,953 | 17,710 | 46,255 | 7,836 | |

Departmental Budget 1980-81

POLICE

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Police Chief | 27,500 | 27,500 |
| 1 Assistant Police Chief | 25,275 | 25,275 |
| 4 Police Lieutenants | 80,102 | 80,102 |
| 6 Police Sergeants | 111,806 | 107,789 |
| 34 Police Officers | 548,513 | 548,513 |
| 2 staff officers, 6 detectives, 1 boat patrol officer, 25 patrol officers | | |
| 3 Police Aides | 31,574 | ----(2)--22,191 |
| 1 Secretary II | 10,668 | 10,668 |
| 1 Secretary I | 10,306 | 10,306 |
| 1 Staff Services Coordinator | 13,841 | 13,841 |
| 2 Clerk Typists | 19,445 | 19,445 |
| 8 Communications Operators | 90,779 | 90,779 |
| 1 Service Worker I | 8,734 | 8,734 |
| 1 Parking Checker | 9,689 | 9,689 |
| 1 Parking Authority Clerk | 9,930 | 9,930 |
| | <u>998,162</u> | <u>984,762</u> |
| Salary Supplement | 50,100 | 41,800 |
| New Employees: | | |
| 3 Police Officers | 42,363 | 42,363 |
| 1 Clerk Typist | 8,987 | 8,987 |
| | <u>51,350</u> | <u>51,350</u> |
| Salary Supplement (3 new officers) | 2,100 | --- |
| 12 Temporary & Part Time | 10,457 | 8,892 |
| 4 School Crossing Guards | | |
| 13 Other | | |
| Overtime | 31,000 | |
| Holiday | 17,000 | |
| | <u>48,000</u> | <u>39,425</u> |
| Less Abatements | (19,619) | (19,619) |
| Total Employee Salaries & Wages | 1,140,550 | 1,106,610 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | 75,642 | 73,430 |
| Workers' Compensation | 48,695 | --- |
| Health Insurance | 25,359 | 22,142 |
| Life Insurance | 4,236 | 3,886 |
| Accidental Death Benefit | 1,380 | 1,380 |
| Retirement (non-sworn personnel) | 15,104 | 14,320 |
| Less Abatements | (3,637) | (3,500) |
| Total Employee Overhead | 166,779 | 111,658 |
| Less Salary Savings | --- | (14,980) |
| TOTAL EMPLOYEE SERVICES | <u>1,307,329</u> | <u>1,203,288</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | 4,500 | 3,600 |
| 21 Utilities | 22,500 | 20,000 |
| Water/sewer and electric | | |

Departmental Budget 1980-81

| | | <u>POLICE</u> (Cont) | <u>Department</u> <u>Request</u> | <u>City Manager</u> <u>Recommends</u> |
|--|--|-------------------------|-------------------------------------|--|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | | | |
| 22 | Telephone & Telegraph | | 12,000 | 10,000 |
| 23 | Office Supplies | | 1,800 | 1,800 |
| 24 | Travel & Meetings | | | |
| | -Governor's semi-annual crime prevention seminars - 6 days | | 240 | 240 |
| | -Florida Association Police Community Relations Officers conference - 3 days - 1 staff officer | | 140 | 140 |
| | -Florida Police Chief's Conference - 5 days - Police Chief | | 240 | 240 |
| | -FBI Academy annual retraining seminar - 5 days - Chief and Assistant Chief | | 550 | 550 |
| | -Miscellaneous unscheduled | | 1,000 | 1,000 |
| | | | <u>2,170</u> | <u>2,170</u> |
| 25 | Vehicle Expense | | | |
| | Automobiles | | 72,000 | |
| | Boat | | 8,000 | |
| | | | <u>80,000</u> | <u>81,600</u> |
| 26 | Duplicating Charges | | | |
| | Monthly payment and supplies | | 3,500 | 4,000 |
| | City Hall copying | | 100 | 100 |
| | | | <u>3,600</u> | <u>4,100</u> |
| 27 | Auto Mileage | | 500 | 500 |
| 28 | Special Supplies & Services | | | |
| | -Uniforms/clothing | | 11,500 | |
| | -Photo supplies | | 4,175 | |
| | -Identification and evidence supplies | | 1,180 | |
| | -Chemical testing supplies | | 100 | |
| | -Investigation funds | | 1,500 | |
| | -Ammunition, flashlight batteries | | 2,800 | |
| | | | <u>21,255</u> | <u>20,000</u> |
| 29 | Small Tools & Equipment | | 600 | 600 |
| | K-9 supplies, activity map equipment, parade equipment | | | |
| 30 | Maintenance of Equipment | | | |
| | -Motorola contract (radios) | | 4,566 | 4,566 |
| | -Dictaphone contract (recorders) | | 802 | 802 |
| | -Office machines contract | | 514 | 514 |
| | -Copier contract (1 new drum) | | 850 | 850 |
| | -Maintenance (non-contract) all other equipment | | 1,200 | 1,200 |
| | | | <u>7,932</u> | <u>7,932</u> |
| 31 | Building Repairs & Maintenance | | | |
| | -Pest control | | 100 | |
| | -Air conditioning system | | 500 | |
| | -Plumbing, electrical (including emergency generator) | | 500 | |
| | -Diesel fuel for emergency generator | | 125 | |
| | -Carpet cleaning | | 350 | |
| | -Janitorial supplies | | 1,200 | |
| | -Miscellaneous | | 225 | |
| | | | <u>3,000</u> | <u>2,500</u> |

Departmental Budget 1980-81

POLICE
(Cont)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| 32 Rent "Identikit" | 300 | 300 |
| 33 Dues & Subscriptions | | |
| -City Directory (3) | 225 | |
| -Hill Donnelly cross-reference directory | 150 | |
| -Florida Statutes | 144 | |
| -Florida Law Annotated | 50 | |
| -Inter'l. Association of Police Chiefs | 70 | |
| -Florida Police Chiefs Association | 80 | |
| -Notary Public commissions, seals, insurance, renewals | 900 | |
| -Miscellaneous publications | 200 | |
| | <u>1,819</u> | <u>1,400</u> |
| 34 Professional Services | | |
| -Veterinarian (2 dogs) | 300 | 300 |
| -Boarding fees (2 dogs) (during K-9 officers' vacations) | 550 | 550 |
| | <u>850</u> | <u>850</u> |
| 35 School & Training Expense | | |
| -Southwest Florida Police Academy - 5 recruits @ \$150 (2 attrition, 3 new) | 750 | 750 |
| -Reimbursement for college course credits (plus books) | 675 | 675 |
| -Tactical operations - 1 lieutenant, 1 sergeant, 4 officers - 5 days | 1,500 | (4)-----880 |
| -Tactical operations management - 1 lieutenant, 1 sergeant - 5 days | 500 | 440 |
| -Homicide crime scene reconstruction - 1 officer (detective) - 3 days | 170 | 152 |
| -Identification of human remains - 2 officers (detective) - 2 days | 260 | 236 |
| -Traffic homicide investigation - 2 officers - 5 days | 700 | 640 |
| | <u>4,555</u> | <u>3,773</u> |
| 39 Other Expense | 1,200 | 700 |
| Prisoner means, supplies | | |
| TOTAL MAINTENANCE & OPERATION | <u><u>168,581</u></u> | <u><u>161,825</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 92 Building Improvements | | |
| -Entry warning device for P.D. door | 300 | 300 |
| -Roof for outdoor (aluminum) property storage shed | 1,100 | 1,100 |
| | <u>1,400</u> | <u>1,400</u> |
| 94 Office Equipment | | |
| -Shelving units (wood) for records | 325 | 325 |
| -1 typewriter | 874 | --- |
| -2 calculators | 250 | 140 |
| -1 secretarial desk and chair | 507 | 507 |
| | <u>1,956</u> | <u>972</u> |
| 95 Mobile Equipment | | |
| 5 marked patrol/pursuit sedans (replacements, if needed, late in fiscal year) | 37,435 | --- |

Departmental Budget 1980-81

POLICE
(Cont)

| <u>CAPITAL OUTLAY (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| 96 Other Equipment | | |
| -1 electronic siren (replacement) | 301 | 301 |
| -1 vehicle driver shield | 230 | 230 |
| -14 shotgun cases | 374 | 374 |
| -1 auxiliary microphone | 120 | 120 |
| -20 Nicad batteries for portable radios (replacements) @ \$63.25 (2-3 years life) | 1,265 | 1,265 |
| -1 K-9 agility and training course | 500 | 500 |
| -1 K-9 aggression sleeve with 2 covers | 170 | 170 |
| -2 rechargeable Hologen lights (use with K-9's) | 250 | 250 |
| -1 pair rear window screens (K-9 car) | 100 | 100 |
| -2 electric rear door opener kits (K-9 cars) | 200 | 200 |
| -2 coat racks | 144 | 144 |
| -36 recorded tapes (replacements) | 675 | 675 |
| -1 radar unit | 995 | 995 |
| -1 shotgun (replacement) | 140 | 140 |
| | <u>5,464</u> | <u>5,464</u> |
| TOTAL CAPITAL OUTLAY | <u><u>46,255</u></u> | <u><u>7,836</u></u> |

PUBLIC WORKS DEPARTMENT

DIRECTOR

Administration

- 1 Assistant Director
- 1 Office Manager
- 2 Clerk Typists

WATER SYSTEM

(See Individual Section)

SEWER SYSTEM

(See Individual Section)

Parkways & Services

- 1 Parkways & Services Superintendent
- 1 Assistant Parkways & Services Supt.
- 1 Parkways Supervisor
- 2 Crew Leader III
- 1 Crew Leader II
- 4 Crew Leader I
- 2 Service Worker II
- 8 Service Worker II
- 10 Service Worker I
- 2 Service Worker I (CETA)
- 4 Equipment Operator III
- 3 Equipment Operator I

Sanitation

- 1 Division Superintendent
- 1 Garbage Operations Supervisor
- 1 Trash Operations Supervisor
- 5 Equipment Operator V
- 6 Equipment Operator III
- 5 Equipment Operator III
- 5 Crew Leader III
- 10 Service Worker III
- 1 Service Worker II
- 3 Service Worker I
- 1 Welder

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
ADMINISTRATION

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|-------------------------|--|--------------------------------------|---|--|---|
| Employee Services | <u>94,182</u> | <u>96,491</u> | <u>106,187</u> | <u>102,829</u> | <u> </u> |
| Maintenance & Operation | <u>8,683</u> | <u>8,800</u> | <u>9,600</u> | <u>8,564</u> | <u> </u> |
| Capital Outlay | <u>95</u> | <u>100</u> | <u>1,104</u> | <u>952</u> | <u> </u> |
| TOTAL | <u><u>102,960</u></u> | <u><u>105,391</u></u> | <u><u>116,891</u></u> | <u><u>112,345</u></u> | <u> </u> |

The administrative arm of the Public Works Department provides support service to its divisions and staff, including:

1. Coordination of all phases of the Public Works Department through the Director, Assistant Director and Superintendents.
2. Communication between all divisions.
3. Secretarial support for Parkways & Services and Sanitation Divisions.

PUBLIC WORKS
ADMINISTRATION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | 78,029 | 78,886 | 83,535 | 83,535 | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | 4,560 | 5,247 | 5,578 | 5,578 | |
| 13 Other | 49 | 300 | 300 | --- | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 82,638 | 84,433 | 89,413 | 89,113 | |
| Employee Overhead | 11,544 | 12,058 | 16,774 | 13,716 | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 94,182 | 96,491 | 106,187 | 102,829 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 3,200 | 2,800 | 3,000 | 2,600 | |
| 23 Office Supplies | 476 | 600 | 400 | 400 | |
| 24 Travel & Meetings | 100 | 650 | 650 | 650 | |
| 25 Vehicle Expense | 689 | 700 | 700 | 714 | |
| 26 Duplicating Charges | 3,180 | 2,700 | 3,500 | 3,100 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | 228 | 200 | 200 | 200 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 149 | 250 | 250 | 200 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 661 | 900 | 900 | 700 | |
| TOTAL MAINT. & OPERATION | 8,683 | 8,800 | 9,600 | 8,564 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | 95 | 100 | 1,104 | 952 | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 95 | 100 | 1,104 | 952 | |

Departmental Budget 1980-81

PUBLIC WORKS
ADMINISTRATION

| | <u>Department</u> <u>Request</u> | <u>City Manager</u> <u>Recommends</u> |
|---|-------------------------------------|--|
| <u>EMPLOYEE SERVICES</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Public Works Director | 36,292 | 36,292 |
| 1 Assistant Public Works Director | 25,260 | 25,260 |
| 1 Public Works Office Manager | 12,378 | 12,378 |
| 1 Clerk Typist | 9,605 | 9,605 |
| | <u>83,535</u> | <u>83,535</u> |
| 12 Temporary & Part Time | 5,578 | 5,578 |
| 1 Part Time Clerk Typist | | |
| 13 Other | 300 | --- |
| Overtime | | |
| Total Employee Salaries & Wages | <u>89,413</u> | <u>89,113</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 6,407 | 6,238 |
| Social Security | 5,164 | 5,810 |
| Worker's Compensation | 3,463 | --- |
| Health Insurance | 1,450 | 1,378 |
| Life Insurance | 290 | 290 |
| Total Employee Overhead | <u>16,774</u> | <u>13,716</u> |
| TOTAL EMPLOYEE SERVICES | <u>106,187</u> | <u>102,829</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 11 Telephone & Telegraph | 3,000 | 2,600 |
| 23 Office Supplies | 400 | 400 |
| 24 Travel & Meetings | | |
| -American Public Works Conference - | | |
| 3 days - Director | 250 | 250 |
| -Solid Waste Equipment & Technical | | |
| Association - 2 days - Assistant Director | 200 | 200 |
| -Review operations in other cities | 200 | 200 |
| | <u>650</u> | <u>650</u> |
| 25 Vehicle Expense | 700 | 714 |
| 26 Duplicating Charges | 3,500 | 3,100 |
| Savin Copier purchase agreement - | | |
| \$157.85 per month, supplies, paper | | |
| 30 Maintenance of Equipment | 200 | 200 |
| 33 Dues & Subscriptions | 250 | 200 |
| American Public Works Assoc. (2), | | |
| textbooks, conference materials, | | |
| periodicals | | |
| 39 Other Expense | 900 | 700 |
| Expendable supplies, safety awards | | |
| TOTAL MAINTENANCE & OPERATION | <u>9,600</u> | <u>8,564</u> |

Departmental Budget 1980-81

PUBLIC WORKS
ADMINISTRATION
(Cont.)

| <u>CAPITAL OUTLAY</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--------------------------------------|---------------------------|--------------------------------|
| 94 Office Equipment | | |
| -IBM Correcting Selectric typewriter | 875 | 875 |
| -Filing cabinet (4 drawer, locking) | 152 | --- |
| -Conference chair | 77 | 77 |
| TOTAL CAPITAL OUTLAY | <u>1,104</u> | <u>952</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
PARKWAYS & SERVICES

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>371,793</u> | <u>423,948</u> | <u>483,284</u> | <u>442,241</u> | _____ |
| Maintenance & Operation | <u>117,626</u> | <u>132,148</u> | <u>164,219</u> | <u>135,385</u> | _____ |
| Capital Outlay | <u>5,302</u> | <u>5,450</u> | <u>7,975</u> | <u>4,345</u> | _____ |
| TOTAL | <u><u>494,721</u></u> | <u><u>561,546</u></u> | <u><u>655,478</u></u> | <u><u>581,971</u></u> | _____ |

The Parkways & Services Division of the Public Works Department provides the maintenance and development of the City's parkways and right-of-ways as well as other public lands not assigned to other departments. The Division also maintains the areas around City buildings and handles aquatic weed control in drainage lakes.

New Programs & Projects:

- Coconut palm planting program to handle both routine replacement and those which might be lost through lethal yellowing disease.
- Continuing equipment efficiency and manpower studies.

PUBLIC WORKS
PARKWAYS & SERVICES

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| EMPLOYEE SERVICES | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | 309,859 | 357,075 | 406,225 | 389,129 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 3,028 | 3,500 | 3,900 | 3,900 | |
| Less Abatements | | (17,048) | (9,300) | (9,300) | |
| Total Salaries & Wages | 312,887 | 343,527 | 400,825 | 383,729 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | 81,257 | 91,817 | 91,499 | 67,552 | |
| Less Abatements | (22,351) | (5,992) | (2,940) | (2,940) | |
| Less Salary Savings | | (5,404) | (6,100) | (6,100) | |
| TOTAL EMPLOYEE SERVICES | 371,793 | 423,948 | 483,284 | 442,241 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 19,625 | 17,500 | 19,875 | 17,625 | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | 68 | 100 | 120 | 150 | |
| 24 Travel & Meetings | 160 | 125 | 275 | 275 | |
| 25 Vehicle Expense | 42,106 | 51,683 | 54,000 | 55,080 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 54,440 | 52,520 | 63,814 | 59,770 | |
| 29 Small Tools & Equipment | 2,277 | 2,200 | 2,850 | 2,850 | |
| 30 Maintenance of Equipment | --- | --- | 3,100 | 3,100 | |
| 31 Building Repairs & Maint. | --- | --- | 6,100 | 4,500 | |
| 32 Rent | 103 | 100 | 200 | 200 | |
| 33 Dues & Subscriptions | 20 | 45 | 55 | 55 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 59 | 95 | 340 | 340 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | 16,776 | 22,800 | 22,050 | --- | |
| 39 Other Expense | 4,675 | 4,500 | 5,200 | 5,200 | |
| Less Abatements | (22,683) | (19,520) | (13,760) | (13,760) | |
| TOTAL MAINT. & OPERATION | 117,626 | 132,148 | 164,219 | 135,385 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 5,302 | 5,450 | 7,975 | 4,345 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 5,302 | 5,450 | 7,975 | 4,345 | |

Departmental Budget 1980-81

PUBLIC WORKS
PARKWAYS & SERVICES

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--------------------------------------|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Parkways & Services Superintendent | 20,666 | 20,666 |
| 1 Ass't. Parkways & Services Supt. | 17,116 | 17,116 |
| 1 Parkways Supervisor | 13,024 | 13,024 |
| 4 Crew Leader I | 45,426----(3)-- | 34,045 |
| 1 Crew Leader II | 10,962 | 10,962 |
| 2 Crew Leader III | 27,761 | 27,761 |
| 10 Service Worker I | 85,918----(9)-- | 80,203 |
| 2 CETA Service Worker I | --- | --- |
| 8 Service Worker II | 80,446 | 80,446 |
| 2 Service Worker III | 22,962 | 22,962 |
| 3 Equipment Operator I | 31,190 | 31,190 |
| 4 Equipment Operator III | 50,754 | 50,754 |
| | <u>406,225</u> | <u>389,129</u> |
| 13 Other Overtime | 3,900 | 3,900 |
| Less Abatements | (9,300) | (9,300) |
| Total Employee Salaries & Wages | <u>400,825</u> | <u>383,729</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 28,476 | 26,861 |
| Social Security | 26,524 | 25,019 |
| Health Insurance | 12,505 | 13,468 |
| Life Insurance | 2,146 | 2,204 |
| Workers' Compensation | 21,848 | --- |
| Total Employee Overhead | <u>91,499</u> | <u>67,552</u> |
| Less Abatements | (2,940) | (2,940) |
| Less Salary Savings | (6,100) | (6,100) |
| TOTAL EMPLOYEE SERVICES | <u><u>483,284</u></u> | <u><u>442,241</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | | |
| -Water and irrigation | 18,000 | 16,000 |
| -Electricity | 1,875 | 1,625 |
| | <u>19,875</u> | <u>17,625</u> |
| 23 Office Supplies | 120 | 150 |
| 24 Travel & Meetings | | |
| -Annual state horticultural meeting | 200 | 200 |
| -Research, development | 75 | 75 |
| | <u>275</u> | <u>275</u> |
| 25 Vehicle Expense | 54,000 | 55,080 |
| Gasoline, oil, repairs, maintenance | | |
| 28 Special Supplies & Services | | |
| -Lethal yellowing material | --- | 2,000 |
| -Uniform rental | 11,544 | 6,500 |
| -Safety shoes | 2,960 | 2,960 |
| -Irrigation supplies | 5,750 | 5,750 |
| -Maintenance of lakes, beach steps | 3,300 | 3,300 |
| -Trees, plantings | 4,900 | 4,900 |
| -Fertilizers | 6,600 | 6,600 |
| -Chemicals, sprays | 12,000 | 12,000 |
| -Plant nursery | 3,000 | 2,000 |
| -Capital improvement materials | 13,760 | 13,760 |
| | <u>63,814</u> | <u>59,770</u> |

Departmental Budget 1980-81

PUBLIC WORKS
PARKWAYS & SERVICES
(Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| 29 Small Tools & Equipment | 2,850 | 2,850 |
| 30 Maintenance of Equipment Small motors, tools | 3,100 | 3,100 |
| 31 Building Repairs & Maintenance | | |
| -Office cleaning services | 2,500 | |
| -Rug rentals - offices | 250 | |
| -Maintenance of ice machines, refrigerator, air conditioners, water coolers | 600 | |
| -Building repairs | 1,920 | |
| -Outside lavatories, cleaning supplies, expendables | 830 | |
| | <u>6,100</u> | <u>4,500</u> |
| 32 Rent | 200 | 200 |
| 33 Dues & Subscriptions | | |
| -Professional Grounds Maintenance Assoc. | 25 | 25 |
| -Fairchild Tropical Gardens Assoc. | 25 | 25 |
| -Florida Aquatic Plant Mgt. Assoc. | 5 | 5 |
| | <u>55</u> | <u>55</u> |
| 35 School & Training Expense | 340 | 340 |
| 38 Outside Contracts Coconut palm innocuations | 22,050 | --- |
| 39 Other Expense Safety equipment, water coolers, gas cans, rainwear, miscellaneous | 5,200 | 5,200 |
| | <u>177,979</u> | <u>149,145</u> |
| Less Abatements | (13,760) | (13,760) |
| TOTAL MAINTENANCE & OPERATION | <u><u>164,219</u></u> | <u><u>135,385</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| -3 edgers (replacement) | 750 | 750 |
| -3 Bob Cat mowers - 21" (replacement) | 1,500 | 1,500 |
| -3 electric trimmers (replacement) | 480 | 480 |
| -2 Kee mowers - 25" (replacement) | 1,680 | --- |
| -1 electric generagor (replacement) | 475 | 475 |
| -1 hydraulic chain saw (replacement) | 590 | 590 |
| -1 Garran Rupp pump (replacement) | 550 | 550 |
| -1 air conditioner, ½ ton (replacement) | 950 | --- |
| -air conditioner installation | 200 | --- |
| -1 pressure washer | 800 | --- |
| TOTAL CAPITAL OUTLAY | <u><u>7,975</u></u> | <u><u>4,345</u></u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS

SANITATION

--Summary--

| | Actual Expenditures <u>1978-79</u> | Annual Budget <u>1979-80</u> | Department Request <u>1980-81</u> | City Manager Recommends <u>1980-81</u> | Council Approval <u>1980-81</u> |
|-------------------------|--|------------------------------------|---|---|---------------------------------------|
| Employee Services | <u>583,627</u> | <u>584,696</u> | <u>636,898</u> | <u>558,562</u> | <u> </u> |
| Maintenance & Operation | <u>261,408</u> | <u>268,375</u> | <u>314,397</u> | <u>313,293</u> | <u> </u> |
| Capital Outlay | <u>14,676</u> | <u>12,500</u> | <u>21,625</u> | <u>17,425</u> | <u> </u> |
| TOTAL | <u><u>859,711</u></u> | <u><u>865,571</u></u> | <u><u>972,920</u></u> | <u><u>889,280</u></u> | <u><u> </u></u> |

The Sanitation Division of the Public Works Department is charged with the responsibility of garbage and trash removal within the City limits. The Collier County landfill is utilized for commercial and residential garbage disposal while the City of Naples landfill, located at the Public Works complex, is utilized for horticultural materials. This site is also made available for public use.

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
SANITATION
--Commercial--

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|-------------------------|--|----------------------------------|---------------------------------------|--|-------------------------------------|
| Employee Services | | 157,023 | 170,304 | 159,218 | |
| Maintenance & Operation | SEE SUMMARY | 102,845 | 116,201 | 116,291 | |
| Capital Outlay | SEE SUMMARY | 12,500 | 17,975 | 16,815 | |
| TOTAL | | <u>272,368</u> | <u>304,480</u> | <u>292,324</u> | |

This section of the Sanitation Division of the Public Works Department provides garbage collection service to the commercial establishments within the City limits.

New Programs & Projects:

- Continued research of use of compaction container units for food dispensing establishments.
- Continued study and analysis of manpower utilization, routing and energy conservation.

PUBLIC WORKS

Departmental Budget 1980-81

SANITATION

Commercial

EMPLOYEE SERVICES

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------|-----------------------|----------------------------|---------------------------------|--------------------------|
| <u>Employee Salaries & Wages</u> | | 117,060 | 129,540 | 129,540 | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | 4,000 | 8,740 | 8,740 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | 121,060 | 138,280 | 138,280 | |
| <u>Employee Overhead</u> | | 37,358 | 32,024 | 23,048 | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| Less Salary Savings | | (1,395) | | (2,110) | |
| TOTAL EMPLOYEE SERVICES | | 157,023 | 170,304 | 159,218 | |

MAINTENANCE & OPERATION

| | | | | | |
|------------------------------|--|---------|---------|---------|--|
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | --- | 1,500 | 1,290 | |
| 22 Telephone & Telegraph | | 175 | 200 | 200 | |
| 23 Office Supplies | | --- | 200 | 200 | |
| 24 Travel & Meetings | | 100 | 275 | 275 | |
| 25 Vehicle Expense | | 91,070 | 100,810 | 102,826 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | 4,500 | 5,616 | 3,900 | |
| 29 Small Tools & Equipment | | --- | 200 | 200 | |
| 30 Maintenance of Equipment | | --- | 500 | 500 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | 7,000 | 6,900 | 6,900 | |
| TOTAL MAINT. & OPERATION | | 102,845 | 116,201 | 116,291 | |

CAPITAL OUTLAY

| | | | | | |
|-----------------------------|--|--------|--------|--------|--|
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | 12,500 | 17,975 | 16,815 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | | 12,500 | 17,975 | 16,815 | |

Departmental Budget 1980-81

PUBLIC WORKS
SANITATION
--Commercial--

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| Division Superintendent (pro-rated) | 7,002 | 7,002 |
| Garbage Operations Supervisor (pro-rated) | 9,148 | 9,148 |
| 5 Equipment Operator V | 75,412 | 75,412 |
| 2 Service Worker I | 16,642 | 16,642 |
| 1 Service Worker II | 9,303 | 9,303 |
| 1 Welder | 12,033 | 12,033 |
| | <u>129,540</u> | <u>129,540</u> |
| New Employees Requested: | | |
| 2 Equipment Operator V (CETA) | --- | --- |
| 1 Welder's helper (CETA) | --- | --- |
| 13 Other | 8,740 | 8,740 |
| Overtime & holiday | | |
| | <u>8,740</u> | <u>8,740</u> |
| Total Employee Salaries & Wages | 138,280 | 138,280 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 9,680 | 9,680 |
| Social Security | 9,015 | 9,015 |
| Workers' Compensation | 8,976 | --- |
| Health Insurance | 3,783 | 3,783 |
| Life Insurance | 570 | 570 |
| | <u>32,024</u> | <u>23,048</u> |
| Total Employee Overhead | 32,024 | 23,048 |
| Less Salary Savings | | (2,110) |
| TOTAL EMPLOYEE SERVICES | <u>170,304</u> | <u>159,218</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 1,500 | 1,290 |
| 22 Telephone & Telegraph | 200 | 200 |
| 23 Office Supplies | 200 | 200 |
| 24 Travel & Meetings | | |
| -Solid Waste Management | | |
| Workshop | 125 | 125 |
| -International Waste Equipment & | | |
| Technology Expo. | 50 | 50 |
| -Miscellaneous travel to other cities- | | |
| Assistant Director, Division Supt. | 100 | 100 |
| | <u>275</u> | <u>275</u> |
| 25 Vehicle Expense | | |
| -Gas, oil, lubricants | 23,633 | |
| -Repair parts | 17,776 | |
| -Tires, tubes | 15,401 | |
| -Labor | 44,000 | |
| | <u>100,810</u> | <u>102,826</u> |
| 28 Special Supplies & Services | | |
| -Uniform rental | 3,276 | |
| -Safety shoes | 840 | |
| -Chemicals | 1,000 | |
| -Gloves, rainwear, boots, | | |
| safety equipment, miscellaneous | 500 | |
| | <u>5,616</u> | <u>3,900</u> |

Departmental Budget 1980-81

PUBLIC WORKS

SANITATION

--Commercial--

(Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 29 Small Tools & Equipment | 200 | 200 |
| 30 Maintenance of Equipment Radios, fans, electric welder, cutting torch, paint machine, sand blaster | 500 | 500 |
| 39 Other Expense Container maintenance - steel, parts, welding supplies, etc. | 6,900 | 6,900 |
| TOTAL MAINTENANCE & OPERATION | <u>116,201</u> | <u>116,291</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| -Commercial containers (25) | 9,000 | 9,000 |
| -Container replacements (13) | 4,500 | 3,600 |
| -Hot water tank and heater (1/3 cost) | 300 | 200 |
| -Air conditioner | 600 | 500 |
| -Radios (5) | 2,750 | 2,750 |
| -Cutting torch | 300 | 300 |
| -Lockers (2) | 200 | 140 |
| -High pressure lube gun | 325 | 325 |
| TOTAL CAPITAL OUTLAY | <u>17,975</u> | <u>16,815</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
SANITATION
--Residential--

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | | 263,547 | 285,736 | 233,513 | |
| Maintenance & Operation | SEE SUMMARY | 67,590 | 88,403 | 87,123 | |
| Capital Outlay | SEE SUMMARY | --- | 2,800 | 410 | |
| TOTAL | | <u>331,137</u> | <u>376,939</u> | <u>321,046</u> | |

This section of the Sanitation Division of the Public Works Department provides garbage collection service for the residential areas within the City limits.

New Programs & Projects:

- Continued study and analysis of routing and effective use of "scooter" vehicle for intra-neighborhood pick-up.
- Continued study and analysis of manpower utilization, routing and energy conservation.

PUBLIC WORKS

SANITATION

Residential

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| EMPLOYEE SERVICES | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | | 193,197 | 218,434 | 187,632 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | 10,000 | 13,800 | 13,800 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | 203,197 | 232,234 | 201,432 | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | | 62,651 | 53,502 | 34,191 | |
| Less Abatements | | | | | |
| Less Salary Savings | | (2,301) | | (2,110) | |
| TOTAL EMPLOYEE SERVICES | | <u>263,547</u> | <u>285,736</u> | <u>233,513</u> | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | --- | 500 | 430 | |
| 22 Telephone & Telegraph | | 175 | 100 | 100 | |
| 23 Office Supplies | | --- | 200 | 200 | |
| 24 Travel & Meetings | | 200 | 275 | 275 | |
| 25 Vehicle Expense | | 60,715 | 78,136 | 79,698 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | 6,500 | 8,836 | 6,220 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | --- | 356 | 200 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | | <u>67,590</u> | <u>88,403</u> | <u>87,123</u> | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | --- | 2,800 | 410 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | | <u>-0-</u> | <u>2,800</u> | <u>210</u> | |

Departmental Budget 1980-81

PUBLIC WORKS

SANITATION

--Residential--

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| Division Superintendent (pro-rated) | 7,022 | 7,022 |
| Garbage Operations Supervisor (pro-rated) | 9,148 | 9,148 |
| 5 Crew Leader III | 67,189 | 67,189 |
| 5 Equipment Operator II | 60,731 | 60,731 |
| 7 Service Worker III | 74,344 | 43,542 |
| | <u>218,434</u> | <u>187,632</u> |
| 13 Other | 13,800 | 13,800 |
| Overtime | | |
| | | |
| Total Employee Salaries & Wages | <u>232,234</u> | <u>201,432</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 15,335 | 14,100 |
| Social Security | 14,283 | 13,133 |
| Workers' Compensation | 16,542 | --- |
| Health Insurance | 6,308 | 6,097 |
| Life Insurance | 1,034 | 861 |
| | | |
| Less Salary Savings | | (2,110) |
| | | |
| Total Employee Overhead | <u>54,502</u> | <u>32,081</u> |
| | | |
| TOTAL EMPLOYEE SERVICES | <u>285,736</u> | <u>233,513</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 500 | 430 |
| 22 Telephone & Telegraph | 100 | 100 |
| 23 Office Supplies | 200 | 200 |
| 24 Travel & Meetings | | |
| -Solid Waste Management | | |
| Workshop | 125 | 125 |
| -International Waste Equipment & Technology Expo. | 50 | 50 |
| -Travel to other cities - Assistant Director, Garbage Operations Supv., Division Superintendent | 100 | 100 |
| | <u>275</u> | <u>275</u> |
| 25 Vehicle Expense | | |
| -Gas, oil, lubricants | 20,287 | |
| -Repair parts | 17,234 | |
| -Tires, tubes | 7,259 | |
| -Labor | 33,356 | |
| | <u>78,136</u> | <u>79,698</u> |
| 28 Special Supplies & Services | | |
| -Uniform rental | 5,616 | 3,000 |
| -Safety shoes | 1,440 | 1,440 |
| -Gloves, rainwear, boots, safety equipment, miscellaneous | 500 | 500 |
| -Tote cans (32 @ \$40) | 1,280 | 1,280 |
| | <u>8,836</u> | <u>6,220</u> |

Departmental Budget 1980-81

PUBLIC WORKS
SANITATION
 --Residential--
 (Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 30 Maintenance of Equipment | | |
| -Hand carts | 200 | 200 |
| -Radios | 156 | --- |
| | <u>356</u> | <u>200</u> |
| TOTAL MAINTENANCE & OPERATION | <u>88,403</u> | <u>87,123</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| -Hot water tank and heater (1/3 cost) | 300 | 200 |
| -Radios (4) | 2,200 | --- |
| -Lockers (3) | 300 | 210 |
| TOTAL CAPITAL OUTLAY | <u>2,800</u> | <u>410</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
SANITATION
--Trash--

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|-------------------------|--|--------------------------------------|---|--|---|
| Employee Services | | 164,126 | 180,858 | 165,831 | |
| Maintenance & Operation | SEE SUMMARY | 97,940 | 109,793 | 109,879 | |
| Capital Outlay | SEE SUMMARY | --- | 850 | 200 | |
| TOTAL | | <u>262,066</u> | <u>291,501</u> | <u>275,910</u> | |

This section of the Public Works Sanitation Division is responsible for collection and disposal of horticultural clippings collected throughout the City.

New Programs & Projects:

Development of landfill to fullest potential under Department of Environmental Regulation guidelines.

PUBLIC WORKS

SANITATION

Departmental Budget 1980-81

| Trash | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|------------------------------------|-----------------------------|-----------------------|----------------------------|---------------------------------|--------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | | 125,814 | 141,832 | 141,832 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | 1,000 | 2,367 | 2,367 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | 126,814 | 144,199 | 144,199 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | | 38,811 | 36,659 | 23,742 | |
| Less Abatements | | | | | |
| Less Salary Savings | | (1,499) | | (2,110) | |
| TOTAL EMPLOYEE SERVICES | | 164,126 | 180,858 | 165,831 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | --- | 500 | 430 | |
| 22 Telephone & Telegraph | | 125 | 100 | 100 | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | 100 | 250 | 250 | |
| 25 Vehicle Expense | | 60,715 | 79,376 | 80,963 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | 4,000 | 5,431 | 4,000 | |
| 29 Small Tools & Equipment | | --- | 150 | 150 | |
| 30 Maintenance of Equipment | | --- | 1,700 | 1,700 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | 33,000 | 22,286 | 22,286 | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| TOTAL MAINT. & OPERATION | | 97,940 | 109,793 | 109,879 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | --- | 850 | 200 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | | -0- | 850 | 200 | |

Departmental Budget 1980-81

PUBLIC WORKS

SANITATION

--Trash--

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>EMPLOYEE SERVICES:</u> | | |
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| Division Superintendent (pro-rated) | 7,022 | 7,022 |
| 1 Trash Operations Supervisor | 16,756 | 16,756 |
| 3 Service Worker III | 32,300 | 32,300 |
| 6 Equipment Operator III | 77,018 | 77,018 |
| 1 Service Worker I | 8,736 | 8,736 |
| | <u>141,832</u> | <u>141,832</u> |
| 13 Other | 2,367 | 2,367 |
| Overtime | | |
| | <u>2,367</u> | <u>2,367</u> |
| Total Employee Salaries & Wages | 144,199 | 144,199 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 10,736 | 10,094 |
| Social Security | 9,998 | 9,402 |
| Workers' Compensation | 10,845 | --- |
| Health Insurance | 4,364 | 3,588 |
| Life Insurance | 716 | 658 |
| | <u>36,659</u> | <u>23,742</u> |
| Total Employee Overhead | 36,659 | 23,742 |
| Less Salary Savings | | (2,110) |
| TOTAL EMPLOYEE SERVICES | <u>180,858</u> | <u>165,831</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 500 | 430 |
| 22 Telephone & Telegraph | 100 | 100 |
| 24 Travel & Meetings | | |
| -Solid Waste Management Workshop | 100 | 100 |
| -International Waste Equipment Technology Expo. | 50 | 50 |
| -Miscellaneous travel to other cities | 100 | 100 |
| | <u>250</u> | <u>250</u> |
| 25 Vehicle Expense | | |
| -Gas, oil, lubricants | 16,356 | |
| -Repair parts | 17,578 | |
| -Tires, tubes | 5,779 | |
| -Labor | 39,663 | |
| | <u>79,376</u> | 80,963 |
| 26 Special Supplies & Services | | |
| -Uniform rental | 3,536 | |
| -Safety shoes | 895 | |
| -Gloves, rainware, boots, safety equipment, miscellaneous | 1,000 | |
| | <u>5,431</u> | <u>4,000</u> |
| 29 Small Tools & Equipment | 150 | 150 |

Departmental Budget 1980-81

PUBLIC WORKS

SANITATION

--Trash--

(Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 30 Maintenance of Equipment | | |
| -Canvas repairs, replacement | 1,500 | 1,500 |
| -Radios | 200 | 200 |
| | <u>1,700</u> | <u>1,700</u> |
| 32 Rent | | |
| -Equipment | 14,000 | 14,000 |
| -Land lease | 7,786 | 7,786 |
| -Laboratory test - landfill | 500 | 500 |
| | <u>22,286</u> | <u>22,286</u> |
| TOTAL MAINTENANCE & OPERATION | <u>109,793</u> | <u>109,879</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| -Hot water tank and heater (1/3 cost) | 300 | 200 |
| -Radio for bag truck | 550 | --- |
| TOTAL CAPITAL OUTLAY | <u>850</u> | <u>200</u> |

CITY OF NAPLES
Departmental Budget 1980-81

| | <u>NON-DEPARTMENTAL</u> | | | | |
|----------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
| Employee Services | <u>-0-</u> | <u>-0-</u> | <u> </u> | <u>17,197</u> | <u> </u> |
| Maintenance & Operation | <u>170,486</u> | <u>184,852</u> | <u> </u> | <u>176,314</u> | <u> </u> |
| Capital Outlay | <u>1,054</u> | <u>950</u> | <u> </u> | <u>350</u> | <u> </u> |
| TOTAL | <u><u>171,540</u></u> | <u><u>185,802</u></u> | <u><u> </u></u> | <u><u>193,861</u></u> | <u><u> </u></u> |

Departmental Budget 1980-81

NON-DEPARTMENTAL

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | | | | 9,415 | |
| 12 Temp. & Part Time | --- | --- | | 5,197 | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | --- | --- | | 14,612 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | --- | --- | | 2,585 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | <u>-0-</u> | <u>-0-</u> | | <u>17,197</u> | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 2,297 | 2,000 | | 2,150 | |
| 21 Utilities | 27,187 | 29,580 | | 32,000 | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | 447 | 1,000 | | 1,500 | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 9,955 | 10,759 | | 2,500 | |
| 29 Small Tools & Equipment | 419 | 350 | | 200 | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | 1,504 | 1,500 | | 1,500 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 1,737 | 2,463 | | 2,531 | |
| 34 Professional Services | --- | --- | | 9,911 | |
| 35 School & Training Expense | --- | 4,000 | | 1,000 | |
| 36 Insurance | 103,863 | 96,500 | | 96,070 | |
| 38 Outside Contracts | 13,115 | 18,800 | | 20,852 | |
| 39 Other Expense | 9,962 | 17,900 | | 6,100 | |
| | | | | | |
| | | | | | |
| TOTAL MAINT. & OPERATION | <u>170,486</u> | <u>184,852</u> | | <u>176,314</u> | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 1,054 | 950 | | 350 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | <u>1,054</u> | <u>950</u> | | <u>350</u> | |

Departmental Budget 1980-81

NON-DEPARTMENTAL

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Service Worker II (labor pool) | | 9,415 |
| 12 Temporary & Part Time | | |
| 1 Custodian (25 hours) | | <u>5,197</u> |
| Total Employee Salaries & Wages | | 14,612 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | | 952 |
| Retirement | | 1,023 |
| Health Insurance | | 494 |
| Life Insurance | | 116 |
| Workers' Compensation | | <u>---</u> |
| Total Employee Overhead | | 2,585 |
| TOTAL EMPLOYEE SERVICES | | <u><u>17,197</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | |
| Annual Report | | 1,550 |
| Annual Budget preparation | | <u>600</u> |
| | | 2,150 |
| 21 Utilities | | 32,000 |
| Electric, water service - City Hall | | |
| 22 Travel & Meetings | | |
| Recruiting Expense | | 750 |
| Unscheduled | | <u>750</u> |
| | | 1,500 |
| 28 Special Supplies & Services | | 2,500 |
| Moving expense | | |
| 29 Small Tools & Equipment | | 200 |
| 31 Building Repairs & Maintenance | | 1,500 |
| 33 Dues & Subscriptions | | |
| -Florida League of Cities | | 1,100 |
| -Florida Public Employer Reporter | | 230 |
| -Government Information Service | | 176 |
| -Sister Cities International | | 125 |
| -Southwest Florida League of Cities | | <u>900</u> |
| | | 2,531 |
| 34 Professional Services | | 9,911 |
| Annual Audit | | |
| 35 School & Training Expense | | 1,000 |
| 36 Insurance | | 96,070 |
| Liability, fire, flood, vehicle | | |
| 38 Outside Contracts | | |
| General insurance management | | 5,400 |
| Collective bargaining | | 300 |
| Florida Unemployment Insurance | | 4,500 |
| Custodial services and maintenance contracts | | <u>10,652</u> |
| | | 20,852 |

Departmental Budget 1980-81

NON-DEPARTMENTAL

(Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 39 Other Expense | | |
| Special fuel tax | | 2,700 |
| Mini-PERC general counsel and supplies | | 700 |
| Employee Incentive Awards Program | | 1,200 |
| Safety program | | 500 |
| Miscellaneous | | <u>1,000</u> |
| | | 6,100 |
| TOTAL MAINTENANCE & OPERATION | | <u><u>176,314</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | 350 |
| Command post (E.O.C.) TV monitor | | |
| TOTAL CAPITAL OUTLAY | | <u><u>350</u></u> |

CITY OF NAPLES
Departmental Budget 1980-81

DEBT SERVICE - G. O. BOND AND EQUIPMENT
PRINCIPAL AND INTEREST

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | -0- | -0- | -0- | -0- | -0- |
| Maintenance & Operation | 121,973 | 122,382 | 119,223 | 119,223 | 119,223 |
| Capital Outlay | -0- | -0- | -0- | -0- | -0- |
| TOTAL | <u>121,973</u> | <u>122,382</u> | <u>119,223</u> | <u>119,223</u> | <u>119,223</u> |

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreational facilities, including channel dredging and paying the costs of acquiring a site, erecting and equipping buildings thereon for use as central maintenance and repair facilities for the Public Works Department. On June 1, 1980 the outstanding balance is \$830,000. The bonds redeemed amount to \$1,170,000.

Principal payments during fiscal year 1980-81 will be \$90,000. Interest payments will be \$29,050. Bank fees will be \$173.

\$2,000,000
 Naples, Florida
 SERIES 1963
 GENERAL OBLIGATION

| <u>DATE</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>PAYING AGENT FEES</u> | <u>TOTAL</u> |
|-------------|------------------|-----------------|----------------------------------|--------------|
| 11-01-80 | | 14,525.00 | 41.60 | 14,566.60 |
| 5-01-81 | 90,000 | 14,525.00 | 131.50 | 104,656.50 |
| 11-01-81 | | 12,950.00 | 37.00 | 12,987.00 |
| 5-01-82 | 95,000 | 12,950.00 | 132.00 | 108,082.00 |
| 11-01-82 | | 11,287.50 | 32.25 | 11,319.75 |
| 5-01-83 | 95,000 | 11,287.50 | 127.25 | 106,414.75 |
| 11-01-83 | | 9,625.00 | 27.00 | 9,652.00 |
| 5-01-84 | 100,000 | 9,625.00 | 127.50 | 109,752.50 |
| 11-01-84 | | 7,875.00 | 22.50 | 7,897.50 |
| 5-01-85 | 105,000 | 7,875.00 | 127.50 | 113,002.50 |
| 11-01-85 | | 6,037.50 | 17.25 | 6,054.75 |
| 5-01-86 | 110,000 | 6,037.50 | 127.25 | 116,164.75 |
| 11-01-86 | | 4,112.50 | 11.75 | 4,124.25 |
| 5-01-87 | 115,000 | 4,112.50 | 126.75 | 119,239.25 |
| 11-01-87 | | 2,100.00 | 6.00 | 2,106.00 |
| 5-01-88 | 120,000 | 2,100.00 | 126.00 | 122,226.00 |

WATER SYSTEM

Public Works
DIRECTOR

Assistant Director

Production

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Operator IV
- 3 Operator III
- 4 Operator II
- 5 Operator I
- 2 Instrument & Lab Technicians
- 2 Utility Plant Maint. Technicians
- 1 Service Worker II
- 1 Service Worker I

Distribution

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Meter Operations Supervisor
- 1 Secretary I
- 1 Water Meter Repair Technician
- 1 Water Code Inspector
- 2 Meter Readers
- 3 Utilities Coordinators
- 6 Crew Leader III
- 1 Equipment Operator IV
- 1 Store Keeper
- 11 Service Worker III

CITY OF NAPLES
WATER UTILITY REVENUE & EXPENDITURE SUMMARY

| | |
|--|----------------|
| Estimated Revenues | |
| Water Sales | 3,400,000 |
| Hydrant Service | 600 |
| Tapping Fees | 90,000 |
| Reinstallation Fees | 1,000 |
| Connection Charges | 35,000 |
| Beginning Cash/ Non Operating Revenue | <u>566,688</u> |
| Total Operating Revenues | 4,093,288 |
| System Surplus for Capital Improvements | 806,924 |
| System Development Charges | <u>925,000</u> |
| Total Estimated Revenues | 5,825,212 |
| Estimated Operating Expenditures | |
| Water Distribution | 501,756 |
| Water Production | 1,207,882 |
| Administration | 390,816 |
| Debt Service | 1,362,834 |
| Depreciation | <u>630,000</u> |
| | 4,093,288 |
| Capital Expenditures - System Revenues | 806,924 |
| Capital Expenditures - System Development | <u>925,000</u> |
| Total Estimated Expenditures | 5,825,212 |

CITY OF NAPLES
REVENUE DETAIL

WATER SYSTEM OPERATING REVENUES

| | <u>ACTUAL 1977-78</u> | <u>ACTUAL 1978-79</u> | <u>3-31-80</u> | <u>EST. 4-1-80 to 9-30-80</u> | <u>ESTIMATED 1979-80</u> | <u>BUDGETED 1979-80</u> | <u>RECOMMENDED</u> |
|---------------------|---------------------------|---------------------------|------------------|-----------------------------------|------------------------------|-----------------------------|--------------------|
| Water Sales | 2,695,308 | 3,180,187 | 1,450,297 | 1,799,703 | 3,250,000 | 3,160,000 | 3,400,000 |
| Hydrant Service | 630 | 1,130 | 0 | 600 | 600 | 1,200 | 600 |
| Tapping Fees | 149,224 | 103,591 | 46,481 | 53,519 | 100,000 | 150,000 | 90,000 |
| Reinstallation Fees | 1,430 | 870 | 320 | 680 | 1,000 | 1,000 | 1,000 |
| Connection Charges | 37,654 | 33,211 | 25,756 | 19,244 | 45,000 | 45,000 | 35,000 |
| Miscellaneous | 0 | 4,123 | 0 | 0 | 0 | 0 | 0 |
| | <u>2,884,246</u> | <u>3,323,112</u> | <u>1,522,854</u> | <u>1,873,746</u> | <u>3,396,600</u> | <u>3,357,200</u> | <u>3,526,600</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
WATER DISTRIBUTION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 351,524 | 413,572 | 462,240 | 434,475 | _____ |
| Maintenance & Operation | 47,431 | 56,200 | 67,160 | 64,532 | _____ |
| Capital Outlay | 1,842 | 4,200 | 5,499 | 2,749 | _____ |
| TOTAL | <u>400,797</u> | <u>473,972</u> | <u>534,899</u> | <u>501,756</u> | _____ |

The Water Distribution Division's functions include the repair and maintenance of many miles of various sized water mains throughout the system for both processed and raw water; the maintenance of utility locations; and the installation, reading and repair of water meters.

New Programs & Projects:

- Continuation of meter change-out and modernization program.
- Additional fire hydrant installation.
- Improvement of monitoring and data collection regarding meter use, cross connection control and unauthorized connections.
- Review of on-going programs for better documentation of progress.

PUBLIC WORKS
WATER DISTRIBUTION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommendations 1980-81 | Council Approval 1980-81 |
|------------------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 271,146 | 332,322 | 387,453 | 377,056 | |
| 12 Temp. & Part Time | 14,285 | 15,000 | 17,500 | 17,500 | |
| 13 Other | | | | | |
| Less Abatements | | (20,000) | (22,000) | (22,000) | |
| Total Salaries & Wages | 285,431 | 327,322 | 382,953 | 372,556 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 66,093 | 95,772 | 83,907 | 65,984 | |
| Less Abatements | | (5,764) | (4,620) | (4,065) | |
| Less Salary Savings | | (3,758) | | | |
| TOTAL EMPLOYEE SERVICES | <u>351,524</u> | <u>413,572</u> | <u>462,240</u> | <u>434,475</u> | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | 1,192 | 1,600 | 1,800 | 1,700 | |
| 23 Office Supplies | 275 | 300 | 360 | 360 | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | 17,461 | 26,000 | 28,600 | 29,172 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 18,152 | 19,000 | 24,400 | 22,400 | |
| 29 Small Tools & Equipment | 2,917 | 2,300 | 2,300 | 2,200 | |
| 30 Maintenance of Equipment | 2,712 | 1,800 | 3,000 | 3,000 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | 475 | 500 | 2,000 | 1,000 | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 4,247 | 4,700 | 4,700 | 4,700 | |
| TOTAL MAINT. & OPERATION | <u>47,431</u> | <u>56,200</u> | <u>67,160</u> | <u>64,532</u> | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | --- | 1,000 | --- | --- | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 1,842 | 3,200 | 5,499 | 2,749 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | <u>1,842</u> | <u>4,200</u> | <u>5,499</u> | <u>2,749</u> | |

Departmental Budget 1980-81

PUBLIC WORKS
WATER DISTRIBUTION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Division Superintendent | 25,588 | 25,588 |
| 1 Assistant Division Superintendent | 19,108 | 19,108 |
| 1 Meter Operations Supervisor | 16,131 | 16,131 |
| 1 Secretary I | 10,506 | 10,506 |
| 1 Water Meter Repair Technician | 11,508 | 11,508 |
| 1 Water Code Inspector | 13,571 | 13,571 |
| 2 Meter Readers | 22,030 | 22,030 |
| 3 Utilities Coordinators | 45,122 | 45,122 |
| 6 Crew Leader III | 82,533 | 82,533 |
| 1 Equipment Operator IV | 13,382 | 13,382 |
| 1 Store Keeper | 11,508 | 11,508 |
| 11 Service Worker III | 116,466 | (10) 106,069 |
| | <u>387,453</u> | <u>377,056</u> |
| 13 Other | 17,500 | 17,500 |
| Overtime | | |
| Less Abatements - Capital Improvements | (22,000) | (22,000) |
| Total Employee Salaries & Wages | <u>382,953</u> | <u>372,556</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 28,346 | 27,618 |
| Social Security | 26,403 | 25,725 |
| Workers' Compensation | 15,778 | --- |
| Health Insurance | 11,640 | 10,959 |
| Life Insurance | 1,740 | 1,682 |
| | <u>83,907</u> | <u>65,984</u> |
| Less Abatements - Capital Improvements | (4,620) | (4,065) |
| Total Employee Overhead | 79,287 | 61,919 |
| TOTAL EMPLOYEE SERVICES | <u>462,240</u> | <u>434,475</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 22 Telephone & Telegraph | 1,800 | 1,700 |
| 23 Office Supplies | 360 | 360 |
| 25 Vehicle Expense | | |
| Gasoline, oil | 14,300 | |
| Repairs | 14,300 | |
| | <u>28,600</u> | 29,172 |
| 28 Special Supplies & Services | | |
| Uniforms, safety shoes | 10,000 | 8,000 |
| Meter repair & modification | 7,200 | 7,200 |
| Main repair material | 7,200 | 7,200 |
| | <u>24,400</u> | <u>22,400</u> |
| 29 Small Tools & Equipment | 2,300 | 2,200 |
| 30 Maintenance of Equipment | 3,000 | 3,000 |
| 32 Rent | 2,000 | 1,000 |

Departmental Budget 1980-81

PUBLIC WORKS
WATER DISTRIBUTION
 (Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| 39 Other Expense | | |
| Safety awards | 600 | 600 |
| Miscellaneous | 1,100 | 1,100 |
| Safety equipment, small hardware | 3,000 | 3,000 |
| | <u>4,700</u> | <u>4,700</u> |
| TOTAL MAINTENANCE & OPERATION | <u>67,160</u> | <u>64,532</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| 5 radios (addition) | 2,750 | --- |
| 1 lighting unit (addition) | 2,000 | 2,000 |
| 1 pipe saw (replacement) | 550 | 550 |
| 1 paging receiver (low band VHF) | 199 | 199 |
| | <u>5,499</u> | <u>2,749</u> |
| TOTAL CAPITAL OUTLAY | <u>5,499</u> | <u>2,749</u> |

CITY OF NAPLES
Departmental Budget 1980-81.

PUBLIC WORKS
WATER PRODUCTION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | 279,169 | 325,093 | 399,526 | 370,507 | _____ |
| Maintenance & Operation | 817,833 | 727,975 | 811,375 | 836,075 | _____ |
| Capital Outlay | -0- | 3,300 | 1,300 | 1,300 | _____ |
| TOTAL | <u>1,097,002</u> | <u>1,056,368</u> | <u>1,212,201</u> | <u>1,207,882</u> | _____ |

The function of the Water Production Division is to process for distribution an adequate, safe supply of high quality, soft and stabilized water to meet Safe Drinking Water Act requirements. This includes a fluoridation program. This budget will cover the processing of 5-billion gallons of water.

This division also maintains the City's raw water wells and raw water system as well as the Geitz Pit facility. Another function is the inspection of new wells and the monitoring of lakes in the City for salt water intrusion.

New Programs & Projects:

- Begin operation of new 10 MGD water plant expansion, making total plant capacity 30 MGD.
- Survey operating procedures relating to chemical treatment of water and energy conservation.
- Construct employee parking area and landscape water plant property.

PUBLIC WORKS
WATER PRODUCTION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 225,784 | 268,933 | 325,553 | 320,723 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 6,015 | 2,000 | 2,000 | 2,000 | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 231,799 | 270,933 | 327,553 | 322,723 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 47,370 | 58,483 | 71,973 | 52,338 | |
| Less Abatements | | | | | |
| Less Salary Savings | | (4,323) | | (4,554) | |
| TOTAL EMPLOYEE SERVICES | 279,169 | 325,093 | 399,526 | 370,507 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 293,029 | 290,000 | 290,000 | 330,000 | |
| 22 Telephone & Telegraph | 5,099 | 4,800 | 5,500 | 5,100 | |
| 23 Office Supplies | 290 | 200 | 300 | 300 | |
| 24 Travel & Meetings | 320 | 500 | 500 | 500 | |
| 25 Vehicle Expense | 2,106 | 3,400 | 5,000 | 5,100 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 47,632 | 51,000 | 51,000 | 47,000 | |
| 29 Small Tools & Equipment | 3,071 | 3,000 | 3,000 | 3,000 | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | 1,584 | 1,500 | 1,500 | 1,500 | |
| 32 Rent | 18,551 | 18,600 | 18,600 | 18,600 | |
| 33 Dues & Subscriptions | 244 | 275 | 275 | 275 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 156 | 500 | 500 | 500 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 328 | 200 | 200 | 200 | |
| 70 Chemicals | 445,423 | 354,000 | 435,000 | 424,000 | |
| TOTAL MAINT. & OPERATION | 817,833 | 727,975 | 811,375 | 836,075 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | --- | 3,300 | 1,300 | 1,300 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | 3,300 | 1,300 | 1,300 | |

Departmental Budget 1980-81

PUBLIC WORKS
WATER PRODUCTION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|---------------------------|--------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Division Superintendent | 26,336 | 26,336 |
| 1 Assistant Superintendent | 21,540 | 21,540 |
| 1 Operator IV | 18,040 | 18,040 |
| 3 Operator III | 47,487 | 47,487 |
| 4 Operator II | 53,098 | 53,098 |
| 5 Operator I | 57,975 | 57,975 |
| 2 Instrument & Lab Technicians | 27,640 | 27,640 |
| 2 Utility Plant Maintenance Technicians | 28,055 | 28,055 |
| 1 Service Worker II | 10,006 | 10,006 |
| 1 Service Worker I | 8,736 | 8,736 |
| | <u>298,913</u> | <u>298,913</u> |
| Additional Employees Requested: | | |
| 2 Utility Maintenance Technicians | 26,640 | 10 ---months---21,810 |
| 3 Operator Trainees (CETA) | --- | ---(1)--- |
| | <u>325,553</u> | <u>320,723</u> |
| 13 Other | 2,000 | 2,000 |
| Overtime, standby | | |
| Total Employee Salaries & Wages | <u>327,553</u> | <u>322,723</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 23,160 | 22,591 |
| Social Security | 21,412 | 21,042 |
| Workers' Compensation | 13,701 | --- |
| Health Insurance | 12,366 | 7,371 |
| Life Insurance | 1,334 | 1,334 |
| Total Employee Overhead | <u>71,973</u> | <u>52,338</u> |
| Less Salary Savings | | (4,554) |
| TOTAL EMPLOYEE SERVICES | <u><u>399,526</u></u> | <u><u>370,507</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 290,000 | 330,000 |
| 22 Telephone & Telegraph | 5,500 | 5,100 |
| 23 Office Supplies | 300 | 300 |
| 24 Travel & Meetings | 500 | 500 |
| AWWA/FPCA Meeting - In-state - 4 days - Division Superintendent | | |
| 25 Vehicle Expense | 5,000 | 5,100 |
| 28 Special Supplies & Services | | |
| -Uniforms | 1,500 | |
| -Safety shoes | 6,900 | |
| -Miscellaneous supplies | 900 | |
| -Instrumentation update | 2,500 | |
| -Equipment maintenance | 32,000 | |
| -Equipment rental | 7,200 | |
| | <u>51,000</u> | <u>47,000</u> |
| 29 Small Tools & Equipment | 3,000 | 3,000 |
| 31 Building Repairs & Maintenance | 1,500 | 1,500 |

Departmental Budget 1980-81

PUBLIC WORKS
WATER PRODUCTION
 (Cont.)

| <u>MAINTENANCE & OPERATION (Cont.)</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---|---------------------------|--------------------------------|
| 32 Rent | 18,600 | 18,600 |
| 33 Dues & Subscriptions | 275 | 275 |
| 35 School & Training Expense Annual short schools - 40-hour evening courses - all titles attend | 500 | 500 |
| 39 Other Expense | 200 | 200 |
| 70 Chemicals | | |
| CAO (lime)-4,500 ton @ \$66.37 | 298,665 | |
| Stabilization chem.-60,000 lbs. @ \$429 | 25,740 | |
| Coagulant Aid-25,000 lbs. @ \$.6656 | 16,640 | |
| Chlorine-360 ton @ \$181.40 | 65,304 | |
| Fluoride-4,000 lbs. @ \$.5244 | 20,976 | |
| Laboratory, analysis chemicals | 2,800 | |
| Emergency chemicals (carbon, etc.) | 4,875 | |
| | <u>435,000</u> | <u>424,000</u> |
| TOTAL MAINTENANCE & OPERATION | <u>811,375</u> | <u>836,075</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| -Frequency change | 400 | 400 |
| -PH meter | 900 | 900 |
| TOTAL CAPITAL OUTLAY | <u>1,300</u> | <u>1,300</u> |

CITY OF NAPLES
 Departmental Budget 1980-81
 WATER SYSTEM
ADMINISTRATION & DEBT SERVICE

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|----------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | _____ | _____ | _____ | _____ | _____ |
| Maintenance & Operation | _____ | _____ | _____ | _____ | _____ |
| Capital Outlay | _____ | _____ | _____ | _____ | _____ |
| TOTAL | <u>1,879,710</u> | <u>2,067,817</u> | <u>2,383,650</u> | <u>2,383,650</u> | _____ |

WATER SYSTEM
ADMINISTRATION &
DEBT SERVICE

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | | | | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | ===== | ===== | ===== | ===== | ===== |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | .. 32,940 .. | .. 22,100 .. | .. 35,000 .. | .. 35,000 .. | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | .. 61,301 .. | .. 43,000 .. | .. 40,365 .. | .. 40,365 .. | |
| 38 Outside Contracts | .. 5,250 .. | .. 5,195 .. | .. 5,715 .. | .. 5,715 .. | |
| 39 Other Expense | .. 15,070 .. | .. --- .. | .. --- .. | .. --- .. | |
| 40 Administration | .. 238,473 .. | .. 283,388 .. | .. 309,736 .. | .. 309,736 .. | |
| 41 Property Appraisal | .. 1,659 .. | .. --- .. | .. --- .. | .. --- .. | |
| | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 97 Depreciation | .. 183,633 .. | .. 359,852 .. | .. 630,000 .. | .. 630,000 .. | |
| 100 Debt Service | .. 1,341,384 .. | .. 1,354,282 .. | .. 1,362,834 .. | .. 1,362,834 .. | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL | 1,879,710 | 2,067,817 | 2,383,650 | 2,383,650 | ===== |

Departmental Budget 1980-81

WATER SYSTEM
ADMINISTRATION & DEBT SERVICE

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|------------------------------|-------------------------------|------------------------------------|
| Professional Services | | |
| Engineering Department | 16,000 | 16,000 |
| General Consulting | <u>19,000</u> | <u>19,000</u> |
| | 35,000 | 35,000 |
| Insurance | 40,365 | 40,365 |
| Outside Contracts | 5,715 | 5,715 |
| Audit | | |
| Administration | 309,736 | 309,736 |
| Transfer to General Fund | | |
| Contribution to Depreciation | 630,000 | 630,000 |
| Debt Service | 1,362,834 | 1,362,834 |
| TOTAL | <u>2,383,650</u> | <u>2,383,650</u> |

CITY OF NAPLES
Departmental Budget 1980-81

WATER SYSTEM
CAPITAL IMPROVEMENT

| | Actual Expenditures <u>1978-79</u> | Annual Budget <u>1979-80</u> | Department Request <u>1980-81</u> | City Manager Recommends <u>1980-81</u> | Council Approval <u>1980-81</u> |
|----------------------------|--|------------------------------------|---|---|---------------------------------------|
| Employee Services | _____ | _____ | _____ | _____ | _____ |
| Maintenance & Operation | _____ | _____ | _____ | _____ | _____ |
| Capital Outlay | <u>341,200</u> | <u>727,600</u> | <u>1,731,924</u> | <u>1,731,924</u> | _____ |
| TOTAL | <u><u>341,200</u></u> | <u><u>727,600</u></u> | <u><u>1,731,924</u></u> | <u><u>1,731,924</u></u> | _____ |

WATER SYSTEM
CAPITAL IMPROVEMENT

Departmental Budget 1980-81

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|--------------------------------------|--|--------------------------------------|---|--|---|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | | | | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | ===== | ===== | ===== | ===== | ===== |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| ----- | ----- | ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- | ----- | ----- |
| TOTAL MAINT. & OPERATION | ===== | ===== | ===== | ===== | ===== |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | --- | 240,000 | 110,000 | 110,000 | |
| 93 Imprv. Other Than Bldgs. | 108,000 | 30,000 | 1,014,700 | 1,014,700 | |
| 95 Mobile Equipment | 28,200 | 25,600 | 45,000 | 45,000 | |
| 96 Other Equipment | --- | 14,000 | 24,224 | 24,224 | |
| 98 Mains & Meters | 45,000 | 118,000 | 225,000 | 225,000 | |
| 99 Other Capital Imp. | 160,000 | 300,000 | 313,000 | 313,000 | |
| | | | | | |
| TOTAL CAPITAL OUTLAY | 341,200 | 727,600 | 1,731,924 | 1,731,924 | ===== |

Departmental Budget 1980-81

WATER SYSTEM
CAPITAL IMPROVEMENT

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| 92 Building Improvements Operations Center - Phase 1A | 110,000 | 110,000 |
| 93 Improvements Other Than Building | | |
| -Refurbish filters (7) - Plant #2 | 182,700 | 182,700 |
| -New wells (5), pumps, controls collection main | 800,000 | 800,000 |
| -Parking, landscaping - Plant #2 | 32,000 | 32,000 |
| | <u>1,014,700</u> | <u>1,014,700</u> |
| 95 Mobile Equipment Dump truck - 16 yard (addition) | 45,000 | 45,000 |
| 96 Other Equipment | | |
| -Submersible pump - Geitz Pit (replacement) | 15,083 | 15,083 |
| -V-notch chlorinator - Plant #2 | 3,641 | 3,641 |
| -Backhoe trailer (replacement) | 5,500 | 5,500 |
| | <u>24,224</u> | <u>24,224</u> |
| 98 Mains & Meters | | |
| -Miscellaneous mains, fire hydrants various locations | 50,000 | 50,000 |
| -Meter installation - various locations | 50,000 | 50,000 |
| -12" main - Gulf Shore Blvd. to complete loop | 125,000 | 125,000 |
| | <u>225,000</u> | <u>225,000</u> |
| 99 Other Capital Improvements | | |
| Main relocation - I-75 | 13,000 | 13,000 |
| Main relocation - Goodlette Road | 300,000 | 300,000 |
| | <u>313,000</u> | <u>313,000</u> |
| TOTAL CAPITAL IMPROVEMENTS | <u><u>1,731,924</u></u> | <u><u>1,731,924</u></u> |

SEWER SYSTEM

Public Works
DIRECTOR

Assistant Director

Collection

- 1 Assistant Superintendent
- 1 Utilities Coordinator
- 2 Crew Leader III
- 1 Wastewater Collection Inspector
- 10 Service Worker III

Treatment

- 1 Assistant Superintendent
- 1 Pumping Station Supervisor
 - 1 Operator IV
 - 3 Operator III
 - 3 Operator II
 - 3 Operator I
- 5 Utility Plant Maintenance Technicians
- 3 Utility Plant Maintenance Mechanics
 - 1 Equipment Operator III
 - 1 Service Worker II
 - 1 Service Worker I

CITY OF NAPLES
SEWER UTILITY REVENUE & EXPENDITURE SUMMARY

| | |
|---|----------------|
| Estimated Revenues | |
| Service Charge | 1,300,000 |
| Connection Charge | 60,000 |
| Inspection Charge | 12,000 |
| Beginning Cash/ Non Operating Revenue | <u>157,913</u> |
| Total Operating Revenues | 1,529,913 |
| System Surplus for Capital Improvements | 317,600 |
| Systems Development Charges | <u>123,000</u> |
| Total Estimated Revenues | 1,970,513 |
| Estimated Expenditures | |
| Wastewater Collection | 238,860 |
| Wastewater Treatment | 713,308 |
| Administration | 170,354 |
| Debt Service | 230,751 |
| Depreciation | <u>176,640</u> |
| Operating Expenditures | 1,529,913 |
| Capital Expenditure - Systems Revenue | 317,600 |
| Capital Expenditure - Systems Development Charge | <u>123,000</u> |
| Total Estimated Expenditures | 1,970,513 |

SEWER SYSTEM OPERATING REVENUE

| | <u>ACTUAL 1977-78</u> | <u>ACTUAL 1978-79</u> | <u>ACTUAL 3-31-80</u> | <u>EST. 4-1-80 TO 9-30-80</u> | <u>EST. ACTUAL 9-30-80</u> | <u>BUDGETED 1979-80</u> | <u>RECOMMENDED 1980-81</u> |
|--------------------|---------------------------|---------------------------|---------------------------|-----------------------------------|--------------------------------|-----------------------------|--------------------------------|
| Service Charges | 979,730 | 1,102,540 | 575,817 | 626,183 | 1,202,000 | 1,150,000 | 1,300,000 |
| Connection Charges | 10,506 | 29,419 | 6,450 | 63,550 | 70,000 | 50,000 | 60,000 |
| Inspection Charges | <u>3,600</u> | <u>3,040</u> | <u>1,260</u> | <u>10,740</u> | <u>12,000</u> | <u>3,000</u> | <u>12,000</u> |
| | 993,836 | 1,134,999 | 583,527 | 700,473 | 1,284,000 | 1,203,000 | 1,372,000 |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER COLLECTION

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>129,087</u> | <u>166,215</u> | <u>197,857</u> | <u>180,171</u> | <u> </u> |
| Maintenance & Operation | <u>30,399</u> | <u>42,766</u> | <u>58,030</u> | <u>54,740</u> | <u> </u> |
| Capital Outlay | <u>2,987</u> | <u>5,850</u> | <u>3,949</u> | <u>3,949</u> | <u> </u> |
| TOTAL | <u><u>162,473</u></u> | <u><u>214,831</u></u> | <u><u>259,836</u></u> | <u><u>238,860</u></u> | <u><u> </u></u> |

The Wastewater Collection Division is responsible for maintenance of sewer mains, manholes and other facilities of the wastewater collection system. This division also installs sewer laterals and conducts a survey program through which potential sewer main failures are detected by means of television equipment.

New Programs & Projects:

- Continuation of survey program including areas designated for new street construction.
- In-house replacement of mainline sewers, manholes and laterals on Sixth Lane North and Broad Avenue North.

PUBLIC WORKS
WASTEWATER COLLECTION

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 99,428 | 151,593 | 177,677 | 177,677 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 7,219 | 3,000 | 7,000 | 5,500 | |
| Less Abatements | | (25,000) | (25,000) | (25,000) | |
| Total Salaries & Wages | 106,647 | 129,593 | 159,677 | 158,177 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 22,440 | 43,720 | 46,661 | 29,626 | |
| Less Abatements | | (7,098) | (8,481) | (7,632) | |
| TOTAL EMPLOYEE SERVICES | 129,087 | 166,215 | 197,857 | 180,171 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | 10,649 | 12,500 | 15,000 | 15,300 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 11,736 | 21,266 | 26,280 | 25,090 | |
| 29 Small Tools & Equipment | 3,153 | 3,000 | 4,000 | 3,000 | |
| 30 Maintenance of Equipment | --- | 2,000 | 6,000 | 6,000 | |
| 31 Building Repairs & Maint. | 370 | 500 | 750 | 750 | |
| 32 Rent | 134 | 500 | 2,000 | 600 | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 4,357 | 3,000 | 4,000 | 4,000 | |
| TOTAL MAINT. & OPERATION | 30,399 | 42,766 | 58,030 | 54,740 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | --- | 1,000 | --- | --- | |
| 93 Imprv. Other Than Bldgs. | | | | | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | 2,987 | 4,850 | 3,949 | 3,949 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 2,987 | 5,850 | 3,949 | 3,949 | |

Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER COLLECTION

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|---------------------------------------|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Assistant Superintendent | 18,462 | 18,462 |
| 1 Utilities Coordinator | 14,842 | 14,842 |
| 2 Crew Leader III | 26,375 | 26,375 |
| 1 Wastewater Collection Inspector | 13,024 | 13,024 |
| 10 Service Worker III | 104,974 | 104,974 |
| | <u>177,677</u> | <u>177,677</u> |
| 13 Other | 7,000 | 5,500 |
| Overtime | | |
| Less Abatements - Capital Improvement | (25,000) | (25,000) |
| Total Employee Salaries & Wages | <u>159,677</u> | <u>158,177</u> |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 12,927 | 12,822 |
| Social Security | 12,040 | 11,943 |
| Workers' Compensation | 15,944 | --- |
| Health Insurance | 4,880 | 3,991 |
| Life Insurance | 870 | 870 |
| | <u>46,661</u> | <u>29,626</u> |
| Less Abatements - Capital Improvement | (8,481) | (7,632) |
| Total Employee Overhead | <u>38,180</u> | <u>21,944</u> |
| TOTAL EMPLOYEE SERVICES | <u>197,857</u> | <u>180,171</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 25 Vehicle Expense | | |
| Gasoline, oil | 7,500 | |
| Repair | 7,500 | |
| | <u>15,000</u> | <u>15,300</u> |
| 28 Special Supplies & Services | | |
| Uniforms, safety shoes | 5,880 | 4,690 |
| Chemical grout for TV unit | 5,000 | 5,000 |
| Repair materials - mains, manholes | 15,400 | 15,400 |
| | <u>26,280</u> | <u>25,090</u> |
| 29 Small Tools & Equipment | 4,000 | 3,000 |
| 30 Maintenance of Equipment | 6,000 | 6,000 |
| 31 Building Repair & Maintenance | 750 | 750 |
| 32 Rent | 2,000 | 600 |
| 39 Other Expense | | |
| Miscellaneous | 1,000 | 1,000 |
| Central supply, small hardware | 3,000 | 3,000 |
| | <u>4,000</u> | <u>4,000</u> |
| TOTAL MAINTENANCE & OPERATION | <u>58,030</u> | <u>54,740</u> |

Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER COLLECTION
 (Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|----------------------------------|-------------------------------|------------------------------------|
| <u>CAPITAL OUTLAY</u> | | |
| 96 Other Equipment | | |
| 1 radio (addition) | 550 | 550 |
| 1 paging receiver (low band VHF) | 199 | 199 |
| 1 asphalt saw | 1,000 | 1,000 |
| 1 water jet root cutter | 1,200 | 1,200 |
| 1 blower to vent manholes | 1,000 | 1,000 |
| TOTAL CAPITAL OUTLAY | <u>3,949</u> | <u>3,949</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER TREATMENT

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | <u>254,295</u> | <u>328,646</u> | <u>404,505</u> | <u>341,045</u> | <u> </u> |
| Maintenance & Operation | <u>232,671</u> | <u>230,935</u> | <u>358,143</u> | <u>363,213</u> | <u> </u> |
| Capital Outlay | <u>---</u> | <u>5,700</u> | <u>9,050</u> | <u>9,050</u> | <u> </u> |
| TOTAL | <u><u>486,966</u></u> | <u><u>565,281</u></u> | <u><u>771,698</u></u> | <u><u>713,308</u></u> | <u><u> </u></u> |

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. Parameters set by the Department of Environmental Regulation and the Environmental Protection Agency are met by the extended air version of the activated sludge process. Secondary responsibility of this division is the maintenance, operation and revision of 91 sanitary lift stations and three storm water stations.

New Programs & Projects:

- Monitoring and controlling master stations to stabilize flow to treatment plant and prevent spills of raw sewage.
- Collection of industrial wastes and/or grease at lift stations to reduce introduction at treatment plant. This will be accomplished by placing into service a 1,600 gallon vacuum truck which will undertake a routine lift station cleaning program.
- Survey of energy consumption through review of operating procedures.
- Implementation of maintenance program outlined in recently adopted operations and maintenance manual.

PUBLIC WORKS
WASTEWATER TREATMENT

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|--------------------------------|--------------------------|-------------------------------|------------------------------------|-----------------------------|
| EMPLOYEE SERVICES | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 198,961 | 268,156 | 344,319 | 304,359 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | 9,545 | 2,000 | 2,000 | 2,000 | |
| Less Abatements | | | (9,000) | (9,000) | |
| Total Salaries & Wages | 208,506 | 270,156 | 337,319 | 297,359 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 45,789 | 62,813 | 69,436 | 50,355 | |
| Less Abatements | | | (2,250) | (2,250) | |
| Less Salary Savings | | (4,323) | | (4,419) | |
| TOTAL EMPLOYEE SERVICES | 254,295 | 328,646 | 404,505 | 341,045 | |
| MAINTENANCE & OPERATION | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | 145,434 | 147,000 | 160,000 | 170,000 | |
| 22 Telephone & Telegraph | 547 | 650 | 650 | 650 | |
| 23 Office Supplies | 182 | 150 | 150 | 150 | |
| 24 Travel & Meetings | 305 | 400 | 400 | 400 | |
| 25 Vehicle Expense | 18,066 | 21,000 | 30,000 | 30,600 | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 4,863 | 4,500 | 11,000 | 8,970 | |
| 29 Small Tools & Equipment | 2,775 | 2,100 | 3,000 | 3,000 | |
| 30 Maintenance of Equipment | 36,775 | 21,000 | 31,000 | 27,500 | |
| 31 Building Repairs & Maint. | 2,913 | 2,500 | 2,500 | 2,500 | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | 33 | 35 | 43 | 43 | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | 590 | 500 | 400 | 400 | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | 113 | 100 | 100 | 100 | |
| 74 Chemicals | 20,075 | 31,000 | 118,900 | 118,900 | |
| TOTAL MAINT. & OPERATION | 232,671 | 230,935 | 358,143 | 363,213 | |
| CAPITAL OUTLAY | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | --- | --- | 4,000 | 4,000 | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | --- | 5,700 | 5,050 | 5,050 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | 5,700 | 9,050 | 9,050 | |

Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER TREATMENT

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Assistant Superintendent | 20,744 | 20,744 |
| 1 Pumping Station Supervisor | 17,720 | 17,720 |
| 1 Operator IV | 15,462 | 15,462 |
| 3 Operator III | 43,126 | 43,126 |
| 3 Operator II | 38,933 | 38,933 |
| 3 Operator I | 34,233 | 34,233 |
| 5 Utility Plant Maint. Technicians | 70,724 | 70,724 |
| 3 Utility Plant Maint. Mechanics | 32,610 | 32,610 |
| 1 Equipment Operator III | 12,482 | 12,482 |
| 1 Service Worker II | 10,006 | 10,006 |
| 1 Service Worker I | 8,319 | 8,319 |
| | <u>304,359</u> | <u>304,359</u> |
| Additional Employees Requested | | |
| 3 Utility Plain Maint. Technicians | 39,960 | --- |
| 3 Operator Trainees (CETA) | --- | --- |
| | <u>344,319</u> | <u>304,359</u> |
| 13 Other | 2,000 | 2,000 |
| Overtime | | |
| Less Abatements | (9,000) | (9,000) |
| Total Employee Salaries & Wages | 337,319 | 297,359 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Retirement | 24,242 | 21,445 |
| Social Security | 22,580 | 19,997 |
| Workers' Compensation | 13,701 | --- |
| Health Insurance | 7,579 | 7,579 |
| Life Insurance | 1,334 | 1,334 |
| Total Employee Overhead | <u>69,436</u> | <u>50,355</u> |
| Less Abatements | (2,250) | (2,250) |
| Less Salary Savings | | (4,419) |
| TOTAL EMPLOYEE SERVICES | <u>404,505</u> | <u>341,045</u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 21 Utilities | 160,000 | 170,000 |
| 22 Telephone & Telegraph | 650 | 650 |
| 23 Office Supplies | 150 | 150 |
| 24 Travel & Meetings | 400 | 400 |
| AWWA/FPCA joint meeting, in-state TREEO courses | | |
| 25 Vehicle Expense | 30,000 | 30,600 |
| 28 Special Supplies & Services | | |
| Uniforms | 8,120 | 6,090 |
| Safety shoes | 1,080 | 1,080 |
| Equipment rental | 800 | 800 |
| Miscellaneous | 1,000 | 1,000 |
| | <u>11,000</u> | <u>8,970</u> |
| 29 Small Tools & Equipment | 3,000 | 3,000 |
| 30 Maintenance of Equipment | 31,000 | 27,500 |

Departmental Budget 1980-81

PUBLIC WORKS
WASTEWATER TREATMENT
 (Cont.)

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>MAINTENANCE & OPERATION (Cont.)</u> | | |
| 31 Building Repairs & Maintenance | 2,500 | 2,500 |
| 33 Dues & Subscriptions | 43 | 43 |
| 35 School & Training Expense State and regional short schools | 400 | 400 |
| 39 Other Expense | 100 | 100 |
| 74 Chemicals | | |
| Chlorine-100 ton | 18,200 | 18,200 |
| Lake treatment | 500 | 500 |
| Masking agents | 700 | 700 |
| Lab chemicals | 3,500 | 3,500 |
| Sulfide chemicals | 96,000 | 96,000 |
| | <u>118,900</u> | <u>118,900</u> |
| TOTAL MAINTENANCE & OPERATION | <u>358,143</u> | <u>363,213</u> |
| <u>CAPITAL OUTLAY</u> | | |
| 93 Improvements Other Than Buildings | | |
| Sandblasting, decking | 3,000 | 3,000 |
| Handrails | 1,000 | 1,000 |
| | <u>4,000</u> | <u>4,000</u> |
| 96 Other Equipment | | |
| DO meter | 1,000 | 1,000 |
| Scum pumps for clarifiers | 1,800 | 1,800 |
| Lockers | 600 | 600 |
| Portable gas pump | 800 | 800 |
| Frequency change | 300 | 300 |
| Mobile radio | 550 | 550 |
| | <u>5,050</u> | <u>5,050</u> |
| TOTAL CAPITAL OUTLAY | <u>9,050</u> | <u>9,050</u> |

CITY OF NAPLES
 Departmental Budget 1980-81
 SEWER SYSTEM
ADMINISTRATION & DEBT SERVICE

| | Actual Expenditures <u>1978-79</u> | Annual Budget <u>1979-80</u> | Department Request <u>1980-81</u> | City Manager Recommends <u>1980-81</u> | Council Approval <u>1980-81</u> |
|----------------------------|--|------------------------------------|---|---|---------------------------------------|
| Employee Services | _____ | _____ | _____ | _____ | _____ |
| Maintenance & Operation | _____ | _____ | _____ | _____ | _____ |
| Capital Outlay | _____ | _____ | _____ | _____ | _____ |
| TOTAL | <u>528,078</u> | <u>556,391</u> | <u>577,745</u> | <u>577,745</u> | _____ |

Departmental Budget 1980-81

SEWER SYSTEM
ADMINISTRATION & DEBT SERVICE

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--------------------------|-------------------------------|------------------------------------|
| Professional Services | | |
| Engineering Department | 6,000 | 6,000 |
| General Consulting | 23,000 | 23,000 |
| | <u>29,000</u> | <u>29,000</u> |
| Insurance | 19,665 | 19,665 |
| Outside Contracts | 1,150 | 1,150 |
| Audit | | |
| Administration | 120,539 | 120,539 |
| Transfer to General Fund | | |
| Depreciation | 176,640 | 176,640 |
| Debt Service | 230,751 | 230,751 |
| TOTAL | <u>577,745</u> | <u>577,745</u> |

CITY OF NAPLES
Departmental Budget 1980-81

SEWER SYSTEM
CAPITAL IMPROVEMENT

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|----------------------------|-----------------------------------|-----------------------------|----------------------------------|--|--------------------------------|
| Employee Services | _____ | _____ | _____ | _____ | _____ |
| Maintenance & Operation | _____ | _____ | _____ | _____ | _____ |
| Capital Outlay | <u>163,160</u> | <u>397,500</u> | <u>440,600</u> | <u>440,600</u> | _____ |
| TOTAL | <u><u>163,160</u></u> | <u><u>397,500</u></u> | <u><u>440,600</u></u> | <u><u>440,600</u></u> | _____ |

SEWER SYSTEM
CAPITAL IMPROVEMENT

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|--------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| <u>Employee Salaries & Wages</u> | | | | | |
| 10 Permanent | | | | | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | | | | | |
| <u>Employee Overhead</u> | | | | | |
| 15 Employer Payroll Expenses | | | | | |
| Less Abatements | | | | | |
| | | | | | |
| TOTAL EMPLOYEE SERVICES | ===== | ===== | ===== | ===== | ===== |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | | | | | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | | | | | |
| 23 Office Supplies | | | | | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | | | | | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | | | | | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | | | | | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | | | | | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | | | | | |
| ----- | | | | | |
| ----- | | | | | |
| TOTAL MAINT. & OPERATION | ===== | ===== | ===== | ===== | ===== |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | 10,000 | --- | --- | --- | |
| 93 Imprv. Other Than Bldgs. | 105,000 | 276,000 | 316,000 | 316,000 | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | 32,760 | 111,500 | 7,000 | 7,000 | |
| 96 Other Equipment | 15,400 | 10,000 | 117,600 | 117,600 | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | 163,160 | 397,500 | 440,600 | 440,600 | ===== |

Departmental Budget 1980-81

SEWER SYSTEM
CAPITAL IMPROVEMENT

| | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| 93 Improvements Other Than Buildings | | |
| -Mains and laterals - replacement and new installations | 125,000 | 125,000 |
| -Paving restoration following installation, repair and replacement | 20,000 | 20,000 |
| -Lift station modifications - 4 locations | 48,000 | 48,000 |
| -Master lift stations and force mains - 3 NE 180 District; 1 NW 180 District | 123,000 | 123,000 |
| | <u>316,000</u> | <u>316,000</u> |
| 95 Mobile Equipment | | |
| 3/4 ton pickup - chassis only (replacement) | 7,000 | 7,000 |
| 96 Other Equipment | | |
| -Lift station monitoring equipment | 60,000 | 60,000 |
| -Pump - Lantern Lane (replacement) | 7,600 | 7,600 |
| -Hydraulic sewer rodder (replacement) | 50,000 | 50,000 |
| | <u>117,600</u> | <u>117,600</u> |
| TOTAL CAPITAL IMPROVEMENTS | <u>440,600</u> | <u>440,600</u> |

CITY OF NAPLES
Departmental Budget 1980-81

PARKING AUTHORITY

| | <u>Actual Expenditures 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>Department Request 1980-81</u> | <u>City Manager Recommends 1980-81</u> | <u>Council Approval 1980-81</u> |
|-------------------------|--|--------------------------------------|---|--|---|
| Employee Services | <u>29,099</u> | <u>32,945</u> | <u> </u> | <u>23,076</u> | <u> </u> |
| Maintenance & Operation | <u>3,050</u> | <u>23,215</u> | <u> </u> | <u>24,558</u> | <u> </u> |
| Capital Outlay | <u>-0-</u> | <u>700</u> | <u> </u> | <u>3,000</u> | <u> </u> |
| Debt Service | <u>24,589</u> | <u>24,050</u> | <u> </u> | <u>23,550</u> | <u> </u> |
| TOTAL | <u><u>56,738</u></u> | <u><u>80,910</u></u> | <u><u> </u></u> | <u><u>74,184</u></u> | <u><u> </u></u> |

PARKING AUTHORITY

Departmental Budget 1980-81

| | Actual Expenditures 1978-79 | Annual Budget 1979-80 | Department Request 1980-81 | City Manager Recommends 1980-81 | Council Approval 1980-81 |
|-------------------------------------|-----------------------------------|-----------------------------|----------------------------------|---------------------------------------|--------------------------------|
| <u>EMPLOYEE SERVICES</u> | | | | | |
| Employee Salaries & Wages | | | | | |
| 10 Permanent | 24,007 | 26,928 | | 19,619 | |
| 12 Temp. & Part Time | | | | | |
| 13 Other | | | | | |
| Less Abatements | | | | | |
| Total Salaries & Wages | 24,007 | 26,928 | | 19,619 | |
| Employee Overhead | | | | | |
| 15 Employer Payroll Expenses | 5,092 | 6,017 | | 3,457 | |
| Less Abatements | | | | | |
| TOTAL EMPLOYEE SERVICES | 29,099 | 32,945 | | 23,076 | |
| <u>MAINTENANCE & OPERATION</u> | | | | | |
| 20 Advertising & Printing | 210 | 1,750 | | 1,750 | |
| 21 Utilities | | | | | |
| 22 Telephone & Telegraph | --- | 50 | | 50 | |
| 23 Office Supplies | 82 | 100 | | 125 | |
| 24 Travel & Meetings | | | | | |
| 25 Vehicle Expense | | | | | |
| 26 Duplicating Charges | --- | 210 | | 150 | |
| 27 Auto Mileage | | | | | |
| 28 Spec. Supplies & Serv. | 1,158 | 2,310 | | 2,300 | |
| 29 Small Tools & Equipment | | | | | |
| 30 Maintenance of Equipment | --- | 50 | | 50 | |
| 31 Building Repairs & Maint. | | | | | |
| 32 Rent | | | | | |
| 33 Dues & Subscriptions | | | | | |
| 34 Professional Services | | | | | |
| 35 School & Training Expense | | | | | |
| 36 Insurance | --- | 625 | | 625 | |
| 38 Outside Contracts | | | | | |
| 39 Other Expense | --- | 15,000 | | 16,200 | |
| 40 Postage & Collector | --- | 1,400 | | 1,450 | |
| 41 Administration | 1,600 | 1,720 | | 1,858 | |
| TOTAL MAINT. & OPERATION | 3,050 | 23,215 | | 24,558 | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 92 Building Improvements | | | | | |
| 93 Imprv. Other Than Bldgs. | --- | 700 | | 3,000 | |
| 94 Office Equipment | | | | | |
| 95 Mobile Equipment | | | | | |
| 96 Other Equipment | | | | | |
| 98 Less Abatements | | | | | |
| TOTAL CAPITAL OUTLAY | -0- | 700 | | 3,000 | |

Departmental Budget 1980-81

PARKING AUTHORITY

| <u>EMPLOYEE SERVICES</u> | <u>Department Request</u> | <u>City Manager Recommends</u> |
|--|-------------------------------|------------------------------------|
| <u>Employee Salaries & Wages</u> | | |
| 10 Permanent Employees | | |
| 1 Parking Checker | | 9,689 |
| 1 Parking Authority Clerk | | <u>9,930</u> |
| Total Employee Salaries & Wages | | 19,619 |
| <u>Employee Overhead</u> | | |
| 15 Employer Payroll Expenses | | |
| Social Security | | 1,279 |
| Retirement | | 1,373 |
| Health Insurance | | 689 |
| Life Insurance | | 116 |
| Workers' Compensation | | --- |
| Total Employee Overhead | | <u>3,457</u> |
| TOTAL EMPLOYEE SERVICES | | <u><u>23,076</u></u> |
| <u>MAINTENANCE & OPERATION</u> | | |
| 20 Advertising & Printing | | 1,750 |
| Parking tickets, stickers, stationery | | |
| 22 Telephone & Telegraph | | 50 |
| 23 Office Supplies | | 125 |
| 24 Duplicating Charges | | 150 |
| 28 Special Supplies & Services | | 2,300 |
| Uniforms, meter repair & maintenance, lot landscaping & maintenance | | |
| 30 Maintenance of Equipment | | 50 |
| 36 Insurance | | 625 |
| Liability | | |
| 39 Other Expense | | 16,200 |
| Fifth Avenue South landscape maintenance | | |
| 40 Postage | | 450 |
| Collector's Fee | | <u>1,000</u> |
| | | 1,450 |
| 41 Administration | | 1,858 |
| TOTAL MAINTENANCE & OPERATION | | <u><u>24,558</u></u> |
| <u>CAPITAL OUTLAY</u> | | |
| 93 Improvements Other Than Buildings | | 3,000 |
| Landscaping public lot south of Fifth Avenue S. | | |
| TOTAL CAPITAL OUTLAY | | <u><u>3,000</u></u> |

PARKING AUTHORITY

| <u>DEBT SERVICE</u> | <u>Actual Expended 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>City Manager Recommends</u> | <u>Authority Approval 1980-81</u> |
|---------------------------|--|--------------------------------------|--|---|
| 99 Principal | 17,917 | 17,917 | 17,917 | |
| 100 Interest | 6,572 | 6,133 | 5,633 | |
| TOTAL DEBT SERVICE | 24,489 | 24,050 | 23,550 | |

| <u>DEBT SERVICE FISCAL YEAR 1979-80</u> | <u>Principal Due</u> | <u>Interest Due 1980-81</u> | <u>Principal Balance After 1980-81 Payment</u> |
|---|--------------------------|-------------------------------------|--|
| Note Payable to the Bank of Naples on Staley 8th St. lot; interest due quarterly at 3%; principal due 12/27 of each year on the amount of \$6,667 - Note No. C-7801. | 6,667 | 800 | 19,996 |
| Note Payable to the Bank of Naples Neopolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15. | 11,250 | 4,833 | 109,575 |
| TOTALS | 17,917 | 5,633 | 129,571 |

PARKING AUTHORITY REVENUES

| <u>REVENUES FISCAL YEAR 1980-81</u> | <u>Actual Revenues 1978-79</u> | <u>Annual Budget 1979-80</u> | <u>City Manager Recommends 1980-81</u> |
|---|--|--------------------------------------|--|
| Meter Collection | 30,786 | 33,000 | 36,000 |
| Fines | 11,747 | 21,000 | 16,000 |
| Assessments | 29,386 | 33,000 | 28,000 |
| Permit Fees | 4,860 | 5,000 | 5,000 |
| Interest Earned | 5,121 | 6,800 | 4,000 |
| SUB-TOTAL | 81,900 | 98,800 | 89,000 |

CAPITAL IMPROVEMENT PROGRAM
1980-81

-CITY ATTORNEY-

Memory typewriter.....\$ 2,070

-ENGINEERING-

Design/Administration - Equipment - \$16,070

Truck - suburban "Bronco" type..... 7,500
Compact car with two-way radio..... 6,500
Memory typewriter..... 2,070

Streets & Drainage - \$643,000

Mooringline Drive at Crayton Road - intersection improvements... 33,000
Fourth Avenue South - Gulf Shore Blvd. to Sixth Street South... 51,000
Second Avenue North - Gulf Shore Blvd. to beachhead..... 20,000
Seventh Avenue North - Gulf Shore Blvd. to beachhead..... 20,000
Springline Court - Springline Drive to end..... 3,000
Alamanda Drive - Orchid Drive to Mooringline Drive..... 98,400
Fountainhead Lane - Parkview Lane to Belair Lane..... 25,000
Fountainhead Way - Fountainhead Lane to Parkview Way..... 4,600
Belair Lane - Binnacle Drive to Park Shore Drive..... 20,400
Ninth Avenue North - 11th Street North to 13th Street North.... 21,800
11th Street North - Eighth Terrace to Tenth Avenue North..... 11,800
Eighth Terrace - 11th Street North to 13th Street North..... 18,500
Forest Avenue - Eighth Terrace to 13th Street North..... 15,100
Fourth Street South - Eighth Avenue South to Broad Avenue..... 32,000
Tenth Street at Central Avenue - intersection improvements..... 15,000
Gulf Shore Blvd. at Fifth Avenue South - intersection
improvements..... 42,000
Second Avenue South - Sixth Street South to beachhead..... 66,200
Fourth Street - Third Avenue North to Fifth Avenue South..... 76,800
Fifth Street South - Second Avenue North to Fifth Avenue South.. 68,400

Streets & Drainage - Equipment - \$44,000

Dump truck - two ton..... 13,000
Asphalt pavement recycling tool..... 16,000
Loader/backhoe - light duty, skid-steer..... 15,000

Sidewalk Improvements - \$16,000

Eighth Street South (west side only) - First Avenue South to
Third Avenue South..... 6,000
Repairs to existing sidewalks - various locations..... 10,000

Traffic Signals - \$59,500

Broad Avenue South/Third Street South - new controller,
pedestrian lights..... 8,000
Gulf Shore Blvd./Fifth Avenue South..... 10,500
U.S. 41/Coastland Blvd. (Golden Gate Parkway Extension)..... 10,000
Park Shore Drive/U.S. 41..... 10,000
Goodlette Road/Seventh Avenue North..... 6,000
Tenth Street South/First Avenue South..... 15,000

Traffic Control Equipment

Micro-processor diagnostic unit..... 3,500

Pavement Marking - \$7,500

Fifth Avenue South and Third Street business areas -
thermoplastic crosswalks, stop bars..... 5,000
School crossings, ten locations - thermoplastic..... 2,500

Bike Paths - \$79,600

South Golf Drive - Gulf Shore Blvd. to Seventh Street North.... 19,200
Pine Court - Mandarin Road to U.S. 41..... 3,200
Gulf Shore Blvd. Phase I - Oleander Drive to Central Avenue.... 38,000
Broad Avenue South - Eighth Street South to Third Street South.. 19,200

Special Projects

Parking lot (by permit only) - 60 vehicle capacity - Broad
Avenue South at Eighth Street South..... 50,000

CAPITAL IMPROVEMENT PROGRAM

1980-81

(Cont.)

-EQUIPMENT MANAGEMENT-

| | |
|---|------------|
| <u>Improvements and Equipment - \$195,000</u> | |
| Addition to municipal garage..... | \$ 175,000 |
| Tools and equipment for new garage..... | 10,000 |
| Master fuel dispensing unit..... | 10,000 |

-FIRE-

| | |
|--|-------|
| <u>Improvements and Equipment - \$10,900</u> | |
| Renovate kitchen and paint bay - Station #1; paint bay floor - Station #2..... | 5,400 |
| Generator - Station #2..... | 5,500 |

-PARKS & RECREATION-

| | |
|---|--------|
| <u>Improvements and Equipment - \$59,650</u> | |
| New roof - Cambier Park Community Center..... | 10,000 |
| Small dump truck..... | 9,650 |
| Park land development..... | 40,000 |

-POLICE-

| | |
|---|--------|
| <u>Improvements and Equipment - \$33,784</u> | |
| Extension and door addition - radio room enclosure..... | 2,010 |
| Computer printer terminal and modem - criminal justice system... | 3,000 |
| Acme Stratomatic master locator card filing..... | 5,428 |
| Unmarked automobiles (3) - replacements - medium size four-door sedans..... | 19,686 |
| Audio intelligence unit..... | 3,660 |

-PUBLIC WORKS-

| | |
|--|--------|
| <u>Parkways & Services - Equipment - \$109,650</u> | |
| Pickup truck - 3/4 ton (2)..... | 17,400 |
| Utility trailer - 2,500 lb. capacity (2)..... | 4,500 |
| Aerial bucket truck - dump body - auxiliary motor..... | 45,000 |
| Riding turf tractor..... | 8,750 |
| Tractor with bushhog..... | 13,000 |
| Turf mower - grass catcher - riding sulky..... | 2,200 |
| Tree hoe - 50" - three point hookup..... | 3,300 |
| Root cutter..... | 15,500 |

| | |
|---|--------|
| <u>Parkways & Services - Projects - \$28,100</u> | |
| Medians - U.S. 41 - landscape barriers and trees..... | 4,500 |
| Right-of-way landscaping - U.S. 41 south of Orchid Drive..... | 15,500 |
| Royal Harbor entrance renovation..... | 2,600 |
| Sixth Street South - grass and trees..... | 5,500 |

| | |
|---|--------|
| <u>Sanitation - Residential</u> | |
| Truckster scooter - hydraulic - two cubic yard hoppers (3)..... | 19,563 |

| | |
|----------------------------------|--------|
| <u>Sanitation - Commercial</u> | |
| Front loading garbage truck..... | 75,000 |

| | |
|--------------------------------|--------|
| <u>Sanitation - Trash</u> | |
| Two-ton truck chassis (2)..... | 30,000 |

| | |
|-------------------|---------|
| Debt Service..... | 311,423 |
|-------------------|---------|

TOTAL CAPITAL IMPROVEMENTS \$1,794,310

CAPITAL IMPROVEMENT PROGRAM

1980 - 81

-- FUNDING --

| | |
|------------------|-----------|
| Utility Tax Fund | 836,887 |
| Revenue Bonds | 646,000 |
| | <hr/> |
| | 1,482,887 |

UTILITY SERVICE TAX

| <u>CLASSIFICATION</u> | <u>ACTUAL 1977-78</u> | <u>ACTUAL 1978-79</u> | <u>ACTUAL TO 3-31-80</u> | <u>EST. 4-1-80 TO 9-30-80</u> | <u>EST. ACTUAL 1979-80</u> | <u>BUDGETED 1979-80</u> | <u>RECOMMENDED 1980-81</u> |
|-----------------------|---------------------------|---------------------------|------------------------------|-----------------------------------|--------------------------------|-----------------------------|--------------------------------|
| Utility Service Tax | 836,412 | 865,713 | 427,129 | 496,871 | 924,000 | 924,000 | 979,000 |
| Interest Earned | 38,423 | 91,950 | 97,533 | 122,467 | 220,000 | 100,000 | 200,000 |
| Other Revenue | 0 | 0 | 0 | 49,000 | 49,000 | 49,000 | 94,500 |
| Grants | 0 | 0 | 0 | 13,450 | 13,450 | 13,450 | 0 |
| Beginning Cash | 15,200 | 0 | 0 | 0 | 0 | 305,224 | 258,648 |
| TOTALS | 890,035 | 957,663 | 524,662 | 681,788 | 1,206,450 | 1,391,674 | 1,532,148 |

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE
FOR THE FISCAL YEAR 1980-81

| <u>Due Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Paying Agent Fee</u> | <u>Principal Balance After 1980-81 Payment</u> |
|-----------------|------------------|-----------------|-------------------------|--|
| 1/1/81 | 40,000 | 42,933 | 42 | 1,555,000 |
| 7/1/81 | --- | 41,883 | 31 | --- |
| TOTALS | 40,000 | 84,816 | 73 | 1,555,000 |

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE
FOR THE FISCAL YEAR 1980-81

| <u>Due Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Paying Agent Fee</u> | <u>Principal Balance After 1980-81 Payment</u> |
|-----------------|------------------|-----------------|-------------------------|--|
| 1/1/81 | 60,000 | 64,079 | 58 | 2,135,000 |
| 7/1/81 | --- | 62,354 | 43 | --- |
| TOTALS | 60,000 | 126,433 | 101 | 2,135,000 |

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 10 Permanent Employees Includes all regular full-time positions and elective officers. Does not include overtime.
- 12 Temporary and Part-Time Employees Includes all part-time, seasonal, and temporary employees such as extra help, matrons, parking attendants, etc.
- 13 Other Includes all special payments for overtime, court time, minute clerks and commissioners.
- 15 Employee Overhead Includes Health Insurance, Life Insurance, Retirement System, Social Security, Workmens and other compensation.
- 19 Salary Abatements Charges to other Departments.

MAINTENANCE & OPERATION

- 20 Advertising and Printing Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 21 Utilities Includes all expenses incurred from use of heat, light, power and water.
- 22 Telephone and Telegraph Charges to non-departmental except those made to funds other than the General Fund.
- 23 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.
- 24 Travel and Meetings Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.

MAINTENANCE & OPERATION - Continued

- 25 Vehicle Expense Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 26 Duplicating Charges Copying machine.
- 27 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business.
- 28 Special Supplies & Services Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks; etc.
- 29 Small Tools & Equipment Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 30 Maintenance of Equipment Includes amounts expended for maintenance and repair of equipment by outside firms including annual service contracts.
- 31 Building Repairs & Maintenance Includes costs of supplies and services for maintenance and repair of buildings.
- 32 Rent Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 33 Dues & Subscriptions Includes charges for memberships in various organizations and for subscriptions to various publications.
- 34 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.

MAINTENANCE & OPERATION - Continued

- 35 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 36 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 38 Outside Contracts Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 39 Other Expense Includes miscellaneous expense not otherwise classified.
- 40 Vehicle Parts & Supplies -----
- 41 Gasoline ONLY
- 42 Other Motive Fuels DEPARTMENT
- 43 Oils & Lubricants OR
- 44 Automotive Repair Parts DIVISION
- 45 Tires & Tubes USING THESE
- 46 Outside Repairs -----
- 59 Abatements Charges to other departments.

DEBT SERVICE

- 70 Retirement of Bonds Payments on principal of general obligation bonds of the City.
- 71 Interest on Bonds Payment of interest on outstanding general obligation bonds of the City.

CAPITAL OUTLAY (Any item over \$100 with a life expectancy of less than five years)

- 92 Building Improvements Includes all building additions and improvements other than maintenance.
- 93 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.
- 94 Office Equipment Includes office furniture, fixtures and equipment with an estimated life of more than one year and acquisition cost in excess of \$100.
- 95 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.
- 96 Other Equipment Includes other capital equipment not otherwise classified such as radios, lawn mowers, etc., with an estimated life of more than one year and acquisition cost in excess of \$100.
- 98 Abatements Charges to other departments.

CAPITAL IMPROVEMENT: Items not normally appearing in the annual operating budget properties and all physical items involving expenditures of more than \$2,000.00 and having an anticipated life of five (5) years or more. (Code of Ordinances - Section 21A-17(b))